



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

Move-In Information

To make your move-in process as easy as possible, we have strategically scheduled your initial move-in date and time, as indicated in your packet email. Failing to arrive on your assigned date and time will affect not only your move-in, but also the move-in of other exhibitors around you. If you have a conflict with your assigned move-in time, please alert your account manager immediately.

If you have provided the appropriate auto liability coverage, you will be permitted to drive up to your booth to unload. **Because of extreme congestion, you are asked to remove your vehicle to the parking lot immediately after unloading (prior to setting up your space).**

Please check-in at Exhibitor Check-In (see attached map) during your designated time. **No client will be permitted to move-in without being accompanied by a Levy Exposition Services Inc.** If it will take you more than one day to set-up, please return to check-in to obtain the appropriate move-in pass and wristbands.

The full check-in schedule is as follows:

Monday, September 13th: 9:00 AM – 3:00 PM

Tuesday, September 14th: 9:00 AM – 3:00 PM

Wednesday, September 15th: 9:00 AM - 3:00 PM

While check-in will close at the above times, the facility will remain open for you to set-up your display until 5 PM on Monday, Tuesday and Wednesday. **Please make sure your booth is completely set by 5 PM on Wednesday, September 15th, 2021.**

Move-Out Information

Move-Out will be Sunday September 19th. The Exhibitor Team will distribute full move-out instructions on Saturday morning, which will provide you with detailed and important information regarding the move-out procedures and times. Exhibitors should keep booths fully functional until the last car crosses the auction block, but may break down your materials after the auction ends on Saturday night. All move-out will need be coordinated through The Levy Exposition Services Inc.

Any vehicle or display still remaining onsite after move-out is complete will be removed to a drayage area and subject to a handling fee prior to reclaiming.