



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

EXHIBITOR SERVICE KIT



SCOTTSDALE
January 12-20, 2019



Dear Exhibitor:

Diamond Event & Tent is excited to serve as the Official Service Contractor for the 2019 BARRETT-JACKSON COLLECTOR CAR AUCTION in Scottsdale, AZ. Enclosed you will find the forms for services offered by Diamond Event & Tent. You may submit your order by email, fax or postal mail to reserve your items now.

All order forms must be received on or before November 30th to receive the Early Bird Discount pricing, AND PAYMENT RECEIVED WITHIN 24 HOURS OF OBTAINING YOUR ELECTRONIC ORDER CONFIRMATION from Diamond Event and Tent. Orders received after November 30th, 2018 or not paid within 24 hours will be available at the "Standard" pricing.

Once your order has been received, you will receive an email confirmation requesting payment via a secure online payment service. **Please submit your payment within 24 hours to confirm your order.** Be sure to retain a copy of your order for your records. If you have any questions concerning the items ordered or the availability of other items, please contact Diamond Event & Tent.

Sincerely,

Diamond Event & Tent

1-888-844-4001 Ext. #1 (SLC Office)

1-801-281-4654 (Fax)

Barrett-Jackson@DiamondEvent.com

Please return all forms to:

Diamond Event & Tent
4518 South 500 West
Salt Lake City, UT 84123

1-888-844-4001 (Ofc)
1-801-281-4654 (Fax)

Barrett-Jackson@DiamondEvent.com (Email)

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EXHIBITOR CONTACT INFO

PLEASE PRINT CAREFULLY

EXHIBITOR NAME: _____

BOOTH/SPACE #: _____

CONTACT NAME: _____

BOOTH SIZE: _____ Wide X _____ Deep

STREET ADDRESS: _____

COUNTRY: _____

CITY: _____ STATE: _____

ZIP CODE: _____

OFFICE PH #: _____ EXT. _____

MOBILE #: _____

EMAIL: _____

FAX #: _____

NOTICE: OUTSIDE EXHIBITORS

1. The structure size stated on the order form are exterior dimensions. When ordering, please confirm the structure you are ordering will fit within your booth space.
2. Barrett-Jackson will be responsible for placing your tent within your space. Please coordinate any/all wishes with them prior to install. If the tent/structure needs to be relocated, please refer to the relocation fees.



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Exhibitor: _____



A. SMALL STRUCTURES

QTY EARLY BIRD STANDARD TOTAL

Includes: 3M Legs (9.8'), white top and solid white walls on all four sides w/standard slide opening wall across the front. Measurements are based upon outside dimensions, using the Metric system.

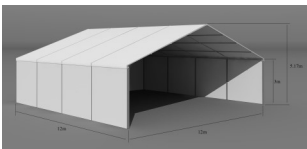
*** December 31st order deadline for these items.**

3Mx3M (9.8'x19.7') w/Optional Sliding Walls on all sides * **	_____	\$300.00	\$ 360.00	\$ _____
3Mx6M (9.8'x19.7') w/Optional Sliding Walls on all sides * **	_____	\$600.00	\$ 720.00	\$ _____
3Mx9M (9.8'x29.5') w/Optional Sliding Walls on all sides * **	_____	\$900.00	\$ 1080.00	\$ _____
3Mx12M (9.8'x39.4') w/Optional Sliding Walls on all sides * **	_____	\$1200.00	\$ 1440.00	\$ _____
6Mx6M (19.7'x19.7') w/Optional Sliding Walls on all sides * **	_____	\$1200.00	\$ 1380.00	\$ _____
6Mx9M (19.7'x29.5') w/Optional Sliding Walls on all sides * **	_____	\$1700.00	\$ 2070.00	\$ _____
6Mx12M (19.7'x39.4') w/Optional Sliding Walls on all sides * **	_____	\$2300.00	\$ 2760.00	\$ _____
9Mx9M (29.5'x29.5') w/Optional Sliding Walls on all sides * **	_____	\$2600.00	\$ 3100.00	\$ _____
9Mx12M (29.5'x39.4') w/Optional Sliding Walls on all sides * **	_____	\$3450.00	\$ 4140.00	\$ _____
12Mx12M (39.4'x39.4') w/Optional Sliding Walls on all sides * **	_____	\$4600.00	\$ 5520.00	\$ _____

Gable End Instructions: **(Choose One)** Open Gable End Closed Gable End (See examples below.)

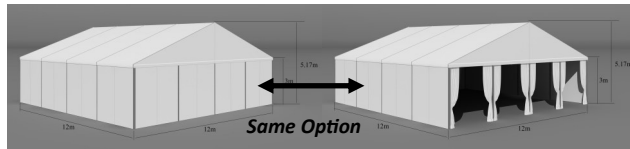
GABLE END OPTIONS (2)

"A" OPTIONS TOTAL \$ _____



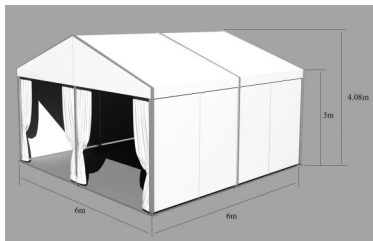
OPEN Gable Ends

OR

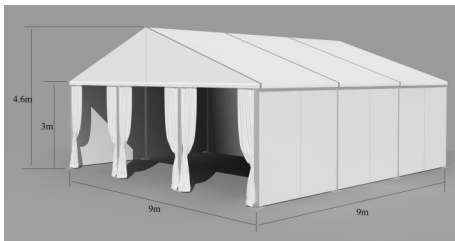


CLOSED Gable Ends (Slider Walls Closed & Slider Walls Opened)

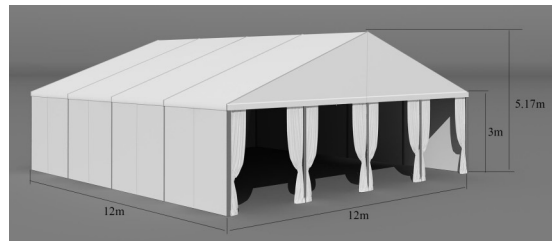
SMALL STRUCTURES (9.8' between legs)



6M x 6M



9M x 9M



12M x 12M

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Exhibitor: _____



RENTALS & SERVICES

Category Sub-Totals

A) SMALL STRUCTURES	\$ _____
B) RELOCATION SERVICES	(Not Applicable)
PRE-TAX TOTAL	\$ _____
Scottsdale Sales Tax 7.95%	\$ _____
TOTAL AMOUNT DUE	\$ _____

Orders must be submitted by November 30th, 2018 **AND PAYMENT RECEIVED WITHIN 24 HOURS** of obtaining your order confirmation from Diamond Event and Tent to secure the "Early Bird" pricing. Orders placed or received after November 30th, 2018 will be available at the "Standard" pricing.

METHOD OF PAYMENT

Please return this form completed via fax, scan to email, postal mail or to our representative at the Exhibitor Desk. Please indicate your method of payment below:

- CASH *(On-Site Orders Only)*
- CREDIT CARD
- COMPANY CHECK

TYPE OF PAYMENT:

- PRE-SHOW
- ON-SITE

RELOCATION SERVICES

Relocation Services are billed at the following rates:

Wall Relocation - \$50 per bay/section

Small Structures - \$1.70 Per Square Foot

PRE-SHOW PAYMENTS

- Step #1 - Submit your order with check or credit card request.
- Step #2 - Receive an electronic confirmation & CC payment link.
- Step #3 - Electronically complete CC payment within 24 hours.

ON-SITE PAYMENTS

For your convenience, we will use this authorization to charge your credit card account for your on-site orders placed directly by you or your representative(s). These charges may include all services provided by Diamond Event & Tent or any charges which Diamond Event & Tent may be obligated to pay on behalf of the Exhibitor, including without limitation, any shipping charges.

AUTHORIZED SIGNATURE

I agree to be bound by all terms and conditions as described on this Exhibitor Service Kit / Order Form and have advised our representatives accordingly. I agree to pay for all services provided by Diamond Event & Tent or any charges which Diamond Event & Tent may be obligated to pay on behalf of the Exhibitor, including without limitation, any shipping charges. I understand that any order cancellation requests received by December 15th, will receive a 50% refund. After December 15th, all orders are 100% Non-Cancellable / 100% Non-Refundable.

SIGNATURE: _____

DATE: _____

SUBMIT

SAVE

PRINT

RESET

Electronically Submit Your Order
(If Adobe PDF's work with your computer, click here to proceed to your email service and send a copy of your order. Please call if you have not received an order confirmation within 2 business days.)

Save a Copy of Your Form
(If unsure your order was submitted, save and send a copy of your order to: WorldAgExpo@DiamondEvent.com)

Print a Copy of Your Order

Reset / Clear Your Order Form

Questions/Problems? - Call 1-888-844-4001