



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

Move-In Information

To make your move-in process as easy as possible, we have strategically scheduled your initial move-in date and time, as indicated in your packet email. Failing to arrive on your assigned date and time will affect not only your move-in, but also the move-in of other exhibitors around you. If you have a conflict with your assigned move-in time, please alert your account manager immediately.

If you have provided the appropriate auto liability coverage, you will be permitted to drive up to your booth location. **Because of extreme congestion, you are asked to remove your vehicle to the parking lot immediately after unloading (prior to setting up your space).**

Please check-in at Exhibitor Check-In during your designated time to receive a wristband for entry. **No client will be permitted to move-in without being accompanied by a Texas XPO representative.** If it will take you more than one day to set-up, please return to check-in to obtain the appropriate move-in pass and wristbands.

The full check-in schedule is as follows:

Monday, June 19th | 1:00PM – 4:00PM

Tuesday, June 20th | 9:00AM – 12:00PM and 1:00PM - 4:00PM

Wednesday, June 21st | 9:00AM – 12:00PM and 1:00PM - 4:00PM

While check-in will close at the above times, the facility will remain open for you to set-up your display until 4 PM on Monday, Tuesday, and Wednesday. **Please make sure your booth is completely set by 4 PM on Wednesday, June 21st, 2023.** The event will open to the general public at 8:00AM on Thursday, June 22, 2023

*Exhibitors will not be allowed to move in without the proper insurance forms or without full payment.

Move-Out Information

Move-out for **HAND CARRY EXHIBITS (only)** will start on **Saturday, June 24th** after the last car crosses the auction block (approximately 8:00PM) and will continue for all exhibits on **Sunday, June 25th** at 8:00AM.

The procedure for move-out on both Saturday and Sunday will be as follows:

Saturday

Step 1: Finalize tax forms with Barrett-Jackson staff. We will come by your booth in the late afternoon and have a check-out desk stationed at the same location where you checked-in.

Step 2: Self-break down in booth space for hand-carry exhibits only. This means you may only move-out if you can physically carry your items out of the building.

*Crates will NOT be provided until Sunday

* Vehicles will NOT be allowed to drive in until Sunday

Step 3: Exit building by 11:00PM

Sunday

Step 1: 8:00AM – 10:30AM – Check-in starting **8:00 AM on Sunday June 25th** at the same location where you first arrived to move-in. Please do not park right in the loading dock area - Barrett-Jackson and Texas XPO staff will lead you to the best parking spot upon your arrival.

Step 2: Check in with Texas XPO to obtain a clearance form. You will not be able to check out with Barrett-Jackson until you have checked out with Texas XPO, so please complete this step first (even if you didn't have any rental items or move-in arrangements, you still need to get a clearance form).

Step 3: Check-in with Barrett-Jackson staff at the loading dock to receive a move-out wristband. Vehicles will also be given a pass (based on insurance). Once both check-outs are completed, Texas XPO will escort you to your area. Please understand due to fire regulations, we are not authorized to block any aisles, doorways, or exit paths with vehicles for the safety of all parties. Out of respect for your fellow exhibitors we ask that you break down quickly and remove your vehicle. This will allow us to circulate more exhibitors in a timely manner.

Step 2: Crates will be delivered by Texas XPO throughout the morning.

Step 3: Exit building by 12:00PM

ALL DISPLAYS MUST BE COMPLETELY REMOVED FROM THE PROPERTY PRIOR TO 12:00PM ON SUNDAY TO AVOID BEING RELOCATED TO A DRAYAGE AREA, SUBJECT TO ADDITIONAL FEES.

Again, we can't express enough how grateful we are that you were able to join us here in Las Vegas and wish you all a safe journey to your next destination. We look forward to seeing you all in New Orleans in September!