



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

Directory of Services - Scottsdale 2020

Audio/Visual Equipment

ADV Productions
Clyde Betts
P: 480-445-9154
E: cbetts@advproductions.net

Audio/Visual Feed

Barrett-Jackson
Dale Winget
P: 480-421-6694

Automotive Freight

Reliable Carriers
P: 800-521-6393
www.reliablecarriers.com

TFX International Specialized
Canadian Transport
P: 416-243-8531
www.tfxinternational.com

Barrett-Jackson Corporate

15555 North 79th Place
Scottsdale, AZ, 85260
P: 480-421-6694
F: 480-355-3637

Account Managers

Matthew Llewellyn
480-306-8234
mlllewellyn@barrett-jackson.com

Brandon Hurst
480-306-8250
bhurst@barrett-jackson.com

Trey Williams
480-306-8218
twilliams@barrett-jackson.com

Bidder Department

Barrett-Jackson
Trey Tyner
480-421-6694
gtynr@barrett-jackson.com

Consignment Department

Barrett-Jackson
Mike McCullough
480-421-6694
mmcullough@barrett-jackson.com

Display Rentals

Cre8ive Event Rentals
P: 480-840-0202
F: 480-840-0303

Electrical/Power Requirements

Barrett-Jackson (send to your
account manager)
P: 480-421-6694

Floral Décor

Cre8ive Event Rentals
P: 480-840-0202
F: 480-840-0303

Golf Cart Rentals

GTI
P: 800-477-0467

Hospitality

Michael's Catering
Maria Torres
P: 480-502-0815
mariat@mculinary.com

Hotel Reservation Information

<https://events.hotelsforhope>

Insurance Questions

Barrett-Jackson
Angelica Hernandez
480-421-6694
ahernandez@barrett-jackson.com

Material Handling/Drayage, Shipping (Drayage)

Cre8ive Event Rentals
P: 480-840-0202
F: 480-840-0303

Media Information

Barrett-Jackson
Megan Jones
P: 480-421-6694

Security Guard Service

Barrett-Jackson
Brian France
P: 602-881-0991

Internet/IPTV (Auction Feed)

Barrett-Jackson (send to your
account manager)
P: 480-421-6694

Vehicle Detailing

Adam's Polishes
Sydney Weaver
P: 801-597-9613

WestWorld of Scottsdale

16601 N. Pima Road
Scottsdale, AZ 85260
480-312-6802



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

Deadline Checklist

<u>Deadline</u>	<u>Material</u>
December 20, 2019	Electrical Orders Due to Barrett-Jackson <ul style="list-style-type: none">• 125% from December 20th – January 3rd• 150% from January 3rd – January 11th• 200% after January 11th (onsite)
December 20, 2019	Internet (incl. Wifi)/Live Auction Feed (IPTV) Orders Due to Barrett-Jackson
December 20, 2019	Insurance Requirements Due to Barrett-Jackson <ul style="list-style-type: none">• Certificate of Insurance (COI)• Auto Declarations Page• Waiver Form
December 20, 2019	Display Vehicle Registration Form (if applicable) Due to Barrett-Jackson
December 20, 2019	In-Booth Appearances & Event Registration (if applicable) Due to Barrett-Jackson
December 20, 2019	Event Rental Needs Due to Cre8ive Event Rentals *these forms should be submitted directly to Cre8ive*
December 20, 2019	Material Handling / Drayage Form Due to Cre8ive Event Rentals *these forms should be submitted directly to Cre8ive*
January 11, 2020	Transaction Privilege Sales and Use Tax License Form Due to City of Scottsdale



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

Move-In Information

To make your move-in process as easy as possible, we have strategically scheduled your initial move-in date and time, as indicated in your packet email. Failing to arrive on your assigned date and time will affect not only your move-in, but also the move-in of other exhibitors around you, and consideration for placement at future Barrett-Jackson events. If you have a conflict with your assigned move-in time, please alert your account manager immediately.

The check-in trailer will be open during the following times (see map for exact location):

Monday, January 6th – Thursday January 9th: 8:00 AM – 3:00 PM

Friday, January 10th: 8:00 AM – 2:00 PM

Please drive to the check-in trailer (see attached map) and check-in with the Barrett-Jackson team to collect your event packet and move-in passes. After you check-in, you will be directed to the appropriate entrance to the facility and guided to your assigned space. You are required to follow **all** directions given by Barrett-Jackson personnel and its affiliates during this process to ensure a quick and safe set-up.

If you have provided the appropriate auto liability coverage, you will be given a pass at check-in to drive your vehicle on-site to unload your materials near your exhibit space. **Because of extreme congestion, you are asked to off-load your materials to your booth and then remove your vehicle to the exhibitor vehicle parking lots BEFORE ACTUAL SET-UP OF YOUR DISPLAY.**

If you have not provided adequate auto liability coverage, you will be required to hand-carry your items from the check-in area. Exhibitors must bring your own cart or dolly to offload the materials into your display.

While access into the facility will only be open during the above times, you will be able to stay onsite and set-up your display until 5 PM each day. **If it will take you more than one day to set-up, please return to the check-in trailer each day to obtain the appropriate move-in pass and wristbands. Booths are required to be completely set by 5 PM on Friday, January 10th.** The exhibitor marketplace will open to the general public at 8 AM on Saturday, January 11th.

Move-Out Information

MOVE-OUT WILL BEGIN AFTER THE AUCTION ENDS ON SUNDAY, JANUARY 19th. After the last car crosses the block and all the spectators have cleared the tents, move-out will begin. The Barrett-Jackson team will distribute move-out instructions on Sunday morning, which will provide you with detailed and important information regarding the move-out procedures. Since the auction is a live event, the exact end time is subject to change. Once our security team gives clearance, we will communicate to you that it is safe to break down your displays. Though traffic may slow down as the auction comes to a close, we ask that you do not break down or alter your displays until the spectators have fully exited the marketplace. **Violation of this procedure may impact consideration in future events.** You will be permitted to move-out until 10 PM on Sunday.

Move-out will resume at 8 AM on Monday by collecting a pass at the Check-In Trailer. All clients must check-in by 11 AM to be granted access into the facility, however you will be able to stay onsite and dismantle/load until 2 PM.

All exhibitor displays must be completely removed from the site by 2 PM on Monday, January 20th. Any vehicle or display still remaining after 2 PM will be removed to a drayage area and subject to a handling fee prior to reclaiming.



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS™

One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize Barrett-Jackson Auction Company, LLC ("BJAC") to make a one time debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below:

I _____ authorize BJAC to charge my credit card account indicated
(full name)
below for _____ on or after _____. This payment is for
(amount) (date)

(description of goods/services)

Billing Address _____ Phone# _____
City, State, Zip _____ Email _____

Account Type: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover
Cardholder Name _____
Account Number _____
Expiration Date _____
CVV2 (3 digit number on back of Visa/MC, 4 digits on front of AMEX) _____

SIGNATURE _____ DATE _____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.

IT IS CRITICAL THAT WE GET AN ACCURATE ASSESSMENT OF POWER NEEDS FROM EACH EXHIBITOR AHEAD OF TIME SO THAT WE CAN PLAN OUR POWER GRID ACCORDINGLY.

STANDARD 120V POWER CAN BE ORDERED...

20 AMPS (FOR POWER NEEDS UP TO 20 AMPS)

OR MULTIPLES OF 20 AMPS (FOR ANY POWER REQUIREMENTS IN EXCESS OF 20 AMPS)

Power is delivered to booths via cables and outlet boxes . . . each outlet box contains two duplex outlets (like the outlets in the walls of your home or office) and will accommodate a maximum of 20 Amps.

PLEASE USE THE TABLE WITH STANDARD AMPERAGES AND PRICING INFORMATION ON THE REVERSE SIDE OF THIS WORKSHEET TO CALCULATE YOUR ELECTRICAL REQUIREMENTS AND RESULTING COSTS.

IMPORTANT

CIRCUIT BREAKERS Power consumption is controlled by circuit breakers. If the desired amperage you give us is incorrect, circuit breakers will trip, affecting your booth, and sometimes also affecting power to neighboring booths. To remedy the tripped circuit breakers, you will have to unplug equipment to get your total power load under what is supplied, or you will have to order additional power on site. Depending on the booth location, additional power may not be possible. IF power can be added, the charge for an on-site change will be TWICE the normal rate for the power added, because of the additional labor to distribute power around booths already set up. Planning ahead can avoid annoying and non-productive downtime in addition to costly change orders.

POWER STRIPS Plugging power strips into the duplex box does NOT mean you have more power . . . only the capability to plug in more devices to the same originally allocated power. If you need more sockets than what can be accommodated by the duplex box with the appropriate number of power strips, YOU MUST ORDER MORE POWER.

GFCI PROTECTION All 120 Volt outlets are GFCI (Ground Fault Circuit Interrupter) protected, as required by Code. If your equipment trips the GFCI, it means there is a fault in your equipment. We CANNOT disable the built-in protection, nor can we fix your equipment. We strongly suggest that you test your equipment on a GFCI outlet ahead of time.

EXTENSION CORDS Power will be delivered to the outlet box(es) in your booth. Distribution within the booth is your responsibility, as well as making sure your equipment is in good working order. Please bring the appropriate extension cords and any materials to tape or mat down your cords and cables to avoid creating trip hazards within your booth.

**DO NOT PILE PACKING OR OTHER MATERIALS ON TOP OF POWER BOXES . . .
THIS CAN CAUSE OVERHEATING, AND EXTREME DANGER OF FIRE!!**

ORDERS FOR POWER SUBJECT TO THE FOLLOWING:

Pre-orders – up to 2 weeks prior to move-in:	Standard Quoted Rates
Under 2 weeks prior to move-in:	125% of Standard Quoted Rates
3 days or less prior to move-in:	150% of Standard Quoted Rates
During set-up or during event: <small>(SUBJECT TO AVAILABILITY)</small>	200% of Standard Quoted Rates

SEE REVERSE SIDE TO CALCULATE POWER REQUIREMENTS & FOR TABLE W/ STANDARD AMPERAGES

INITIALS: _____

CALCULATING POWER REQUIRED



ORDERING POWER

Standard 120V (Single Phase): If your calculated power (from above) is 20 Amps or Less, use the following as a guide:

For power needs between 10 and 20 Amps..... **\$220.00**
TO ORDER: IF YOUR ORDER IS 20 AMPS OR LESS, ENTER THE APPROPRIATE CHARGE: \$ _____

If your calculated power (from above) is over 20 Amps, then your order must be in increments of 20 Amps:

(Ex: 30 Amps calculated power would need an order of (2) 20 Amp Circuits)
 (# of 20 Amp Circuits) _____ X **\$220.00** per 20 Amp Circuit

TO ORDER: IF YOUR ORDER IS OVER 20 AMPS, ENTER THE APPROPRIATE CHARGE: \$ _____

“Special” Power Needs:

TO ORDER: 30 Amp / 120V “RV” Connection QTY. _____ @ **\$330.00** = \$ _____

For those requiring 220V (Single Phase) power:

Rates would be **DOUBLE** the standard 120V (Single Phase) listed rates

(Ex: 20 Amps of 220V power would be billed at (\$220.00 X 2 =) \$440.00
TO ORDER: (# of 20 Amp / 220V – Single Phase Circuits)..... QTY. _____ @ \$440.00 = \$ _____

TO ORDER: 50 Amp / 220V “RV” Connection QTY. _____ @ **\$660.00** = \$ _____

For those requiring 208V, 1 Phase power:

TO ORDER: (# of 100 Amp / 208V – 1 Phase Circuits)..... QTY. _____ @ \$995.00 = \$ _____
 (# of 200 Amp / 208V – 1 Phase Circuits) QTY. _____ @ **\$1545.00** = \$ _____
 (# of 400 Amp / 208V – 1 Phase Circuits) QTY. _____ @ **\$2545.00** = \$ _____

For those requiring 208V, 3 Phase power:

TO ORDER: (# of 20 Amp / 208V – 3 Phase Circuits)..... QTY. _____ @ \$700.00 = \$ _____
 (# of 100 Amp / 208V – 3 Phase Circuits)..... QTY. _____ @ **\$1400.00** = \$ _____
 (# of 200 Amp / 208V – 3 Phase Circuits)..... QTY. _____ @ **\$2450.00** = \$ _____
 (# of 400 Amp / 208V – 3 Phase Circuits)..... QTY. _____ @ **\$3255.00** = \$ _____

QTY.	ITEM	AVG AMPS TOTAL	QTY.	ITEM	AVG AMPS TOTAL		
LIGHTING AND DISPLAY							
0.5	50 W Light bulb	_____	_____	Refrigerator (dorm size)	5		
1	100 W Light Bulb	_____	_____	Refrigerator (household)	8		
2	4' Fluorescent	_____	_____	Deep Freezer (medium)	4.5		
1	MR16 Display Lamps	_____	_____	Deep Freezer (ice cream)	8		
5	Jewelry or Display Cases	_____	_____	Steam table	18		
3	300 W “work light”	_____	_____	Electric Knife	2		
5	500 W “work light”	_____	_____	Blender	4		
4	Heat Lamp	_____	_____	Microwave (small)	10		
15	Carnival Lights (per 12)	_____	_____	Microwave (large)	14		
_____	Neon Lights	see UL tag	_____	Coffee Maker (household)	11		
ELECTRONICS							
2	Cash Register	_____	_____	Coffee Maker (Industrial)	18		
2	TV	_____	_____	Toaster (household)	12		
1	VCR player	_____	_____	Toaster (Industrial)	18		
1	DVD player	_____	_____	Coffee Grinder	2		
1	CD/Boom Box	_____	_____	Food processor	3		
2	Fan (desk top)	_____	_____	Food holding box (hot box)	8		
2	Fan (pedestal)	_____	_____	Hot dog roller	13		
5	Fan (pedestal)	_____	_____	Daquiri Machine	20		
15	Heater (personal electric))	_____	_____	Pretzel Holding Box	5		
1	Video Games (Personal)	_____	_____	OTHER COMPONENTS PLEASE LIST			
3	Video Games (Arcade)	_____	_____	QTY.	ITEM	AVG AMPS	TOTAL
2	Computer (lap top or desk)	_____	_____	_____	_____	_____	_____
2	Monitor	_____	_____	_____	_____	_____	_____
0.5	Printer (ink jet)	_____	_____	_____	_____	_____	_____
1.5	Printer (laser)	_____	_____	_____	_____	_____	_____
1	Printer (dot matrix)	_____	_____	_____	_____	_____	_____
1	Credit Card Machine	_____	_____	_____	_____	_____	_____
1	Scanner	_____	_____	_____	_____	_____	_____
3	Copier (personal)	_____	_____	_____	_____	_____	_____
8	Copier (stand alone)	_____	_____	_____	_____	_____	_____
1	Fax	_____	_____	_____	_____	_____	_____

This is not meant to be an “end all” list. The purpose of this is for us to be able to plan ahead for your needs and for you to order adequate power. Amperages have been rolled up where applicable. If you do not see your item(s) listed, please refer to plate or sticker, usually found by where the plug goes into the appliance. Take careful note of Voltage.

EXHIBITOR (PLEASE PRINT)

COMPANY _____ PHONE _____

CONTACT PERSON _____

SIGNATURE _____

INITIALS: _____



1120 W. Fairmont Dr., #4, Tempe, AZ 85282

Direct Line: 480-840-0202

Fax Line: 480-840-0303

e-mail: tracy@Cre8iveEvents.com

cc: bridget@Cre8iveEvents.com



Booth #	Booth Name

**Barrett-Jackson Collector Car Auction
January 11th-19th, 2020
Exhibitor Rental Order Forms**

Vendor Name:	Tel.#:
Billing Address:	Fax#:
City/State/Zip:	Name on card:
Email:	
Credit Card #:	Exp. Date:
Signature:	Sec. Code:
Onsite Contact Name:	Onsite Contact Cell Number:

To place your order please complete the contact and payment information above and add up the total cost from the individual rental forms and enter them in the available fields below.

Totals entered must be multiplied by 8.1% Sales Tax to reach Grand Total and have the correct costs based on order deadlines.

Exhibitor Order Form Total:	\$ _____
Furniture Upgrade Total:	\$ _____
Drayage & Shipping Total:	\$ _____
Labor & Forklift Total:	\$ _____
Caddie Cart Labor Total:	\$ _____
Subtotal:	\$ _____
Tax 8.1%**	\$ _____
GRAND TOTAL including Tax	\$ _____

**** TAX IS SUBJECT TO INCREASE FOR 2020. ****

Orders placed after set-up begins will be delivered within 24 hours; CER cannot guarantee same day delivery

CANCELLATION POLICY: Orders may be cancelled with a Cre8ive Event Rentals representative at least 72 hours prior to installation without any penalty charges.

If orders are cancelled within 72 hours, you will be charged 100% of your order.

Changes, additions, or cancelations cannot be left on the voice mail



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cc: bridget@Cre8iveEvents.com



Booth #	Booth Name

**Barrett-Jackson Collector Car Auction
January 11th-19th, 2020
Exhibitor Rental Order Forms**

	Early Bird Special	PRICE AFTER 12/20/2019
Swisstrax Flooring - MUST BE CONFIRMED BY 12/20/2019		
Color _____ (See Flooring Page for Options)		
_____ 10'x10'	\$280.00	\$420.00
_____ 10'x20'	\$560.00	\$840.00
_____ 10'x30'	\$840.00	\$1,260.00
_____ 20'x20'	\$1,040.00	\$1,560.00
_____ Misc Sizes per Sq. Ft.	\$2.80	\$4.20
_____ Routing for Power (Linear Ft.)	\$1.00	\$1.50
** Please refer to Flooring Page for more information.		
SHIPPING OF SWISSTRAX WILL BE ADDITIONAL****		

	Early Bird Special	PRICE AFTER 12/20/2019
Tables with Plastic Drape		
_____ 4' Table	\$67.73	\$101.59
_____ 6' Table	\$84.00	\$126.00
_____ 8' Table	\$92.40	\$138.60
_____ 30" Tall Cocktail Table	\$92.40	\$138.60

	Early Bird Special	PRICE AFTER 12/20/2019
40" High Counter Tables with Plastic Drape		
_____ 4' Draped Counter	\$105.00	\$157.50
_____ 6' Draped Counter	\$121.28	\$181.91
_____ 8' Draped Counter	\$135.45	\$203.18

	Early Bird Special	PRICE AFTER 12/20/2019
Astroturf		
_____ Black _____ Green (check one)		
_____ 10'x10'	\$155.00	\$232.50
_____ 10'x20'	\$310.00	\$465.00
_____ 10'x30'	\$465.00	\$697.50
_____ 20'x20'	\$620.00	\$930.00
_____ Misc Sizes per Sq. Ft.	\$1.55	\$2.33

	Early Bird Special	PRICE AFTER 12/20/2019
Chairs		
_____ Samsonite Folding	\$6.67	\$10.00
_____ Padded Chair	\$10.45	\$15.67
_____ Padded Bar Stool	\$59.06	\$88.59
_____ Folding White w/ Pad	\$9.98	\$14.96
_____ Folding Black w/ Pad	\$11.03	\$16.54

	Early Bird Special	PRICE AFTER 12/20/2019
Carpet (PLEASE CIRCLE COLOR: BLACK, WHITE, SAND)		
<i>Additional colors available upon request; pricing may vary</i>		
_____ 10'x10'	\$235.00	\$352.50
_____ 10'x20'	\$470.00	\$705.00
_____ 10'x30'	\$705.00	\$1,057.50
_____ 20'x20'	\$940.00	\$1,410.00
_____ Misc Sizes per Sq. Ft.	\$2.35	\$3.53

	Early Bird Special	PRICE AFTER 12/20/2019
Accessories		
_____ Waste Basket w/ Liner	\$21.00	\$31.50
_____ Easel	\$55.65	\$83.48
_____ Garment Rack	\$51.45	\$77.18
_____ Chrome Stanchion	\$52.50	\$78.75
_____ Red Velour Rope 8'	\$25.00	\$37.50

	Early Bird Special	PRICE AFTER 12/20/2019
Tables with Black Poly Linen		
_____ 4' Table	\$93.50	\$140.25
_____ 6' Table	\$100.00	\$150.00
_____ 8' Table	\$115.50	\$173.25
_____ 30" Tall Cocktail Table	\$115.50	\$173.25

	Early Bird Special	PRICE AFTER 12/20/2019
Pipe & Drape/ Sign Hanging		
_____ Drape 3'H per linear ft.	\$19.95	\$29.93
_____ Drape 8' H per linear ft.	\$26.78	\$40.16
_____ Drape 12'-16' per linear ft.	\$41.21	\$61.82
Sign Hanging - TBD Based on Specs & Location		
*ALL BANNERS MUST ARRIVE TO CRE8IVE BY 12/27 OR ADDITIONAL FEES MAY APPLY.		

Subtotal: \$ _____



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**** ORDER MUST BE CONFIRMED AND PAID IN FULL PRIOR TO 12/20/2019**

COMPANY NAME: _____ BOOTH#: _____

For Assistance, please call **480-840-0202** to speak with Tracy or Bridget.
Contact us for FREE samples on orders over 2,000 sq. ft. or to request quotes on special orders and/or tile logos.

No material handling charges apply, but shipping DOES APPLY. Rental prices are for the duration of the show and include delivery to and removal from your booth space

Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability

Custom orders such as tile logos or custom colors are subject to a 100% Cancellation Charge.

SWISSTRAX MODULAR FLOORING TILE - RENTAL *Includes delivery, material handling, installation and removal***

• Beautiful, clean, high quality modular flooring available in a variety of designer colors.

CHOOSE YOUR TILE COLOR:

- Pearl Grey
- Pearl Silver
- Jet Black
- Racing Red
- Royal Blue

**** MUST CONFIRM BY 12/20/19 FOR DISCOUNTED PRICING. ****

SWISSTRAX TILE EDGES AND CORNERS - RENTAL

Choose your edge and corner color:

- | | | | | |
|--|---|---|--|---|
| Arctic White | Jet Black | Chocolate Brown | Techno Green | Royal Blue |
| Pearl Silver | Citrus Yellow | Racing Red | Turf Green | Cosmic Purple |
| Pearl Grey | Terra Cotta | Ivory | Teal | Carnival Pink |
| Slate Grey | Tropical Orange | Mocha Java | Island Blue | |

**All Utility lines must be installed before floor installation. Utilities should be ordered in advance.

Any changes made after order is placed may incur additional charges.



CRE8IVE SWISSTRAX RENTAL

Booth #	Booth Name

**Barrett-Jackson Collector Car Auction
January 11th-19th, 2020
Furniture Upgrade Order Forms**

Black Leather Collection - Sofa, Loveseat & Chair (Also available in White)



Brown Leather Collection - Sofa & Chair



White Leather Collection - Sofa, Loveseat & Chair



Upgraded Table Collection - Glass Metal End Table, Distressed Wood Coffee & End Table, Glass Top Coffee & End Table, Black Top Coffee & End Table



**** The above items are samples only and quantities are limited. Additional options are available, please call to inquire.**



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Booth #	Booth Name

**Barrett-Jackson Collector Car Auction
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Furniture Upgrade Order Forms**

Upgraded Barstools - Black Fabric Stool, Banana Barstool, White Adjustable Barstool



Upgraded Table Collection -Red Highboy, White Highboy w/ Black Base, Metal Highboy



**** The above items are samples only and quantities are limited. Please call for details and availability.**



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Booth #	Booth Name

**Barrett-Jackson Collector Car Auction
 January 11th-19th, 2020
 Exhibitor Rental Order Forms**

	Early Bird Special	PRICE AFTER 12/20/2019
Black Leather Collection		
(limited quantities)		
_____ Black Leather Sofa	\$475.00	\$712.50
_____ Black Leather Loveseat	\$375.00	\$562.50
_____ Black Leather Chair	\$275.00	\$412.50

	Early Bird Special	PRICE AFTER 12/20/2019
Brown Leather Collection		
(limited quantities)		
_____ Brown Leather Sofa	\$495.00	\$742.50
_____ Brown Leather Chair	\$375.00	\$562.50

	Early Bird Special	PRICE AFTER 12/20/2019
White Leather Collection		
(limited quantities)		
_____ White Leather Sofa	\$625.00	\$937.50
_____ White Leather Loveseat	\$495.00	\$742.50
_____ White Leather Chair	\$425.00	\$637.50

	Early Bird Special	PRICE AFTER 12/20/2019
Coffee & End Tables (from left to right on photos)		
(limited quantities)		
_____ Glass Metal End Table	\$95.00	\$142.50
_____ Distressed Coffee Table	\$165.00	\$247.50
_____ Distressed End Table	\$110.00	\$165.00
_____ Glass Top Coffee Table	\$165.00	\$247.50
_____ Glass Top End Table	\$110.00	\$165.00
_____ Black Coffee Table	\$185.00	\$277.50
_____ Black End Table	\$165.00	\$247.50

	Early Bird Special	PRICE AFTER 12/20/2019
Upgraded Highboys (from left to right on photos)		
(limited quantities)		
_____ Red Top Highboy	\$195.00	\$292.50
_____ White Highboy w/ Black Base	\$125.00	\$187.50
_____ Metal Highboy	\$165.00	\$247.50

	Early Bird Special	PRICE AFTER 12/20/2019
Upgraded Barstools (from left to right on photos)		
(limited quantities)		
_____ Black Fabric Barstool	\$160.00	\$240.00
_____ Banana Barstool	\$165.00	\$247.50
_____ White Adjustable Barstool	\$175.00	\$262.50

Subtotal: \$ _____



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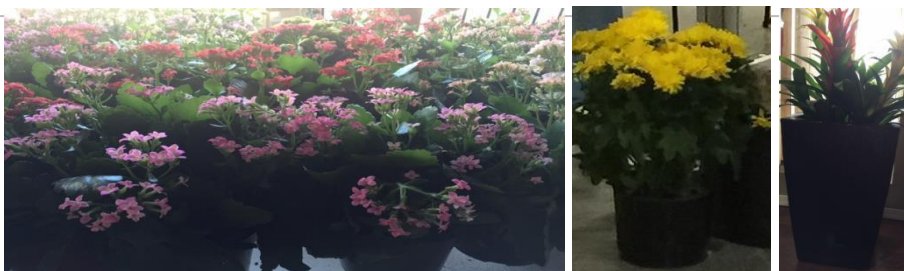
e-mail: tracy@Cre8iveEvents.com

cc: bridget@Cre8iveEvents.com

**Barrett-Jackson Collector Car Auction
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Exhibitor Rental Order Forms**



Plants are available by request.
Please contact Tracy for options and





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cc: bridget@Cre8iveEvents.com



Booth #	Booth Name

**Barrett-Jackson Collector Car Auction
January 11th-19th, 2020
Material Handling / Drayage Order Form**

Credit cards will be charged based on the estimated weight of shipment.
Additional charges may occur depending on actual weight based on the Bill of Lading.
Credit Cards will be charged automatically and **NO** refunds will be issued for incorrect weight estimates

**** For all common / hired carriers, please use this form ****
**** If you are using your own company's trucking system, please refer to the fork lift labor page ****

Shipment weight is rounded up to the nearest 100 lbs.

Advance Shipments to Warehouse - 200lb Minimum Charge per Shipment

**** Advanced Shipments Must Be Received no later than December 29, 2019 ****

- Category 1 : Crated*

Shipment Weight _____ cwt x \$79.00 per 100 lbs ** = \$ _____

-Category 2: Uncrate / Additional Handling*

Shipment Weight _____ cwt x \$89.00 per 100 lbs ** = \$ _____

- Category 3: Small Packages (Under 50 lbs.)*

First Carton \$52.00 + _____ Additional Cartons @ \$29.00 = \$ _____

Direct Shipment to Show Site - 200lb Minimum Charge per Shipment

- Category 1 : Crated*

Shipment Weight _____ cwt x \$75.00 per 100 lbs ** = \$ _____

- Category 2 : Uncrated / Additional Handling*

Shipment Weight _____ cwt x \$85.00 per 100 lbs ** = \$ _____

- Category 3: Small Packages (Under 50 lbs.)*

First Carton \$52.00 + _____ Additional Cartons @ \$29.00 = \$ _____

All Shipments must be 200 pounds minimum

Estimated Advance / Direct Freight Charges \$ _____

Estimated Additional Charges (Surcharges) \$ _____

Total Estimated Freight Handling \$ _____

INCLUDES DELIVERY TO EXHIBITOR'S BOOTH

~ SHIPPER RETURN FORM(S) MUST BE INCLUDED WITH ORIGINAL SHIPMENT FOR PROPER RETURN OF ITEMS ~



1120 W. Fairmont Dr., #4, Tempe, AZ 85282

Direct Line: 480-840-0202

Fax Line: 480-840-0303

e-mail: tracy@Cre8iveEvents.com

cc: bridget@Cre8iveEvents.com

MATERIAL HANDLING / DRAYAGE RATE SCHEDULE

January 11th-19th, 2020

All the rates are per hundred pounds (cwt) and are rounded off to the next cwt.

Minimum charge per shipment is 200 pounds.

ADVANCE SHIPMENT ADDRESS:

Cre8ive Event Rentals
Attn: Barrett Jackson Show Material
1120 W. Fairmont Drive, Ste. 4
Tempe, AZ 85282

DIRECT TO SITE SHIPMENT ADDRESS:

Barrett Jackson Classic Car Auction
c/o Cre8ive Event Rentals, Inc.
16601 North Pima Road
Scottsdale, AZ 85260

1. ADVANCE SHIPMENTS : Cre8ive Event Rentals will pickup shipments from your designated airline or carrier here in Arizona and will provide 30 days storage prior to show, delivery to booth, storage of empty packing materials and return of outbound shipment from booth to loading dock. **All advance shipments must arrive by December 29th and MUST include Ordering Company's Name and Vendor Booth #, along with OnSite Contact .**
2. Cre8ive Event Rentals must be notified of materials being sent. All invoices and cartons must be marked. Call Cre8ive before delivery at 480-840-0202 to ensure proper pickup, storage and delivery to show site as well as billing purposes.
3. DIRECT SHIPMENT TO SHOW SITE : Cre8ive Event Rentals will receive shipments at the show site from December 30th to move in day(s). Cre8ive will provide delivery to booth, storage of empty packing materials and return of outbound shipment from booth to loading dock.
4. Shipments arriving WITHOUT ADVANCE WRITTEN ORDER will automatically be handled but NOT delivered to show site until payment arrangements are made by exhibitor (and/or other shipper acting on behalf of the exhibitor) and shall be constructed as an acceptance of the terms and conditions set forth herein.
5. Shipments may be sent directly to Cre8ive Event Rentals by services such as FedEx, UPS, Letters Express, DHL, etc. These small shipments will be delivered to booth without guarantee of piece count or condition. NO LIABILITY WILL BE ASSUMED FOR SUCH SHIPMENTS.
6. Material Handling / Drayage Order Form must be filled out, received and paid in full prior to shipments being accepted and delivered to exhibitor's booth.
7. Completed shipper return form(s) for all boxes / equipment / product **MUST** be included with the original shipment to insure proper return of exhibitor's items. Cre8ive Event Rentals will not ship items without this documentation.



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Direct Line: 480-840-0202

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e-mail: tracy@Cre8iveEvents.com

cc: bridget@Cre8iveEvents.com



Booth #	Booth Name

**Barrett-Jackson Collector Car Auction
January 11th-19th, 2020
Material Handling / Drayage Order Form**

- * Forklift Labor may be used to unload YOUR company's truck**
- *Please refer to drayage form for all other common / hired carriers**

*Forklift Operator and Manual Labor booked only in one hour increments

*Time slots reserved on a "first come, first serve" basis.

*Please request a time slot for labor, forklift or caddie cart service upon ordering

*Please have quantity and material type available when booking

Early Bird Special:

- Forklift Operator per hour * @ \$185.00 = _____
- Manual Labor per hour per person ** (everyday between 8am-6pm) @ \$65.00 = _____
- Manual Labor per hour per person ** (everyday between 6pm-7am) @ \$110.00 = _____
- Caddie Cart Service per Trip @ \$30.00 = _____
- Early Bird Labor Special = _____

Labor booked on or after 01/06/2020:

- Forklift Operator per hour * @ \$265.00 = _____
- Manual Labor per hour per person ** (everyday between 8am-6pm) @ \$90.00 = _____
- Manual Labor per hour per person ** (everyday between 6pm-7am) @ \$165.00 = _____
- Caddie Cart Service per Trip @ \$45.00 = _____
- Total Booked On or After 01/06/20 = _____

Caddie Cart Service :

- Is intended for those exhibitors requiring minimal assistance and to expedite their move in / move out.
- Does not include any labor for loading or unloading a vehicle, this labor will have to be booked separately on the "Forklift / Labor" Form.
- Requires that exhibitors carry all risk floater insurance covering their products and exhibit materials against damage, loss and other hazards. Cre8ive Event Rentals will not be held liable for damage, booking this service constitutes acceptance of this statement.
- This Service is offered for Personally Operated Vehicles (POV) only. POVs are limited to cars, station wagons, vans and pick-ups up to 1/2 ton.

* Client agrees if manual labor booked for 8am-6pm falls to overtime hours (6pm-8am), billing will be adjusted

* If you miss your appointment, you will lose your place in line and have to re-book

BOOK EARLY & SAVE!
Page 10 of 10



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

EXHIBITOR SERVICE KIT



SCOTTSDALE
January 11-19, 2020



Dear Exhibitor:

Diamond Event & Tent is excited to serve as the Official Service Contractor for the 2020 BARRETT-JACKSON COLLECTOR CAR AUCTION in Scottsdale, AZ. Enclosed you will find the forms for services offered by Diamond Event & Tent. You may submit your order by email, fax or postal mail to reserve your items now.

All order forms must be received on or before November 30th to receive the Early Bird Discount pricing, AND PAYMENT RECEIVED WITHIN 24 HOURS OF OBTAINING YOUR ELECTRONIC ORDER CONFIRMATION from Diamond Event and Tent. Orders received after December 15th, 2019 or not paid within 24 hours will be available at the "Standard" pricing.

Once your order has been received, you will receive an email confirmation requesting payment via a secure online payment service. **Please submit your payment within 24 hours to confirm your order.** Be sure to retain a copy of your order for your records. If you have any questions concerning the items ordered or the availability of other items, please contact Diamond Event & Tent.

Sincerely,

Diamond Event & Tent

1-801-869-3355 (Office)

1-801-281-4654 (Fax)

Barrett-Jackson@DiamondEvent.com

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

1-801-869-3355 (Ofc)
1-801-281-4654 (Fax)

Barrett-Jackson@DiamondEvent.com (Email)

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EXHIBITOR CONTACT INFO

PLEASE PRINT CAREFULLY

EXHIBITOR NAME: _____

BOOTH/SPACE #: _____

CONTACT NAME: _____

BOOTH SIZE: _____ Wide X _____ Deep

STREET ADDRESS: _____

COUNTRY: _____

CITY: _____ STATE: _____

ZIP CODE: _____

OFFICE PH #: _____ EXT. _____

MOBILE #: _____

EMAIL: _____

FAX #: _____

NOTICE: OUTSIDE EXHIBITORS

1. The structure size stated on the order form are exterior dimensions. When ordering, please confirm the structure you are ordering will fit within your booth space.
2. Barrett-Jackson will be responsible for placing your tent within your space. Please coordinate any/all wishes with them prior to install. If the tent/structure needs to be relocated, please refer to the relocation fees.



Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

1-801-869-3355 (Ofc)
1-801-281-4654 (Fax)

Barrett-Jackson@DiamondEvent.com (Email)

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Exhibitor: _____



A. SMALL STRUCTURES

QTY EARLY BIRD STANDARD TOTAL

Includes: 3M Legs (9.8'), white top and solid white walls on all four sides w/standard slide opening wall across the front. Measurements are based upon outside dimensions, using the Metric system.

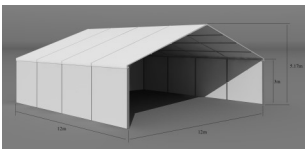
*** December 31st order deadline for these items.**

3Mx3M (9.8'x19.7') w/Optional Sliding Walls on all sides * **	_____	\$300.00	\$ 360.00	\$ _____
3Mx6M (9.8'x19.7') w/Optional Sliding Walls on all sides * **	_____	\$600.00	\$ 720.00	\$ _____
3Mx9M (9.8'x29.5') w/Optional Sliding Walls on all sides * **	_____	\$900.00	\$ 1080.00	\$ _____
3Mx12M (9.8'x39.4') w/Optional Sliding Walls on all sides * **	_____	\$1200.00	\$ 1440.00	\$ _____
6Mx6M (19.7'x19.7') w/Optional Sliding Walls on all sides * **	_____	\$1200.00	\$ 1380.00	\$ _____
6Mx9M (19.7'x29.5') w/Optional Sliding Walls on all sides * **	_____	\$1700.00	\$ 2070.00	\$ _____
6Mx12M (19.7'x39.4') w/Optional Sliding Walls on all sides * **	_____	\$2300.00	\$ 2760.00	\$ _____
9Mx9M (29.5'x29.5') w/Optional Sliding Walls on all sides * **	_____	\$2600.00	\$ 3100.00	\$ _____
9Mx12M (29.5'x39.4') w/Optional Sliding Walls on all sides * **	_____	\$3450.00	\$ 4140.00	\$ _____
12Mx12M (39.4'x39.4') w/Optional Sliding Walls on all sides * **	_____	\$4600.00	\$ 5520.00	\$ _____

Gable End Instructions: **(Choose One)** Open Gable End Closed Gable End (See examples below.)

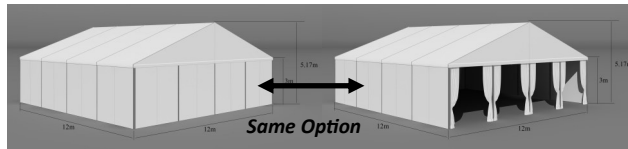
GABLE END OPTIONS (2)

"A" OPTIONS TOTAL \$ _____



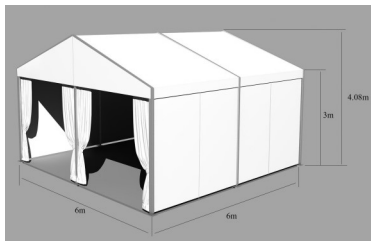
OPEN Gable Ends

OR

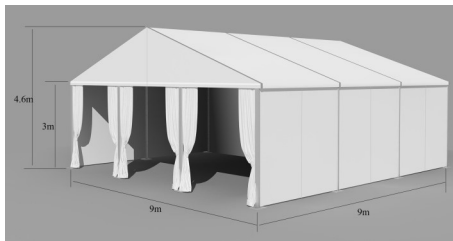


CLOSED Gable Ends (Slider Walls Closed & Slider Walls Opened)

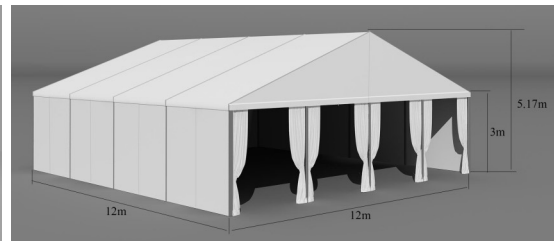
SMALL STRUCTURES (9.8' between legs)



6M x 6M



9M x 9M



12M x 12M

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

1-801-869-3355 (Ofc)
1-801-281-4654 (Fax)

Barrett-Jackson@DiamondEvent.com (Email)

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Exhibitor: _____



RENTALS & SERVICES

Category Sub-Totals

A) SMALL STRUCTURES	\$ _____
B) RELOCATION SERVICES	(Not Applicable)
PRE-TAX TOTAL	\$ _____
Scottsdale Sales Tax 7.95%	\$ _____
TOTAL AMOUNT DUE	\$ _____

Orders must be submitted by December 15th, 2019 **AND PAYMENT RECEIVED WITHIN 24 HOURS** of obtaining your order confirmation from Diamond Event and Tent to secure the "Early Bird" pricing. Orders placed or received after December 15th, 2019 will be available at the "Standard" pricing.

METHOD OF PAYMENT

Please return this form completed via fax, scan to email, postal mail or to our representative at the Exhibitor Desk. Please indicate your method of payment below:

TYPE OF PAYMENT:

- CREDIT CARD
- COMPANY CHECK

RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$50 per bay/section

Small Structures - \$1.70 Per Square Foot

PRE-SHOW PAYMENTS

- Step #1 - Submit your order with check or credit card request.
- Step #2 - Receive an electronic confirmation & CC payment link.
- Step #3 - Electronically complete CC payment within 24 hours.

ON-SITE PAYMENTS

For your convenience, we will use this authorization to charge your credit card account for your on-site orders placed directly by you or your representative(s). These charges may include all services provided by Diamond Event & Tent or any charges which Diamond Event & Tent may be obligated to pay on behalf of the Exhibitor, including without limitation, any shipping charges.

AUTHORIZED SIGNATURE

I agree to be bound by all terms and conditions as described on this Exhibitor Service Kit / Order Form and have advised our representatives accordingly. I agree to pay for all services provided by Diamond Event & Tent or any charges which Diamond Event & Tent may be obligated to pay on behalf of the Exhibitor, including without limitation, any shipping charges. I understand that any order cancellation requests received by December 15th, will receive a 50% refund. After December 15th, all orders are 100% Non-Cancellable / 100% Non-Refundable.

SIGNATURE: _____

DATE: _____

SUBMIT

SAVE

PRINT

RESET

Electronically Submit Your Order
(If Adobe PDF's work with your computer, click here to proceed to your email service and send a copy of your order. Please call if you have not received an order confirmation within 2 business days.)

Save a Copy of Your Form
(If unsure your order was submitted, save and send a copy of your order to: WorldAgExpo@DiamondEvent.com)

Print a Copy of Your Order

Reset / Clear Your Order Form

Questions/Problems? - Call 1-801-869-3355



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

Display & Event Guidelines

Booth Package

A booth in the Exhibitor Marketplace includes the following:

- Booths will be furnished with pipe and drape on the back and sides of booth.
 - 8 foot high backdrop
 - 3 foot high side panels
 - *Please let us know ASAP if you are an open-concept space or on a corner and do not want certain pipe and drape*
- Recognition in the Amenities Brochure made available to the public at the gate

All other booths will be treated as open concept areas and will not have pipe and drape (unless arranged otherwise between client and Cre8ive Event Rentals).

NOTE: Indoor Exhibitors/Sponsors are required to provide flooring to cover the entire exhibit space.

Parking Information

Exhibitors will be issued one parking pass in the exhibitor packet that is delivered at check-in. The pass will provide parking in the designated exhibitor parking lot, located to the east of the main complex. You must have a parking pass to enter the lot. Overflow parking will be in the free public parking areas on the land adjacent to the facility.

For security purposes, any trucks or trailers that require parking must be parked in the off-site trailer storage lot, separate from the exhibitor parking lot. Please notify your account manager at check-in if you need a trailer pass.

Electrical

If you will need electricity in your booth, you must complete and submit the Power Requirement Order Form inside this packet along with a credit card authorization form. Please submit this form as quickly and accurately as possible, as rates increase as we get closer to the event. In addition, extra power may not be available once you have set-up your booth. **Please be aware that power provided is NOT 24 hour power.**

Internet and Auction Feed (IPTV)

If you would like to order internet or IPTV (live auction feed) for your booth space, please use the link in the packet email to complete the order form. Please note, rates increase and services are subject to availability if ordered after *December 20th, 2019*.

Material Handling

If you anticipate needing manual and/or forklift labor to help off-load your materials and move them to your booth, please arrange these services with Cre8ive Event Rentals prior to *December 20th, 2019*. More information can be found in the Cre8ive Event Rentals packet under the Booth Services tab.

Booth Rental Items

Cre8ive Event Rentals offers a full selection of rental items, including flooring, tables, chairs, etc. If you have an indoor exhibit space and need to rent flooring for this event, Cre8ive offers a variety of flooring types. **Please note the rate increase for orders placed after *December 20th, 2019***. More information can be found in the Cre8ive Event Rentals packet under the Booth Services tab. *Order forms should be submitted directly to Cre8ive Event Rentals, and not to Barrett-Jackson.*

Security

Barrett-Jackson cannot be held responsible for loss due to theft or vandalism. We ask that you secure your items after your initial set up and at the end of each show day. Roving security is provided, but you are welcome to hire additional security through Barrett-Jackson's exclusive security company if you desire. Please refer to the directory of services for contact information.

Hours and Restocking Times

Doors open to the public daily at 8 AM. Event management requests that you arrive no later than 7:45 AM in order to be set up and ready when the gates open. All exhibitors have one hour from 7 AM to 8 AM, every event day, to access the site to replenish supplies. If you plan to drive on-site for restocking, proper insurance documentation must be provided for the specific vehicle you are driving. Any vehicles brought on-site for this purpose MUST be removed to exhibitor parking no later than 7:45 AM.

Exhibitors inside the sponsor pavilion, equidome, exhibitor marketplace and showcase pavilion are expected to remain open until at least 9 PM each evening. The event officially concludes when the last car crosses the auction block each night. Since there will still be people at the event well past 9 PM, you may plan your own specific closing time past 9 PM, as you feel is justified by shopper traffic.

Outside exhibitor displays must be staffed from 8 AM to 6 PM; however, you may plan your own specific closing time past 6 PM, as you feel is justified by shopper traffic.

**** New ** Clear Bag Policy**

Beginning with the Scottsdale 2020 Auction, guests will only be permitted to enter WestWorld with clutch purses that do not exceed 6.5" x 4.5" or clear plastic, vinyl or PVC bags that do not exceed 12" x 6" x 12" (or one-gallon clear plastic freezer bags). **Exhibitors and Sponsors who are giving or selling products and providing the goods in a bag, will be required to return product with a clear bag.** The new clear bag rule will apply to all Barrett-Jackson events going forward. If you need to bring in a backpack or laptop bag, Exhibitors/Sponsors with proper credentials are able to be 'bag checked' for their backpacks or laptops before the opening of the gates, from 7am to 8am daily.

Giveaway Items

All giveaway items/promotional materials **must** be approved by Barrett-Jackson prior to the event. Failure to comply with these stipulations may result in the removal of promotional materials and could impact placement in future events. Items given away in a bag must follow the Clear Bag Policy as stated earlier in this packet.

Display Guidelines

With the exception of open concept displays, all booths located inside the exhibitor marketplace (spaces marked NP, SP or #A-L) are delineated by pipe and drape in standard "trade show" configuration....**the backdrop is 8 ft. high, and the side rails are 3 ft. high.** Signs or advertising are not to exceed the 8 feet backdrop (this includes feather banners), unless approved by your account manager. Please do not hang anything heavy from the pipe and/or drape forming your booth. Lightweight signs or banners may be hung from the pipe frame, but anything heavy should have a free-standing frame to support it. Wholesale signs are not permitted at our event. There are no height restrictions outside.

Outdoor booths will not have pipe and drape. Spaces under canopy coverings will have tent wall along the back edge of the display, but there will be no side boundaries between exhibitor displays. Exhibitors may choose to build the display with items along the side wall, to create a boundary between each space, but all booth materials **MUST** remain inside the contracted boundaries of your assigned booth.

Please allow room along the floor at the back edge of your display for power cables, panels and/or receptacle boxes. These are necessary to deliver power to all booths along your row. Do not store anything on the cables or power boxes, as this could become a fire hazard.

All lighting must be directed inward towards your display and is not to interfere with other exhibitors and guests. All electrical components, cords, connections, etc. must meet UL requirements. You are required to provide extension cords to ensure the electricity reaches the necessary points within your booth. Any extension cords used in your display should have three-prong plugs for safety groundings.

Per the Fire Marshal, there are NO pop-up tents allowed inside the facility. In addition, due to the potential of high winds, outdoor pop-up tents aren't allowed either.

Vehicles used in your display space must be preapproved and remain stationary once placed. If the vehicle needs to be moved for any reason, it must be brought to the attention of Barrett-Jackson in order to be authorized and coordinated. Vehicles should have less than ¼ tank of gas, and the battery disconnected.

All exhibit openings that appear unfinished must be covered or are they will be subject to being covered at the exhibitor's expense.

Strolling entertainment or moving advertisements outside of an exhibitor's assigned space are prohibited. All displays and promotional activities must stay within the boundaries of the exhibit space. If you are hosting a special guest in your booth, you are required to manage the crowd so neighboring exhibitors are not affected by the appearance. All special appearances must be approved by show management via the in-booth appearance form.

Gala Evening

Continuing a long-standing tradition, this Auction will feature the Opening Night Gala on Sunday, January 12th from 7 PM – 10 PM. All exhibitors with booth space inside the Sponsor Hall and Exhibitor Marketplace are required to staff their displays during this time. Please make sure you and your staff members are in place by 6:30 PM. Exhibitors with equidome, auction office or outside booth spaces need not staff their booths on Sunday night for the Gala event, as all activity will take place in the main building. Failure to staff your exhibit space during gala hours could impact consideration in future events.

Solicitations of Unauthorized Services

Barrett-Jackson uses only the contracted providers listed in the directory of services. If any other providers contact you, please know that they are not endorsed.

Clean Floor Policy

Please have respect for your neighboring exhibitors and do not place debris in their space during move-in or move-out. It will be your responsibility to discard the debris in the appropriate places on-site. It will be your responsibility to maintain a clean and presentable space from the start of the show until the end. All aisle ways must remain 100% clean of anything that can impede traffic. Exhibitors are subject to a charge for the removal of any material left in the exhibit space at the close of the move-out period.

Any demonstration or activity that results in the obstruction of aisles or prevents access to a nearby exhibitor's display is prohibited. Barrett-Jackson must pre-approve the use of balloons. Balloons cannot be used as a giveaway. Loudspeakers must face towards the interior of an exhibitor's space. Demonstrations found to be excessively noisy or have a high vibration levels will be addressed accordingly.

Fire Department Regulations

The Fire Marshall has emphasized that exhibitors MAY NOT store any boxes, packing materials, back stock, supplies, etc. behind any pipe and drape walls inside the building. In particular, you must make sure all power boxes and cables are completely clear of any foreign materials.

Show management and Fire Department representatives will be making random checks throughout the site during the entire time of the auction. Items found behind the pipe and drape will be removed and discarded.

For your safety and the safety of other patrons, it is critical that you check to make sure power cords and boxes remain free of any materials for the duration of the event. If you have product boxes, packing material, etc. which you need to store, you must remove them to your vehicle or other storage location. You may also arrange with your show decorator to store these materials (a storage fee would be charged).

Liquor Consumption Policy

Consumption of alcoholic beverages or drugs, of any kind, while working on-site as an exhibitor at the Barrett-Jackson event is strictly prohibited. Any exhibitor violating this policy may be asked to leave the event premises, and may be prohibited from returning for the duration of the event.

It is against regulations for any exhibitor or exhibitor representative to consume alcohol while working in your booth at any time during the event.

We want your experience at Barrett-Jackson to be a pleasant one, and this policy is for the benefit of all event participants. We ask that you give this matter your utmost attention. We appreciate your cooperation.

On-Site Exhibitor Representative

Barrett-Jackson requires each exhibitor to identify at least one individual authorized to represent their company in matters pertaining to the daily operations of the event on-site. The appointed on-site contact is responsible for supervising the actions of their employees and hired staff. Failure to notify Barrett-Jackson of the appropriate individual may prevent your account manager from speaking to the appropriate activation contact within your business. Failure to respond to communication in a timely manner may cause delays in notifications of important information. It is the responsibility of the exhibitor to notify Barrett-Jackson if a change needs to be made to the primary representative previously provided.

Exhibitor/Sponsor Credentials

Each participating client will be issued a specific number of credentials based on the size of your space. All credentials will be provided in a move-in packet that you will pick up during your scheduled move-in time. The person who signs for the move-in packet will be responsible for distributing all credentials to the appropriate people working in your booth. For any client that loses or forgets their credential, please have the on-site contact for your company reach out to your account manager for advisement or arrangements. Please plan your staffing accordingly (especially if you will have multiple shifts for staff to man your booth).

All Sponsor and Exhibitor credentials are intended exclusively for staff to work your booth, and not for complimentary admission for friends, family or customers. Any client caught giving away or selling any credentials on or close to the event site will be subject to charge for any credentials given away or sold prior to being admitted to any future Barrett-Jackson event, and will forfeit any priority in placement for future events. If you need additional event credentials, please contact your Account Manager no later than *December 20th, 2019*.

Photography

You are permitted to photograph or video your own booth space only. Photography or video of auction block, event activities and otherwise are strictly prohibited. Our photography disclosure can be found on the back of your credential. Exhibitors are not permitted to photograph or video the exhibit or product of another exhibitor without prior approval.

****NOTE**** To the extent, if anything herein conflicts with the terms and conditions of your exhibitor agreement, the exhibitor agreement shall control.



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

Display Vehicle Registration Form

If you plan to have a vehicle in your display, you will need you to complete the information below. This information is required and will expedite the check in/out process. Providing this information will help determine an efficient move in/out schedule. Failure to do so could result in not having ample room to move the vehicle freely without obstruction of other vendor displays. Please fill out the information as clearly and legibly as possible. A separate form will need to be completed for each vehicle you plan to have on display.

Company/Business Name: _____

Year of Vehicle: _____

Make of Vehicle: _____

Model of Vehicle: _____

Color of Vehicle: _____

VIN # (last 5): _____

Contact person responsible for vehicle: _____

Telephone number: _____

All approved display cars will be provided a plaque indicating that it is **“For Display Only”**. Failure to have this plaque clearly visible to the public could result in the vehicle being removed from the exhibit at the owners/company’s expense and could affect your future participation in a Barrett-Jackson event.

FOR INTERNAL USE ONLY

Space/Booth # _____

Display Plaque # _____

Approved by: _____



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

In-Booth Appearance and Event Registration

Scottsdale 2020

If you plan to have an appearance, meet and greet or event from a celebrity or special guest in your booth at any time during the show, please complete the following form and return it to your account manager. This will ensure we can (if possible) assist in the promotion and traffic control.

Company/Organization Information

Company: _____

Booth/Space #: _____

Primary Contact Name: _____

Contact Phone #: _____

Special Guest/Event Information

Person(s) or Event Name: _____

Date of Appearance or Event: _____

Time(s): _____

Brief Description of Person or Event: _____

If your guest or event requires additional items (i.e. table, chairs, power, or other amenities) this will be the sole responsibility of the above referenced company. The client can provide these items directly, or contact our third party rental company, Cre8ive Event Rentals. It will also be the responsibility of the above named company to provide credentials (if needed), security and to oversee crowd control and traffic flow in and around your booth during the dates and times specified. You must also be sure you are not blocking aisles or crossing over into your neighbor's booth. You are still bound by the rules and regulations regarding space and space requirements. Additional Security is available for a fee and must be arranged with the same security company contracted on site, as specified in the show directory. Please reach out to your account manager for additional questions or arrangement of special requests.

DIRECTIONS TO THE EXHIBITOR CHECK-IN LOT



From the 101 North: take Exit 38 toward Frank Lloyd Wright Blvd/Bell Road. Continue past Frank Lloyd Wright and make a Right onto E. Bell Road. Continue a few blocks and turn Right onto 94th Street. Just after Bahia Street, you'll turn Right into the Exhibitor Check-in Lot, marked with signage (if you get to WestWorld Drive, you've gone too far).

From the 101 South: take Exit 36 toward Princess Drive/Pima Road. Continue past Princess Drive and make a Left onto E. Bell Road. Continue a few blocks and turn Right onto 94th Street. Just after Bahia Street, you'll turn Right into the Exhibitor Check-in Lot, marked with signage (if you get to WestWorld Drive, you've gone too far).



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS™

Barrett-Jackson Internet and/or IPTV Request Form

Internet Service

You must provide your own equipment

Please Note: personal routers or network extending equipment is no longer allowed.

WiFi Internet Service (4 devices per pack)

- \$250 per pack of 4 devices if ordered before December 20, 2019.
- \$350 per pack of 4 devices if ordered between December 21, 2019 and January 3, 2020.
- \$500 if ordered on January 4, 2020 or after and Required to purchase on site.

Wired Internet Service (Up to 4 devices – **MUST BE PRE-ORDERED**)

- \$450 per pack of 4 devices if ordered before December 20, 2019.
- \$750 per pack of 4 devices if ordered between December 21, 2019 and January 3, 2020.
- UNAVAILABLE after January 4, 2020.

Auction TV Feed (IPTV) – TV and Feed

- \$500 per TV with feed of live auction coverage if ordered before December 20, 2019.
- \$750 per TV with feed of live auction coverage if ordered between December 21, 2019 and January 3, 2020.
- UNAVAILABLE after January 4, 2020.

Auction TV Feed (IPTV) – Feed Only

- \$300 for feed only (you must provide your own TV) if ordered before December 20, 2019.
- \$375 for feed only (you must provide your own TV) if ordered between December 21, 2019 and January 4, 2020.
- \$450 for feed only (you must provide your own TV) if ordered between January 5, 2020 and January 6, 2020.
- UNAVAILABLE after January 7, 2020.

*Please note that a Credit Card is the only allowed form of payment and utilities must be paid in full prior to the event. By submitting your request, you understand that your credit card will be charged the appropriate amount on the date the form is submitted. Services are based upon availability and location.



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS™

Company Name: _____

Contact Name: _____

Phone Number: _____

Date: _____

Booth Location: _____

WiFi Internet Service (4 devices per pack)

(before 12/20/19) ____ # of lines x \$250 per pack of 4 devices = _____ TOTAL

(12/21/19 – 1/3/20) ____ # of lines x \$350 per pack of 4 devices = _____

TOTAL (on or after 1/4/20) **Required to purchase on-site** x \$500 per pack of 4 devices

Wired Internet Service (up to 4 devices – **MUST BE PRE-ORDERED**)

(before 12/20/19) ____ # of lines x \$450 per pack of 4 devices = _____ TOTAL

(12/21/19 – 1/4/20) ____ # of lines x \$750 per pack of 4 devices = _____ TOTAL

Auction Feed (IPTV including TV Screen)

(before 12/20/19) ____ # of lines x \$500 per TV = _____ TOTAL

(12/21/18 – 1/4/20) ____ # of lines x \$625 per TV = _____

TOTAL (1/5/20 – 1/7/20) ____ # of lines x \$750 per TV = _____

TOTAL

Auction Feed (IPTV adaptor – use your HDMI Screen)

(before 12/20/19) ____ # of lines x \$300 for feed only = _____ TOTAL

(12/21/19 – 1/4/20) ____ # of lines x \$375 for feed only = _____

TOTAL (1/5/20 – 1/7/20) ____ # of lines x \$450 for feed only = _____

TOTAL

Subtotal: _____



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS™

One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize Barrett-Jackson Auction Company, LLC ("BJAC") to make a one-time debit to your credit card listed below.

By signing this form, you give us permission to debit your account for the amount indicated on or after the indicated date. Please note that all services must be paid prior to the event (pricing applies to the date of payment). This is permission for a single transaction only and does not provide authorization for any additional unrelated debits or credits to your account.

Company _____ Name _____

Billing Address _____ Phone# _____

City, State, Zip _____ Email _____

Account Type (Visa, MC, AMEX or Discover): _____

Cardholder Name _____

First 12 digits of Credit Card _____ Last 4 digits of Credit Card _____

Expiration Date _____

CVV2 (3 digit number on back of Visa/MC, 4 digits on front of AMEX) _____

SIGNATURE _____ DATE _____

I authorize the above-named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.

t: 480.421.6694 f: 480.355.3637 15555 N. 79th Place Scottsdale, Arizona 85260 USA
BARRETT-JACKSON.COM

SCOTTSDALE 2020 INSURANCE REQUIREMENTS

January 6-20, 2020

YOU SHALL FURNISH A CERTIFICATE OF INSURANCE (“COI”) AND APPLICABLE ENDORSEMENT TO BARRETT-JACKSON **PRIOR TO THE EVENT** LISTING THE FOLLOWING AS ADDITIONAL NAMED INSURED:

- BARRETT-JACKSON HOLDINGS LLC
- BARRETT-JACKSON AUCTION COMPANY LLC
- CRAIG JACKSON INVESTMENTS FLP
- JACKSON PRODUCTIONS INC
- CANVAS UNLIMITED
- JACKSON FAMILY FOUNDATION
- WESTWORLD OF SCOTTSDALE
- CITY OF SCOTTSDALE
- U.S. BUREAU OF RECLAMATION
- BA TENTS

Barrett-Jackson is not responsible for damage or any consequential loss from accident, fire, theft, and other such causes to Exhibitor’s property. Exhibitors must carry insurance and do so at their own expense. All property of an Exhibitor is understood to remain in the Exhibitor’s care, custody and control in transit to or from or within the confines of the Show Complex. If you do not currently carry some or all of the following insurance you may obtain a single event coverage policy in order to be an Exhibitor at the event by contacting: **Rain Protection. Net** via the following link, or a carrier of your choice:

<https://securevendorinsurance.com/RainprotectionGroupVendor/ApplicantInformation?GroupEventKey=5cb2f2402519>

You are **required** to obtain and maintain in full force and effect the following insurance:

- 1) **General liability insurance** – commercial general liability including bodily injury, property damage, personal and advertising injury, products/completed operations, contractual and independent contractors with limits of not less than \$1,000,000 each occurrence, \$1,000,000 personal and advertising injury limit, \$2,000,000 general aggregate, \$2,000,000 products completed operations aggregate, \$100,000 damage to rented premises, and \$10,000 medical expenses. The policy must be written on an occurrence basis. ***A sample COI is included herewith.***
- 2) **Automobile liability insurance** – automobile liability covering Any Auto and/or Hired and Non-Owned automobiles for a combined single limit of \$150,000. If automobile insurance will not be included on your general liability certificate then you must supply a copy of the insurance declaration page **for any vehicle** that will be driven onto the site for unloading, loading or display purposes before, during, and after the Event. ***You may also obtain auto coverage through Rain Protection*** by completing the attached auto application form and submitting it via email to sales@rainprotection.net or calling 800-528-7975. ***A sample auto declarations page is included herewith.***
- 3) **Worker’s compensation insurance** – statutory worker’s compensation and employer’s liability insurance as required by applicable State Law for all of your employees and/or temporary event staff involved in any way with the event. Limits should not be less than \$1,000,000 bodily injury by accident, each accident, \$1,000,000 bodily injury by each employee and \$1,000,000 bodily injury by disease, policy limit. ***If you are a sole proprietor or an independent contractor or you do not carry workers’ compensation insurance you must complete the Workers’ Compensation Waiver Form, provided by Barrett-Jackson.***
- 4) **Special form causes of loss insurance** – the exhibitor / event coordinator / event staff shall provide special form damage insurance covering the exhibitor’s / event coordinator’s exhibits, tools and other property. ***If you do not carry special form damage insurance you must complete the Special Form Causes of Loss Insurance Waiver Form, provided by Barrett-Jackson.***

Barrett-Jackson, and the above mentioned additional insureds, shall be named as additional insured under your General, Automobile and, if any, Umbrella Liability policy noted above, each required policy shall provide a waiver of subrogation in favor of Additional Named Insureds, and such coverage shall be primary to any insurance carrier by Barrett-Jackson and the above mentioned additional insureds.

Insurance companies for the policies noted above, shall be holding a “General Policy Rating” of A-8 or better, as set forth in the most current issue of “Best Key Rating Guide”.

The certificate must show that the above insurance is in full force **throughout the period that your contract requires you to be on site.** It should state policy numbers, date of expiration, limits of liability, deductibles or self-insured retentions, and coverages thereunder and further provide confirmation that the insurers will provide Barrett-Jackson with 10 days advance written notice of cancellation and that this provision has been endorsed on to each required policy.

IT IS THE EXHIBITORS RESPONSIBILITY TO CONFIRM THAT ALL INSURANCE DOCUMENTS HAVE BEEN RECEIVED AND REVIEWED BY BARRETT-JACKSON, AND THAT THE EXHIBITOR IS IN COMPLIANCE WITH ALL INSURANCE REQUIREMENTS PRIOR TO THE CHECK-IN DATE.

WAIVER FORM – SCOTTSDALE 2020

WORKERS' COMPENSATION WAIVER

I am performing work as a company/sole proprietor/independent contractor at the Barrett-Jackson event;
therefore, neither myself nor any of my event staff are employees of Barrett-Jackson Auction Company LLC and/or any additional insureds as listed;

therefore, for workers' compensation purposes, neither myself nor any of my event staff are entitled to workers' compensation benefits from:

Barrett-Jackson Auction Company LLC
Craig Jackson Investments FLP
Jackson Family Foundation
City of Scottsdale
Canvas Unlimited

Barrett-Jackson Holdings LLC
Jackson Productions Inc
WestWorld of Scottsdale
U.S. Bureau of Reclamation
BA Tents

I understand that if I have any employees working for me, I must maintain workers' compensation insurance on them.

SPECIAL FORM CAUSES OF LOSS INSURANCE WAIVER

I understand that Barrett-Jackson Auction Company LLC and/or any additional insureds as listed are not responsible for damage by fire, theft or malicious damage to exhibits, tools, and other property that myself and/or any of my event staff have provided for this event.

Therefore, I and/or any of my event staff are not entitled to fire, theft or malicious damage benefits or coverage for these items from:

Barrett-Jackson Auction Company LLC
Craig Jackson Investments FLP
Jackson Family Foundation
City of Scottsdale
Canvas Unlimited

Barrett-Jackson Holdings LLC
Jackson Productions Inc
WestWorld of Scottsdale
U.S. Bureau of Reclamation
BA Tents

Please select either or both of the following waivers as appropriate for coverage that will not be included on the certificate of insurance you will be providing.

- WORKERS' COMPENSATION WAIVER**
- SPECIAL FORM CAUSES OF LOSS INSURANCE WAIVER**

(Please Print - Company Name or Name of Sole Proprietor/Independent Contractor)

Print Name

Signature

Date

A copy of this waiver will be submitted to Barrett-Jackson Auction Company's insurance carrier. Barrett-Jackson Auction Company LLC will maintain a copy of this waiver and make it available for audit purposes.



Exhibitor Liability Insurance

As a standard requirement for all show exhibitors, it is necessary for you to carry general liability coverage from an insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$2,000,000 aggregate.

This insurance must be in force during the move in/move out dates of the event, January 6-20, 2020, naming Barrett-Jackson Auction Company LLC (15555 N. 79th Place, Suite A, Scottsdale, AZ 85260) as the certificate holder. The additional insureds must read as follows: Barrett-Jackson Holdings LLC, Barrett-Jackson Auction Company LLC, BA Tents, Canvas Unlimited, Craig Jackson Investments FLP, Jackson Productions, Jackson Family Foundation, City of Scottsdale, Westworld of Scottsdale, U.S. Bureau of Reclamation and RDK Enterprises Inc.

If you already have compliant coverage, please forward your proof of insurance to Ahernandez@barrett-jackson.com.

Purchase your Insurance Now

Simply purchase your insurance, which is already pre-filled with all of the proper show information, directly online using a credit card.

Click the link below to Purchase your Liability Insurance for just \$154:

<https://securevendorinsurance.com/RainprotectionGroupVendor/ApplicantInformation?GroupEventKey=5cb2f2402519>

This program is valuable for:

- *Exhibitors who do not have any insurance.
- *International Exhibitors whose liability insurance will not cover them at a U.S Show.
- *Companies who do not have the time to deal with all of the certificate arrangements, and need coverage now.
- *Exhibitors who find it easier or advantageous to use this program, rather than their corporate insurance; Similar to when you rent a car and do not want to use your own auto insurance.
- *Should there be a claim, it will not tarnish your policy and rates. And, unlike most corporate policies, there is no deductible.

Auto Liability Insurance

If automobile insurance will not be included on your certificate then you must supply a copy of the insurance for any vehicle that will be driven onto the site for unloading, loading or display purposes. The auto declarations page must show active policy dates, vehicles covered, and a minimum Bodily Injury/Property damage liability of a combined single limit of \$150,000.

If you are interested in adding this coverage for \$290, please complete and return the application on Page 2.

We also offer affordable short term Equipment/Merchandise/Display Insurance

All exhibitors are strongly urged to obtain full-coverage temporary insurance for their merchandise and displays while in transit and while at the exposition.

Please complete and return the Enrollment Form below:

[Click Here for the Instant Equipment Insurance Enrollment Form](#)



Supplemental Hired/Non-Owned Auto Application

If the Contract with the Event Venue requires Hired/Non-Owned Automobile Coverage and you and any subcontractors you hire are not using any automobiles in conjunction with the event, please click: Yes

If you did not answer "YES" above, please answer the following questions:

- 1) What is the amount being charged to rent or lease the vehicles:
- 2) Are all drivers at least 25 years of age? Yes No
- 3) Do all drivers have a valid United States driver licenses? Yes No
- 4) Do any of the hired vehicles seat more than 12 people? Yes No
- 5) What will the vehicles be used for?

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly provides false information in an application for insurance may be guilty of a crime and may be subject to civil fines and criminal penalties. I certify that the above information is true and coverage is not applicable until accepted by Rainprotection Insurance.

Name of Applicant

Date

I am the Applicant and I choose to use an Electronic Signature by Clicking: Yes

Name of Insurance Company
 Agent Name
 Address
 Phone
 Email

SAMPLE PERSONAL AUTO POLICY

Personal Auto Policy Declarations

POLICYHOLDER: Joe & Jane Smith
(Named Insured) Street Address
 City, State Zip

POLICY NUMBER: 000 00000000

POLICY PERIOD: FROM: August 1, 2017
 TO: February 1, 2018

But only if the required premium for this period has been paid, and for six-month renewal periods if renewal premiums are paid as required. Each period begins and ends at 12:01 A.M. standard time at the address of the policyholder.

INSURED VEHICLES AND SCHEDULE OF COVERAGES

VEHICLE	COVERAGES	LIMITS OF INSURANCE	PREMIUM
1	2000 Toyota Corolla	ID #JT2AL21E8B3306553	
	Coverage A—Liability:		
	Bodily Injury Liability	\$100,000 Each Person \$300,000 Each Accident	\$110.00
	Property Damage Liability	\$ 50,000 Each Accident	\$ 40.00
	Coverage B—Medical Payments	\$ 5,000 Each Person	\$ 36.00
	Coverage C—Uninsured Motorists:		
	Bodily Injury	\$100,000 Each Person \$300,000 Each Accident	\$ 40.00
	TOTAL		\$226.00
2	2007 Ford Five Hundred	ID #1FABP3OU7GG212619	
	Coverage A—Liability:		
	Bodily Injury Liability	\$100,000 Each Person \$300,000 Each Accident	\$145.00
	Property Damage Liability	\$ 50,000 Each Accident	\$ 60.00
	Coverage B—Medical Payments	\$ 5,000 Each Person	\$ 36.00
	Coverage C—Uninsured Motorists:		
	Bodily Injury	\$100,000 Each Person \$300,000 Each Accident	\$ 40.00
Coverage D—Other Than Collision	Actual Cash Value Less \$250	\$ 50.00	
—Collision	Actual Cash Value Less \$500	\$130.00	
	TOTAL		\$461.00

POLICY FORM AND ENDORSEMENTS: 000 00000000
COUNTERSIGNATURE DATE: January 2 2018
AGENT: AGENT NAME and/or Signature

NOTE

The highlighted items must show the following insureds personal Auto Declarations Page info.

The policy must be an active policy during the event dates. ONLY those vehicles listed on the policy will be permitted on-site.

If renting a vehicle the personal auto declarations page will still need to be provided and limits of insurance must still be met prior to the move-in/set-up date of the event. Please provide the rental agreement at check-in.

IMPORTANT

City of Scottsdale

ALL VENDORS/EXHIBITORS MUST COMPLETE THIS

PLEASE READ STEPS

1, 2, 3, and 4 below

Please follow the directions for the step that best applies to you

If you are a vendor at the Barrett-Jackson event that will be doing retail sales, out of state vendor taking orders or conducting any other activity that is generating a sales tax liability, then you will need to obtain your sales tax license **PRIOR** to the event. (Please note that the license fee is non-refundable). **The license should be on display at your booth.....** but, if you're **NOT selling**, you will need to follow step 4 below.

The transition to a centralized licensing and reporting for Transaction Privilege taxes began on 1/1/17. If you are a vendor that will be doing retail sales at the event and generating a sales tax liability then you will need to make sure that you have an Arizona Department of Revenue (ADOR) Transaction Privilege Tax License and that it shows the Region Code of Scottsdale (SC) at the bottom.

1. If you need to **APPLY** for the for the ADOR License:
 - a. Please visit: <https://azdor.gov/transaction-privilege-tax/tpt-license/applying-tpt-license>
2. If you **CURRENTLY** have an ADOR License and **ONLY NEED TO ADD the REGION CODE** (Scottsdale) where the event will be held:
 - a. Please visit: <https://azdor.gov/transaction-privilege-tax/tpt-license/updating-tpt-account>
3. If you believe you are **ALREADY LICENSED** with ADOR and **already have the region code**:
 - a. Please email Deborah at: DBRADLEY@SCOTTSDALEAZ.GOV ASAP, she will verify your licensing status.
 - i. Include the ADOR Transaction Privilege Tax License number
 1. (It should show the Region Code of SC – Scottsdale)
4. For those business that are **DISPLAYING ONLY** and **NOT** generating a tax liability:
 - a. Please email Deborah at DBRADLEY@SCOTTSDALEAZ.GOV ASAP.
 - i. Include in the email:
 1. Your Business Name
 2. Nature of Business that you will conducting while at the Barrett-Jackson Event.
 3. She will then place you on the list and cease any attempts to collect a license from you.

NOTE: The combined tax rate is 8.05%.

You may also contact ADOR: licensecompliance@azdor.gov

Customer Service Representatives are available Monday through Friday from 8am to 5pm (MST)

Phone (602) 255-3381

Toll-Free (800) 352-4090

Fax (602) 542-2072

For additional City of Scottsdale Sales tax information, please call 480-312-2400 or visit

<http://www.scottsdaleaz.gov/taxes>