



THE WORLD'S GREATEST COLLECTOR CAR AUCTIONS®

Move-In Information

To make your move-in process as easy as possible, we have strategically scheduled your initial move-in date and time, as indicated in your packet email. Failing to arrive on your assigned date and time will affect not only your move-in, but also the move-in of other exhibitors around you. If you have a conflict with your assigned move-in time, please alert your Account Manager immediately.

If you have provided the appropriate auto liability coverage, you will be permitted to drive up to your booth to unload. **Because of extreme congestion, you are asked to remove your vehicle to the parking lot immediately after unloading (prior to setting up your space).**

Please check-in at Exhibitor Check-In (see attached map) during your designated time. **No client will be permitted to move-in without being accompanied by AEX Convention Services / Texas Exposition Services.** If it will take you more than one day to set-up, please return to check-in to obtain the appropriate move-in pass and wristbands.

The full check-in schedule is as follows:

Monday, October 17th: 1:00 PM – 3:00 PM

Tuesday, October 18th: 9:00 AM – 3:00 PM

Wednesday, October 19th: 9:00 AM - 12:00 PM

While check-in will close at the above times, the facility will remain open for you to set-up your display until 4:00 PM on Monday, Tuesday and Wednesday. **Please make sure your booth is completely set by 4:00 PM on Wednesday, October 19, 2022.**

Move-Out Information

MOVE-OUT WILL BEGIN AFTER THE AUCTION ENDS ON SATURDAY, October 22nd. After the last car crosses the block and all the spectators have cleared the facility, move-out will begin. The activation team will distribute move-out instructions on Saturday morning, which will provide you with detailed and important information regarding the move-out procedures. Since the auction is a live event, the exact end time is subject to change. Once our security team gives clearance, we will communicate to you that it is safe to break down your displays. Though traffic may slow down as the auction ends, we ask that you do not break down or alter your displays until the spectators have fully exited the marketplace. **Violation of this procedure may impact consideration in future events.**

Move-out will resume at 8:00 AM on Sunday, October 23rd by collecting a pass at the check-in location. All clients must check-in by 10:30 AM to be granted access into the facility, however you will be able to stay onsite and dismantle/load until 12:00 PM.

All exhibitor displays must be completely removed from the site by 12:00 PM on Sunday, October 23rd. Any vehicle or display remaining after 12:00 PM will be removed to a drayage area and subject to a handling fee prior to reclaiming.