

# THE EXPO GROUP

Today. Tomorrow. Together.®

## ONLINE ORDERING

**TIME IS MONEY.**  
**SAVE TIME...SAVE MONEY**

The Expo Group Cyberservices™ makes it even easier to order exhibitor services. Save time by doing it online – our secure e-commerce site helps you stay organized without piles of paper forms to fill in manually. Cyberservices™ is a real-time informational resource where you can place and review service orders around the clock.



### ON THEEXPOGROUP.COM YOU CAN:

- Order all exhibit services
- Check status of freight shipments
- View the current show floorplan
- See an account summary of all services ordered
- Review important dates and deadlines
- Connect to your Personal Account Manager

### GET STARTED NOW!

Log on to [www.theexpogroup.com/cyberservices](http://www.theexpogroup.com/cyberservices) with the show ID and password you received via email.



# THE EXPO GROUP

Today. Tomorrow. Together.®



Dear Exhibitor:

The Expo Group understands **2022 Barrett Jackson Auto Auction** is a great opportunity for you to grow your business and reach your marketing objectives. As the official general service contractor, we are proud to offer you personalized service and affordable exhibit solutions to help you perform at a higher level.

Please add the Advance Discount Deadline Date of **June 6, 2022** to your calendar so you do not miss out on these cost savings. You can order your booth services, including carpet and furniture from The Expo Group online on our mobile-friendly, secure website at [www.theexpogroup.com](http://www.theexpogroup.com). Your login information will be sent to you via email. After you order, we will provide you with an easy to understand invoice, making ROI measurement simple.

Need some eye-catching graphics or a custom-looking booth? Our exhibit solutions are easy to order, affordably priced and creatively designed to help you achieve your marketing goals. We can help you do more with less.

Please do not hesitate to contact your Customer Account Manager for assistance with any of your event and exhibition-related needs. We can help you reduce the hassle year-round! Be sure to look for a series of succinct and information-packed emails from their email address, which you might need to add to the approved sender list in your email program.

Customer Account Management  
Phone: 972.580.9000  
[ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)

<http://sc.theexpogroup.com/BarrettJackson22AutoAuction/>

# THE EXPO GROUP

Today. Tomorrow. Together.®

As the pandemic continues to impact people around the world, our top priority is the health and safety of our employees, customers, partners and communities. We understand the challenges facing **live events** and are committed to **Moving Forward Together** to bring back what will be an evolving environment for trade shows and events. As always, we pride ourselves on our strategic capabilities and agile focus on Helping People Perform at a Higher Level.

Having reviewed various guidelines issued by Industry Associations, Convention Centers and Medical Organizations we have distilled a simple cohesive infographic on how **The Expo Group** will partner with you to ensure unmatched safety and wellness onsite.

Our aggregated **Moving Forward Together Infographic** is available [here](#) and intended to communicate the following:

1. Proper health and safety measures have been implemented at The Expo Group facilities addressing everything from employee wellness checks to the manner in which equipment and materials are sanitized, stored and shipped.
2. In conjunction with venues and show organizers, we are following the [GBAC guidelines](#) in creating a safe environment on the show floor for sanitizing and cleaning procedures as well as conducting wellness checks for staff.
3. Elevating communication to clarify expectations with all onsite partners, supported by our new client decision matrix and crowd density calculation tools, is an important piece of daily accountability.

In addition, you can expect breakthrough technology offerings such as The Expo Group's Digital Customer Service desk covering on-site ordering and check-out procedures. This is part of our commitment to agile exhibitor service as well as healthy, touchless interactions.

Like you, we are ready to start **Moving Forward Together!** Review all our pandemic-related resources at <http://www.theexpogroup.com/MFT>.





**Discount Deadline:**  
**June 6, 2022**

Exhibit Hall  
 Colors

Back drape color: Black / Red  
 Side drape color: Red  
 Booth carpet color: Pepper  
 Aisle carpet color: Cayenne (Red/Black mix)

Booth  
 Exhibiting  
 Package

For ease of planning and budgeting, this event will use a space rate exhibiting package which includes - Pepper carpet, (1) wastebasket, standard booth drape, mobile spotting, and standard material handling. Rates are determined by the size of your booth and will be billed to each exhibitor by Barrett Jackson when your booth space is confirmed. As part of this package, you will no longer have to worry about budgeting for cart load service, weight of product or spotting fees for your vehicles. Additional items such as tables and chairs are not included in this package and can be ordered through The Expo Group. All inbound Direct Shipments and Personally Operated Vehicles (POVs) must check in by 2:00PM on your assigned move in day to avoid off target fees. (25% surcharge to prevailing rate). Please note: material handling services included in the package for special handling items are limited to 1 laborer for 1 hour. Booths requiring additional material handling labor beyond 1 hour should order booth labor.

Exhibit Hall  
 Hours

**Exhibitor Move-In**

Monday	June 27, 2022	By Appointment Only
Tuesday	June 28, 2022	9:00am - 4:00pm
Wednesday	June 29, 2022	9:00am - 4:00pm

**All exhibits must be fully installed, empty containers removed and moved to storage by 4:00pm on Wednesday, June 29, 2022.** Additional charges may apply for empty removal after this time.

**Show Hours**

Thursday	June 30, 2022	8:00am - 9:00pm
Friday	July 1, 2022	8:00am - 9:00pm
Saturday	July 2, 2022	8:00am - 7:00pm

**Exhibitor Move-Out**

Saturday	July 2, 2022	7:00 pm - 10:00pm
Sunday	July 3, 2022	8:00am - 12:00pm

Dismantle

The Expo Group will begin returning empty containers **once aisle carpet has been removed from the floor.**

All Booths must be dismantled by Sunday, July 3, 2022 by 10:00am.

All carriers other than the official show carriers must check in at the freight desk by 10:00am on Sunday, July 3, 2022 otherwise exhibitor shipments will be subject to rerouting. Exhibitors wishing to move out on Saturday, July 2, 2022 must check in at the freight desk by 9:00pm that night.



Discount Deadline:  
June 6, 2022

Important Dates

**Expedite Fees**

*Portable Solutions, Perspective Rental Exhibits and Accessories, and Graphics*

50% Expedite Fee if ordered after June 6, 2022.

100% Expedite Fee if ordered after June 13, 2022.

**Cancellation Dates**

*Portable Solutions, Perspective Rental Exhibits and Accessories, and Graphics*

A 50% penalty is charged for cancellations after June 6, 2022, and prior to June 17, 2022.

*Labor*

Labor cancellations received less than 2 days prior to scheduled service will be billed a 1-hour minimum charge.

*All Remaining Services*

Received on or after June 17, 2022, are subject to a charge of 100% of the order total.

Shipping Information

**Advance Receiving at the Warehouse**

Address: <EXHIBITOR COMPANY NAME & BOOTH NUMBER>  
2022 Barrett Jackson Auto Auction  
c/o The Expo Group  
ABF Freight  
4501 North Lamb  
Las Vegas, NV 89115

- Advance Shipments will be accepted between Monday, June 6, 2022 through Friday, June 24, 2022.
- Warehouse hours are Monday through Friday, 9:00am to 3:00pm.

**Direct Shipments to Las Vegas Convention Center - West Hall**

Address: <EXHIBITOR COMPANY NAME & BOOTH NUMBER>  
2022 Barrett Jackson Auto Auction  
Las Vegas Convention Center - West hall  
c/o The Expo Group  
300 Convention Center Drive  
Las Vegas, NV 89109

Direct shipments must arrive at show-site beginning at 9:00am on Tuesday, June 28, 2022 through Saturday, July 2, 2022. Shipping labels are included in this Exhibitor Service Manual.

**Please Note:**

All items and materials that are brought into the facility may be subject to Material Handling charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors.

**Show Carriers**

# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
Phone: 972.580.9000  
Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
Order Services online at [theexpogroup.com](http://theexpogroup.com)



## Quick Facts

**Discount Deadline:**  
June 6, 2022

Shipping  
Information  
(cont.)

### Show Carriers

Common Carrier:

ABF Freight



**Order services early and SAVE!  
 Discount Deadline: June 6, 2022**

**The Expo Group Services**

SERVICE	DUE BY/NOTES/REMINDERS	ORDER TOTAL
<input type="checkbox"/> Third Party Authorization		\$ _____
<input type="checkbox"/> EAC Requirements	Due by June 6, 2022	\$ _____
<input type="checkbox"/> Carpet - Custom		\$ _____
<input type="checkbox"/> Carpet - Standard and Special Cut		\$ _____
<input type="checkbox"/> Cleaning Service		\$ _____
<input type="checkbox"/> Furniture and Accessories		\$ _____
<input type="checkbox"/> Custom Furniture		\$ _____
<input type="checkbox"/> Perspective™ Rental Exhibits	Expedite fee starting June 6, 2022	\$ _____
<input type="checkbox"/> Portable Solutions	Expedite fee starting June 6, 2022	\$ _____
<input type="checkbox"/> Signs	Expedite fee starting June 6, 2022	\$ _____
<input type="checkbox"/> Material Handling		\$ _____
<input type="checkbox"/> Outbound Material Handling Agreement and Labels	<b>Return ASAP or by last show day.</b>	
<input type="checkbox"/> Accessible Storage		\$ _____
<input type="checkbox"/> Booth Labor		\$ _____
<input type="checkbox"/> Lift Equipment and Labor		\$ _____
<input type="checkbox"/> Suspended Sign Labor		\$ _____
<b>Total Amount Due:</b>		\$ _____

**Other Services**

<input type="checkbox"/> Electrical Service	Provided by Edlen	\$ _____
<input type="checkbox"/> Air and Water Service	Provided by Edlen	\$ _____
<input type="checkbox"/> Audio Visual	Provided by ADV Productions	\$ _____
<b>Total Amount Due</b>		\$ _____



It can be easy to be green. The Expo Group reduces, reuses, recycles and encourages you to do the same.

Your Booth

- Order booth services online to reduce paperwork.
- Rent carpet directly from us to be sure it contains recycled content and is recyclable.
- Ask about graphics and signs that can be made from materials containing recycled content and are recyclable.
- Consider our Perspective Rental Exhibits or modular Octonorm rental systems to assure your booth is reused and recycled.

In Your Booth

- Be sure any printed materials given away in your booth are on recycled paper.
- Reduce the amount of booth literature by providing access to digital files.
- Consider printing locally what needs to be printed rather than shipping in paper.
- Order giveaways responsibly to avoid toxic materials and useless products that will end up in the hotel room trash.

Shipping Your Booth

- Clean your space when the show closes to be sure possible recyclable or reusable items are not left behind.
- Ask about caravans and consolidated shipments going to another industry show to save on fuel emissions.





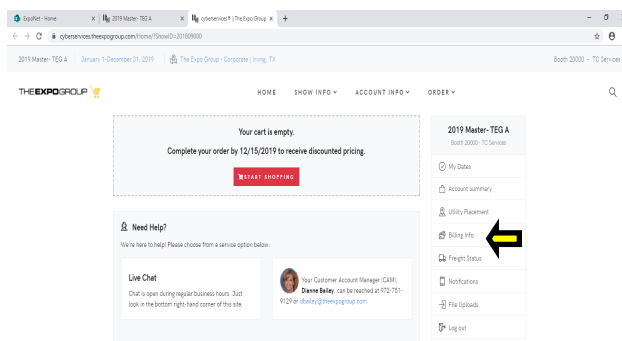
Payment Options

A Credit Card Authorization MUST be on file with The Expo Group before any goods or services will be rendered regardless of your method of payment.

**Credit Card**

The Expo Group only accepts credit card information electronically. For your convenience we accept MasterCard, Visa, Discover and American Express.

Securely provide your credit card online at <https://cyberservices.theexpogroup.com/>  
 Login with your Show ID and Password.  
 Once logged in, go to "Billing Info" then Add A New Card.



**Company Check**

Please mail your check along with your order forms to The Expo Group. To ensure payment is accurately reflected on your account, orders will be processed upon receipt of the original check.

Checks must include Exhibiting Company Name, Booth Number, and Name of Show.

**ACH or Wire Transfer**

- **Domestic ACH or Wire Transfer:**  
 Routing Number 111017979 | The Expo Group, LLC. | Account Number 1411023532
- **International Wire Transfer:**  
 Instruct the foreign banks US Dollar Correspondence to send via:  
 FED Wire directly to: Texas Capital Bank, N.A.  
 Wire Routing Number: 111017979  
 SWIFT BIC: TXCBUS44  
 Account Number: 1411023532 | The Expo Group, LLC.

**Third Party Agents**

If The Expo Group is invoicing a third party on behalf of the exhibiting company, please complete and submit the Third Party Authorization form so that the account can be established. Once established, credentials will be assigned for ordering and submitting payment online.

**NOTE: The exhibiting firm is ultimately responsible for payment of all services rendered and payment is due prior to the last day of the event.**



Payment  
Policy

**General**

- Full payment is required at the time the order is placed in order to complete the order.
- Payment and orders must be received by the Discount Deadline to guarantee Advance pricing.
- A credit card on file is required to guarantee all payment methods and for services over and above the initial payment.
- Current Account Summaries are available online for your review.

**Tax Exempt Status**

- If you claim tax exempt status, please submit a copy of your Tax Exempt Certificate with your initial order. The certificate must be issued by the federal government or by state in which your event is taking place.

**Advance Pricing**

- To qualify for advance pricing, full payment must be included with your order by the Discount Deadline date.
- A credit card on file is required to guarantee all payment methods and for services over and above the initial payment.

**Standard Pricing**

- Order forms submitted after the Discount Deadline date will be processed at standard rates. Full payment must be included with your order.
- A credit card on file is required to guarantee all payment methods and for services over and above the initial payment.



### 1. GENERAL

#### YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE

The terms and conditions set forth below become a part of the Contract between THE EXPO GROUP, LLC and You, the EXHIBITOR. EXHIBITOR is deemed to have accepted these terms and conditions when any of the following conditions are met:

- THE MATERIAL HANDLING SERVICE AGREEMENT IS SIGNED;
- EXHIBITOR'S MATERIALS ARE DELIVERED TO TEG'S WAREHOUSE OR TO A SHOW OR EXPOSITION-SITE FOR WHICH TEG IS THE OFFICIAL SHOW CONTRACTOR
- AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH TEG THROUGH ANY ORDER AND COMMUNICATION CHANNEL, OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH TEG

**1.1 DEFINITIONS.** For purposes of the Contract, "TEG" means The Expo Group, LLC, d.b.a. The Expo Group, and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors TEG may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractor ("EAC"). **Show or Event:** an organized marketplace within a venue where EXHIBITORS participate. **Show or Event Site:** The venue or place where an exposition or event takes place; **Cold Storage:** Holding of Goods in a climate controlled area; **Accessible Storage:** Holding of Goods in an area from which Goods may be removed during events; **Services:** Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or related services; **Supervised Labor:** Union labor that is provided to a EXHIBITOR to install or dismantle a booth or exhibit space, and is supervised and/or directed by TEG; **Un-Supervised Labor:** Union labor that is provided to a EXHIBITOR to install or dismantle a booth or exhibit space and pursuant to EXHIBITOR'S election is not supervised and/or directed by TEG. EXHIBITOR assumes the responsibility and any liability arising therefrom, for the work of union labor when EXHIBITOR elects to use un-supervised labor.

**1.2 SCOPE.** These Terms and Conditions shall be binding upon EXHIBITOR, TEG, and their respective Agents and representatives, including but not limited to Exhibitor contracted labor, THIRD PARTY, EAC's or Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

EXHIBITOR permits all contact information provided to TEG to be used by TEG and shared with other entities assisting in the production of the event in question. Email communications may include show information, promotional materials, advertising statements and other commercial notices. Permission may be revoked by the EXHIBITOR in writing. **EXHIBITOR hereby authorizes TEG as its Exhibitor Appointed Contractor to process and pay for those services on behalf of the EXHIBITOR as a third party.**

#### 1.3 PAYMENT TERMS

**1.3.a. Full Payments,** including any applicable tax and fee, are due in advance or at show site prior to delivery of services or equipment to EXHIBITOR unless other credit arrangements have been made. All payments shall be in U.S. secured funds and all checks must be drawn on a U.S. Bank; MasterCard, VISA, American Express, credit cards, debit cards, ACH, Wire Transfer, provided there is sufficient customer credit in EXHIBITOR'S form of payment to completely satisfy the amount owed by EXHIBITOR to TEG. If EXHIBITOR is exempt from payment of sales tax, TEG requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, TEG requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of TEG except where specifically identified as a sale. In the case of bills submitted to parties other than the EXHIBITOR (i.e., Third Parties), such arrangements in no way release EXHIBITOR from any and all terms and conditions outlined herein.

**1.3.b. THIRD PARTIES:** EXHIBITOR is ultimately responsible for all charges incurred on its behalf. In the event that a THIRD PARTY agent orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last scheduled show day, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

**1.3.c. TEG** Reserves the right to adjust the price charged for any item in the event of a sudden and unexpected price increase. By way of example without limiting the foregoing, in the event fuel prices escalate in a rapid manner, the price of any individual item may be adjusted to reflect the impact of higher fuel prices. Additionally, TEG reserves the right to pass through to Exhibitor any incremental charges or fees levied by the facility, suppliers or other third parties.

**1.3.d. Undersigned authorizer** acknowledges and agrees that all applicable charges for services rendered to the EXHIBITOR will be applied to the credit card authorized on the account in the event other form of payment is not tendered prior to the close of the trade show. In no instance shall any Exhibitor be extended credit beyond 30 days after the close of the Show. If there are any outstanding balances owed by EXHIBITOR to TEG which have not been paid after 30 days following the close of the Show, then these unpaid balances shall bear interest at the rate of 1-1/2% per month (18% per annum), and future orders will be on a prepaid basis only. EXHIBITOR should be advised that routine audits of Exhibitor booths for service usage are conducted during the Event. Should the result of such an audit indicate that equipment or services is in fact being used that has not been paid for, the Exhibitor will be charged for the equipment or service at the applicable rate.

**1.3.e. CANCELLATION:** Unless otherwise noted on the specific service order form, Exhibitors who cancel up to ten (10) days prior to Exhibitor Move-in will NOT be assessed any cancellation fees. Cancellations received less than 10 days prior to Exhibitor Move-in or at show site, will incur a fee equal to 100% of the order amount unless otherwise noted on the specific service order form. If the Show or Event is canceled because of reasons beyond TEG'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. In either case, Shipments received at the Advance Warehouse will be assessed a charge of 50% of the applicable published Warehouse rate. TEG will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the TEG Service Representative of problems with any orders, and to review the EXHIBITOR'S account summary for accuracy prior to the last scheduled day of the Show or Event.

**1.3.f. CREDIT CARD:** TEG is pleased to accept orders for services, with payment being made by a credit card. By paying for these services in advance, and adhering to the deadline date, you have taken advantage of the discount offered. If a payment is subsequently made by check with the intention of reversing the initial credit card payment CREDIT CARD REFUND PROCESSING CHARGE will be assessed for each subsequent transaction following the initial transaction. The fee to reverse the credit card payment and replace it with a check or an alternate credit card is 3% of the amount owed. Said CREDIT CARD PROCESSING CHARGE is applicable in the event of voluntary withdrawal and/or cancellation of service as outlined in conditions above.

**1.3.g. REFUNDS:** EXHIBITOR may opt to transfer order credits and payments at full value towards any service solution from The Expo Group on any future Event despite the Event or General Service Contractor in lieu of refund. Request for refund due to withdrawal is subject to Administrative and Credit Card Refund Processing charges. Any refund will be processed as part of TEG'S show close process, within 21 days of the last show date. Prior to any refunds being paid to EXHIBITORS, these cancellation and/or postponement charges will be determined in good faith by TEG and withheld from any amounts previously paid by EXHIBITOR to TEG in proportion to receipts from all exhibitors with the excess being refunded. EXHIBITOR shall receive a full and complete refund of any overpayments following final show close audit. In the event of EXHIBITOR withdrawal or the Exposition or Event is cancelled or postponed, TEG reserves the right to charge for services rendered in preparation of the Event or Exposition, including all non-refundable Administrative Processing costs incurred by TEG, and applicable CREDIT CARD REFUND PROCESSING CHARGES.

**1.3.g.i.** Request for refund by different method than original payment must be submitted in writing by EXHIBITOR. Electronic request will only be considered when sent from an email address within the exhibiting company's domain and on company letterhead. The request must specifically address the reason for requesting the refund by check and full details for where the check is to be mailed.

**1.3.g.ii.** TEG will remit refunds to EXHIBITOR at the name and address on file. EXHIBITOR will receive a refund for any extra overpayment above and beyond the amount which EXHIBITOR owes to TEG. Also provided for the EXHIBITOR with the final refund shall be a final accounting showing the services or equipment ordered. EXHIBITOR reserves the right to access final accounting showing all services or equipment ordered on their behalf.

**1.3.h.** Any discrepancy in items ordered and items received or any complaint or question concerning services, etc., must be reported to the TEG Service Center at the show immediately upon noting same. Problems will be resolved and/or any valid adjustments in EXHIBITOR'S account will be made at that time and approved by the TEG Project Manager, Sales or Director in charge. No credits shall be extended for any individual service (including material handling and labor services) in excess of 15% of the billings for that service. Credits and adjustments will not be made based on information received after the Show.



1.3.i. TEG reserves the right to discontinue one or all services or equipment delivery to EXHIBITOR for non-payment of one or more outstanding bills should such bill not be paid before the close of the first day of the Show. Payment for any one or more of the services rendered does not in any way release EXHIBITOR from payment of the other remaining services upon presentation of an invoice. Should it become necessary after all discrepancies are resolved to employ a collection agency, then EXHIBITOR agrees that all reasonable and customary collection fees shall be borne by EXHIBITOR.

1.4. **CHOICE OF LAW & VENUE.** Any dispute between TEG and EXHIBITOR shall be governed by the laws of the State of Texas (without regard to Texas' conflicts of laws principles). Venue of any action between TEG and EXHIBITOR shall lie exclusively in the state or federal courts located in Dallas County, Texas and TEG and EXHIBITOR agree that all reasonable attorney's fees shall be borne by the prevailing party.

1.5. **FORCE MAJEURE.** TEG's performance hereunder is subject to, and TEG shall not be responsible for loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond TEG's reasonable control, nor for ordinary wear and tear in the handling of Exhibitor's materials.

#### 1.6. LIMITATION OF LIABILITY & INDEMNITY

IN NO EVENT SHALL TEG BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF TEG OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING STRICT LIABILITY AND NEGLIGENCE, EVEN IF TEG HAS BEEN ADVISED OR HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. SUCH EXCLUDED DAMAGES INCLUDE BUT ARE NOT LIMITED TO LOST PROFITS, LOSS OF USE, AND INTERRUPTION OF BUSINESS OR OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

TEG'S LIABILITY SHALL BE LIMITED TO ANY LOSS OR DAMAGE WHICH RESULTS SOLELY FROM TEG'S NEGLIGENCE IN THE ACTUAL PHYSICAL HANDLING OF EXHIBITOR'S MATERIALS AND NOT FROM ANY OTHER TYPE OF LOSS OR DAMAGE. TEG'S MAXIMUM LIABILITY FOR ANY CAUSE SHALL BE LIMITED TO \$0.50 PER POUND PER ARTICLE WITH A MAXIMUM LIABILITY OF \$100.00 PER ITEM OR \$1,500.00 PER SHIPMENT, WHICHEVER IS LESS. TEG SHALL NOT BE RESPONSIBLE FOR LOSS, THEFT, OR DISAPPEARANCE OF MATERIALS BEFORE THEY ARE PICKED UP FROM EXHIBITOR'S BOOTH OR FOR RELOADING AFTER THE SHOW. BILLS-OF-LADING COVERING OUTGOING SHIPMENTS, WHICH ARE FURNISHED TO TEG BY EXHIBITOR, WILL BE CHECKED AT THE TIME OF ACTUAL PICKUP FROM THE BOOTH AND CORRECTIONS MADE WHERE DISCREPANCIES OCCUR.

ANY CLAIMS FOR LOSS, INJURY OR DAMAGE MUST BE SUBMITTED TO TEG WITHIN THIRTY (30) DAYS OF THE CLOSE OF THE SHOW IN WHICH THE LOSS, INJURY OR DAMAGE OCCURRED, OR SUCH CLAIMS SHALL BE WAIVED. NO SUIT OR ACTION FOR THE RECOVERY OF ANY CLAIMS ARISING OUT OF OR RELATED TO BODILY INJURY, DEATH, OR PROPERTY DAMAGE SHALL BE BROUGHT AGAINST TEG MORE THAN ONE YEAR AFTER THE ACCRUAL OF THE CAUSE OF ACTION. ANY INCIDENT OCCURRING AT SHOW SITE MUST BE BROUGHT TO THE ATTENTION OF TEG BEFORE THE CLOSE OF THE SHOW AND AN INCIDENT REPORT FILLED OUT, SHOULD EXHIBITOR FAIL TO FILL OUT AN INCIDENT REPORT AS REQUIRED, EXHIBITOR WAIVES ANY CLAIMS FOR DAMAGE, INJURY, OR LOSS.

1.7. **INDEMNIFICATION.** Exhibitor agrees to indemnify and forever hold harmless TEG from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out of or contributed to by Exhibitor's negligent supervision of any labor secured through TEG; Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or event to which this Contract relates, including but not limited to Exhibitor's violation of Federal, State, County or Local ordinance and/or Exhibitor's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

1.8. **Insurance:** It is understood that TEG is not an insurer. Insurance should be obtained by the EXHIBITOR. It is highly recommended that exhibitors arrange All Risk coverage which usually can be done by endorsements to existing policies. EXHIBITOR's materials should be insured from the time they leave their firm until they are returned after the close of the show. Insurance and liability against theft or property damage to equipment or exhibit material owned or rented by EXHIBITOR, or bodily injury occurring within the confines of EXHIBITOR's booth, remain the sole and complete responsibility of EXHIBITOR. Except where prohibited by law, the EXHIBITOR and its insurers waive all rights of recovery or subrogation against TEG and their respective directors, officers, employees, and agents.

1.9. **UN-SUPERVISED LABOR.** EXHIBITOR shall be responsible for the performance and actions of all labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through TEG in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with TEG rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

## 2. MATERIAL HANDLING

**YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be construed when any of the following conditions are met: This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to The Expo Group's warehouse or to an event site for which The Expo Group is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor or their appointed agent with The Expo Group. Please be aware that disposal of exhibit properties is not included as part of your Material Handling charges. Please contact The Expo Group for your quoted rates and rules applicable to disposal of your exhibit properties.**

2.1 **TEG as AGENT for EXHIBITOR.** EXHIBITOR recognizes that TEG provides services as EXHIBITOR's agent and not as bailee or shipper. If any employee or subcontractor of TEG shall sign a delivery receipt, bill-of-lading, or other document, EXHIBITOR agrees that these signatories will do so as EXHIBITOR's agent, and EXHIBITOR accepts the responsibility thereof. TEG or its subcontractors are authorized to note the quantities or condition of items on the EXHIBITOR's bill-of-lading when the actual count or condition of such items do not conform to the amount or amounts recorded by EXHIBITOR. Correct weights with Weight Certificate must be provided, otherwise TEG's or its subcontractor's estimate will prevail in the event of any weight discrepancy.

TEG has Right of Preference into and out of the show site building to prevent delays and provide an orderly operation for the show.

2.2. **ADVANCE WAREHOUSING/TEMPORARY STORAGE:** TEG assumes no liability or responsibility for loss or damage to Goods delivered to the Advance Warehouse or other similar temporary storage facilities.

2.3. **PACKAGING/CRATES AND STORAGE:** TEG shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage including but not limited to glass, electronic equipment, prototypes, original art; carpets in bags or poly, or improperly packed or labeled materials. TEG shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. TEG does not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitor's own risk. **TEG ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.** Storage charge is for the use of storage space and is not a form of insurance or guarantee of security.

2.4. **EMPTY STORAGE:** Empty container labels will be available at the show site service center. Affixing appropriate empty container labels is the sole responsibility of the Exhibitor or his representative's. All pre-existing labels must be removed. TEG assumes no responsibility for error in the above procedures; removal of containers with old empty labels and without The Expo Group's labels; or improper information on empty labels. **TEG ASSUMES NO LIABILITY FOR LOSS OR DAMAGE TO GOODS OR CRATES, OR THE CONTENTS THEREIN, WHILE THE SAME ARE IN EMPTY CONTAINER STORAGE.**



**2.5. INBOUND/OUTBOUND SHIPMENTS/UNATTENDED GOODS:** There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times, Exhibitor materials will be left unattended. **TEG assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition.** EXHIBITOR is responsible for insuring its own Goods for any and all risk of loss. TEG recommends the hiring of security services from Facility or Show Management. **Acceptance of Bills-of-Lading by The Expo Group freight desk does not represent acceptance of counts on the bill. All outgoing freight must be counted by designated carrier at the loading dock. The Carrier is responsible for notifying TEG of any discrepancies.** All MHA's submitted to TEG by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to TEG and the actual count of such items in the booth at the time of pickup. TEG is not responsible for any wait time or other charges including business center charges arising from delivery or pickup of Exhibitor's materials.

**2.6. DELIVERY TO THE CARRIER FOR RELOADING:** TEG assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier, shipper, or agent for transportation after the conclusion of the show. TEG loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. **TEG ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS THAT ARISES OUT OF IMPROPERLY LOADED OR LABELED MATERIALS.**

**2.7. DESIGNATED CARRIERS:** To expedite removal of exhibitor materials TEG shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor's shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. **IN NO EVENT SHALL TEG BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.**

**2.8. CLAIM(S) FOR LOSS:** Exhibitor agrees that any and all claims for loss or damage must be submitted to TEG immediately at the show site and in any case not later than thirty (30) business days after the date when Exhibitor's materials are delivered to the carrier for transportation from show site or from TEG's warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against TEG more than one (1) year after the date of loss or damage occurred.

**2.8.a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD:** Any claim and or dispute regarding material handling services will be adjudicated on its own merits and shall not impact payment for any other services due. In the event of any dispute between the Exhibitor and TEG relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due TEG for its services as an offset against the amount of any alleged loss or damage.

**2.9. DECLARED VALUE:** Declarations of Declared Value are between the Exhibitor and the selected Carrier only and are in no way an extension of TEG's maximum liability stated herein. TEG will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, TEG WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

**2.10. LIEN:** Exhibitor grants TEG a security interest in and a lien on all of Exhibitor's materials that is from time to time in the possession of TEG and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by TEG on its behalf, services performed, materials and/or labor from time to time provided by TEG to or for the benefit of Exhibitor ("Obligations"). TEG shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that TEG is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. TEG may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

**2.11. WAIVER AND RELEASE:** Exhibitor, as a material part of the consideration to TEG for material handling services, waives and releases all claims against TEG with respect to all matters for which TEG has disclaimed liability pursuant to the provisions of this Contract.

**2.12. DRIVER LIABILITY WAIVER:** IN CONSIDERATION OF TEG PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR SAFE OPERATION. YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS TEG, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER.



Exhibiting Company: \_\_\_\_\_ Booth Number: \_\_\_\_\_

**Third Party Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

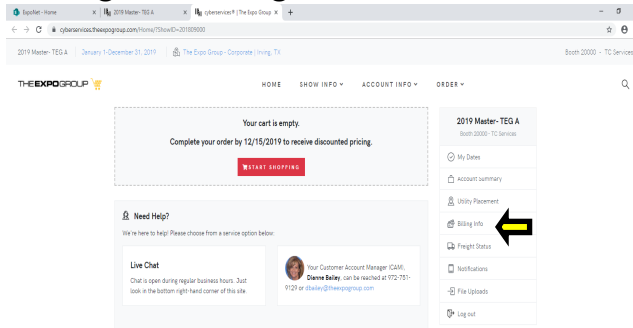
Contact Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Third Party  
 Payment  
 Policy**

- The payment record of the Third Party must be acceptable to The Expo Group.
- Form must be signed and signed by the Exhibitor and returned to The Expo Group at least 14 days prior to show move-in.
- The Expo Group will provide online password for third party after account is set-up.
- **Provide your credit card online at <https://cyberservices.theexpogroup.com/>, and Login with your Show ID and Password. Once logged in, go to "Billing Info" then Add A New Card.**



- The exhibiting firm is ultimately responsible for payment of all charges and payment is due prior to the last day of the event.
- **All billing discrepancies must be resolved with The Expo Group within 7 days of the close of the show.**

Services to  
 be Invoiced  
 to Third  
 Party

All The Expo Group Services   
  Furniture/ Carpet   
  Forklift Labor   
  Booth Labor  
 Suspended Sign Labor   
  Booth Cleaning   
  Material Handling  
 Other: \_\_\_\_\_

**ACKNOWLEDGEMENT TO BE COMPLETED BY EXHIBITING COMPANY**

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges incurred. In the event Third Party named above does not make payment, such charges will be presented to the exhibiting firm, and the exhibiting firm will make payment to The Expo Group prior to last day of the event. (Exhibiting Company's signature required below.)

**PLEASE SIGN**

X \_\_\_\_\_

# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
Phone: 972.580.9000  
Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
Order Services online at [theexpogroup.com](http://theexpogroup.com)



## EAC Requirements

Discount Deadline:  
June 6, 2022

Exhibiting Company: \_\_\_\_\_ Booth Number: \_\_\_\_\_

### EAC Information:

Company Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Please read, complete, and submit this authorization form with required documentation for each contractor (see below) to The Expo Group if hiring a service contractor(s) other than the official contractor selected by show management. Note: For services such as electrical, plumbing, telephone, cleaning and material handling, no contractor other than the official contractor will be approved. This regulation is enforced as equipment and facilities are the sole responsibility of the respective owner. The exhibitor shall control only the material and equipment that he/she owns and that is to be used in the exhibit space.**

Official Service Contractors are appointed to perform and provide necessary services and equipment. The Official Service Contractor will provide all usual trade show services, including labor. Supervision, however, may be provided by the exhibitor. The exhibitor may appoint either the official contractor for supervision or a qualified non-official contractor.

Official Show Contractors:

- Ensure orderly and efficient installation and removal of exhibits.
- Assure the distribution of labor to all exhibitors according to need.
- Provide sufficient labor to satisfy the requirements of exhibitors and for the show itself.
- See that the proper type and limit of insurance are in force.
- Avoid any conflict with local union regulations and requirements.

Should an exhibitor wish to employ the services of a contractor other than the Official Show Contractor, the following conditions must be met:

- The exhibitor must inform The Expo Group of the name and address of the contractor and the work to be performed by completing the Authorization below. The Authorization must be received by The Expo Group no later than 30 days prior to the show. If notification is not received 30 days prior to the show, The Expo Group labor must be used for all work and the exhibitor appointed contractor will be permitted to supervise only.

The contractor hired by the exhibitor must:

- Provide no later than 30 days prior to the show a Certificate of Insurance with at least the following limits:
- Commercial Liability not less than \$1,000,000 each occurrence/\$2,000,000 general aggregate, Workers Compensation Insurance, including Employer's Liability coverage, in a minimum amount not less than \$1,000,000; Auto Liability not less than \$1,000,000 each occurrence, naming The Expo Group (the General Contractor), Show Management, Facility, and Organizer as additional insured, except for Workers Compensation.
- Agree to abide by all rules and regulations of the show and union rules and regulations.
- Wear identification badges at all times. Temporary labor badges will be provided. Badges will be issued only to representatives of said contractor assigned to supervise, install, dismantle, or maintain exhibits and exhibit-related equipment.

**This form must be accompanied by the insurance certificate. Please obtain this certificate from your insurance carrier and send with this form.**

**INCOMPLETE OR UNSIGNED FORMS WILL NOT BE ACCEPTED.**

Signature of Exhibitor: \_\_\_\_\_ Date: \_\_\_\_\_

Service to be Performed: \_\_\_\_\_

Exhibiting Company Name: \_\_\_\_\_ Booth Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Authorizer acknowledges reading and accepting all Terms and Conditions and agrees that Authorizer and Exhibiting Company will be fully governed by the provisions described therein.

Exhibiting Company: \_\_\_\_\_ Booth Number: \_\_\_\_\_

Print Name: \_\_\_\_\_

Authorizer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Exhibitor Appointed Contractor (EAC) Access to the Show Floor.** Wristbands give approved EACs access to the show floor during Exhibitor move-in and move-out hours only. Wristbands will only be distributed to EACs with an EAC Work Authorization form, a valid Certificate of Insurance, and a copy of the additional insured endorsements required on the primary and excess/umbrella general liability policies on file. Wristbands must be worn at all times and visible to security and show management personnel. After hours work passes are available for access to the exhibit floor at The Expo Group Service Center desk.

**Certificate of Insurance.** Each EAC shall provide The Expo Group with a valid Certificate of Insurance and a copy of the additional insured endorsements required on the primary and excess/umbrella general liability policies. The insurance form must list as Additional Insureds and/or Covered Locations:

**The Expo Group, LLC.  
ORGANIZER  
FACILITY**

Exhibitor(s) Represented (all Exhibitors represented by the contractor must be named as additional insured)  
**SHOW Move-In date(s) through Move-Out date(s) (See Quick Facts page)**

The insurance form must list as the Certificate Holder:  
The Expo Group, LLC.  
5931 West Campus Circle Drive  
Irving, TX 75063

**Minimum Coverage Requirements for Primary & Excess/Umbrella Commercial General Liability.** Each EAC shall maintain insurance coverage of the types and in the minimum amounts as follows:

Limits: Primary: Each Occurrence \$1,000,000; Products - COMP/OP AGG \$2,000,000; Personal & Adv Injury \$1,000,000; General Aggregate \$2,000,000  
Excess/Umbrella: Each occurrence \$1,000,000; Aggregate \$1,000,000

Coverage for contractual liability and products liability

The following entities shall be named as Additional Insureds for all ongoing operations:

**The Expo Group, LLC.  
ORGANIZER  
FACILITY**

Exhibitor(s) Represented (all Exhibitors represented by the contractor must be named as Additional Insured)  
**SHOW Move-In date(s) through Move-Out date(s) (See Quick Facts pages)**

Insurer shall waive any right of subrogation against **ORGANIZER** and The Expo Group, LLC., their officers, directors, agents or employees. Coverage cannot be cancelled or reduced without at least 30 days prior written notice to **ORGANIZER** and The Expo Group, LLC.

**Workers' Compensation Insurance.** Each EAC shall maintain Workers' Compensation and Occupational Disease Insurance in full compliance with all federal and state laws, covering all of the EAC's employees engaged in the performance of any work for the Exhibitor. Coverage for Workers' Compensation and Employers' Liability shall be insured for the following limit:

Each Accident \$1,000,000  
Disease - Each Employee \$1,000,000  
Disease - Policy Limit \$1,000,000

WCI Insurer shall waive any right of subrogation against **ORGANIZER** and The Expo Group, LLC., their officers, directors, agents or employees. Coverage cannot be cancelled or reduced without at least 30 days prior written notice to **ORGANIZER** and The Expo Group, LLC.

**Automobile Liability.** Automobile liability must be covered whether the EAC has a vehicle on-site or not. Each EAC shall maintain insurance coverage in the minimum amounts as follows:

Combined Single Limit \$1,000,000

**EAC acknowledges reading and accepting this Agreement and agrees that it will be fully governed by the provisions described herein.**

Name of EAC: \_\_\_\_\_  
By (print name): \_\_\_\_\_  
Signature: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
Date: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

# SAMPLE

DATE (MM/DD/YYYY)

00/00/0000

PRODUCER (000) 000-0000 FAX

**AGENTS NAME**  
**AGENTS ADDRESS**
**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**
**INSURERS AFFORDING COVERAGE      NAIC #**
**INSURED YOUR COMPANY NAME**  
**YOUR COMPANY ADDRESS**

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

**EAC FOR:**
**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSL LTR	ADD'L INSRD	TYPES OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	<b>POLICY #</b>	<b>EFF DATE</b>	<b>EXP DATE</b>	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS-COMP-OP AGG	\$ 2,000,000
		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	<b>POLICY #</b>	<b>EFF DATE</b>	<b>EXP DATE</b>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY-EA ACCIDENT	\$
						OTHER THAN EA ACC	\$
						AUTO ONLY: ACC	\$
		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	<b>POLICY #</b>	<b>EFF DATE</b>	<b>EXP DATE</b>	EACH OCCURRENCE	\$ 1,000,000
						AGGREGATE	\$ 1,000,000
		WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	<b>POLICY #</b>	<b>EFF DATE</b>	<b>EXP DATE</b>	X WC STATUTORY LIMITS	OTHER \$
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE-EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE- POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

**ADDITIONAL INSURED AS RESPECTS LIABILITY PER WRITTEN CONTRACT:**
**CERTIFICATE HOLDER**

 The Expo Group  
 5931 West Campus Circle Drive  
 Irving, TX 75063

**CANCELLATION**

 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL **30** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



**Exhibitor Appointed Contractor (EAC)  
 Work Authorization Form**

Return completed forms 6a and 6b to The Expo Group via email to your Customer Account Manager by the Discount Deadline. **Please forward a copy of the Certificate of Liability Insurance sample to your EAC.**

**NOTE: Exhibitor will be charged \$0.25 per square foot, with a \$150.00 minimum, to cover additional expenses incurred. These fees will be waived if The Expo Group provides the labor.**

**This form must be completed by the exhibiting company.** No EAC will be granted access to the show floor without this form **AND** completion of requirements and signature by your EAC on Forms 6a and 6b. Please check the appropriate boxes below of the products and/or services you will have outside of those provided by the designated official contractor.

**For insurance and safety reasons, the official contractor designated in the service manual must be used for services such as:**

Electrical    Booth Cleaning    Plumbing    Material Handling    Telecommunications    Suspended Signs    Rigging

**Services:**

<input type="checkbox"/> Installation & Dismantle	<input type="checkbox"/> Installation & Dismantle - Supervision Only
<input type="checkbox"/> Photography	<input type="checkbox"/> Security
<input type="checkbox"/> Personnel/Models	<input type="checkbox"/> Other (please identify): _____

**Products:**

<input type="checkbox"/> Flooring/Carpet Rental	<input type="checkbox"/> Audio Visual - Rental/Production/Lighting
<input type="checkbox"/> Furniture/Signs/Accessories	<input type="checkbox"/> Computer Rental
<input type="checkbox"/> Floral	<input type="checkbox"/> Other (please identify): _____

Indicate Type of Service Performed for the Above Checked Boxes (i.e. installation, supervision, etc.):

\*\*Note Other Products/Services Here:

**Please Type or Print**

**Exhibitor Information:**

Exhibiting Company: _____	Booth Number: _____
Exhibitor Contact: _____	Title: _____
Exhibitor Email: _____	Exhibitor Phone: _____
Exhibitor Signature: _____	Date: _____

**EAC Information:**

EAC Company Name: _____	City/State/Zip: _____
Address: _____	Fax Number: _____
EAC Company Phone: _____	Contact Cell: _____
EAC Contact Name: _____	
EAC Contact Email: _____	
Product/Service Description: _____	

**\*\*ALL EAC COMPANY INFORMATION MUST BE COMPLETED.**

## RENTAL FLOORING

Create a great first impression with quality rental flooring ordered directly from The Expo Group.

No other floor covering provider can offer the superior customer service and one-invoice, one-payment features of The Expo Group, Your Single Source Solution®.

Please make your selections on the corresponding order form.

Actual carpet colors may vary.

### Custom Carpet

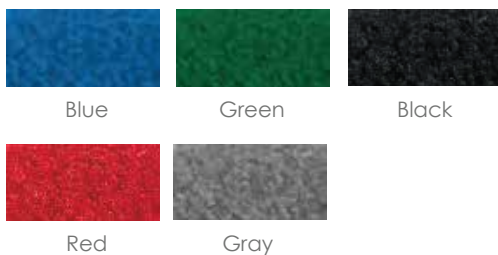
28oz. weights.



### Standard Carpet

#### Standard Cut Carpet

Available in a variety of sizes to fit standard booth spaces.



#### Green Option Carpet

Made from recycled products and cut as custom or standard sizes.





# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
 Phone: 972.580.9000  
 Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
 Order Services online at [theexpogroup.com](http://theexpogroup.com)



**Standard/Special  
 Carpet, Visqueen  
 and Padding  
 Discount Deadline:  
 June 6, 2022**

- ⇒ Your exhibiting package comes with Pepper carpet. You may choose to order plush carpet, padding or another choice of carpet color to enhance the appearance of your booth.
- ⇒ Orders received after the deadline or without payment will be charged the Standard price and are subject to availability.
- ⇒ Prices are for rental only and include delivery, material handling, installation, and removal at close of show.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.
- ⇒ Standard Cut Carpet may not be used in any booth 20'x20' or larger as booth areas must have full coverage.
- ⇒ Colors may vary due to facility lighting, printing limitation, and dye lot differences.
- ⇒ All utility lines must be installed before carpet installation. Utilities should be ordered in advance.

Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.

## STANDARD CARPET: Standard ounce weight carpet

Please choose your color:  Black  Blue  \*Blue Jay  \*Cayenne  \*Environmentally Friendly Options-made w/ recycled products  
 Gray  Green  \*Pepper  Red

### STANDARD CUT CARPET

Size	Quantity	Advance Price	Standard Price	Total
10' x 10'	_____ @	\$ 245.00	\$ 350.00	= _____
10' x 20'	_____ @	\$ 490.00	\$ 700.00	= _____
10' x 30'	_____ @	\$ 735.00	\$1,050.00	= _____
10' x 40'	_____ @	\$ 980.00	\$1,400.00	= _____

**SPECIAL CUT CARPET** (Standard 16-ounce weight 10-foot-wide carpet cut to fit and installed for the full length of the booth without seams. When ordering for island or peninsula booths 20' x 20' or larger, the pile of the carpet and color will match and not be different dye lots.)

Price per Square Foot (100 Sq. Ft. minimum)	Advance Price	Standard Price	Total
Booth Dimensions: _____ X _____ = _____ Sq. Ft. @	\$ 3.10	\$ 4.43	= _____

## CARPET PADDING AND PLASTIC VISQUEEN COVERING

### CARPET PADDING

Price per Square Foot (100 Sq. Ft. minimum)	Advance Price	Standard Price	Total
Booth Dimensions: _____ X _____ = _____ Sq. Ft. @	\$ 1.70	\$ 2.43	= _____

### PLASTIC VISQUEEN COVERING

Price per Square Foot (100 Sq. Ft. minimum)	Advance Price	Standard Price	Total
Booth Dimensions: _____ X _____ = _____ Sq. Ft. @	\$ 1.15	\$ 1.64	= _____

## EXHIBITOR PROVIDED CARPET

Let us know if you plan to bring your own carpet. (Check all that apply.)

Will bring our own carpet:  Shipping to Warehouse  Shipping Direct to Dock  Will be using Swiss Trax\*  
 (\*if using Swiss Trax for flooring, please notify your Customer Account Manager to coordinate the install)

### ADDITIONAL INFORMATION

If you would like The Expo Group to install your own carpet, please use the labor form to order installation and dismantle labor and indicate for carpet installation.

### CALCULATING YOUR TOTAL

Subtotal	_____
Taxes and Fees Multiplied by 8.375%	_____
<b>TOTAL</b>	_____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



- ⇒ **Cleaning is an exclusive service. This includes all floor services and trash removal.**
- ⇒ Orders received after the deadline or without payment will be charged the Standard price.
- ⇒ Prices are based on the total square footage of the booth regardless of the area to be cleaned.
- ⇒ **Exhibit and furnishing wipe down not included.**
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.
- ⇒ **Excessive Trash will be subject to an additional fee for dismantling and disposal.**

Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.

**CARPET CLEANING**

\*Includes emptying wastebasket within your booth at the time of vacuuming and/or mopping.

**100 square foot minimum applies for all services listed**

**ONE-TIME VACUUMING OF BOOTH (First day only)**

	Price per Square Foot		Advance Price	Standard Price	Total
Booth Dimensions: _____ X _____ = _____ Sq. Ft. @			\$ 0.70	\$ 1.00	= _____

**DAILY VACUUMING (3 days)**

	Price per Square Foot		Advance Price	Standard Price	Total
Booth Dimensions: _____ X _____ = _____ Sq. Ft. @			\$ 1.75	\$ 2.50	= _____

**ONE-TIME SWISS TRAX CLEANING (First day only)**

	Price per Square Foot		Advance Price	Standard Price	Total
Booth Dimensions: _____ X _____ = _____ Sq. Ft. @			\$ 0.90	\$ 1.25	= _____

**DAILY SWISS TRAX CLEANING (3 days)**

	Price per Square Foot		Advance Price	Standard Price	Total
Booth Dimensions: _____ X _____ = _____ Sq. Ft. @			\$ 2.25	\$ 3.20	= _____

**PORTER SERVICE**

**PORTER SERVICE** Porter Service includes emptying wastebaskets and policing at 2-hour intervals during show hours. **Vacuuming not included.**

Please indicate days:  Thursday  Friday  Saturday

Size	# of Days		Advance Price	Standard Price	Total
0-500 sq. ft.	_____	@	\$ 110.00	\$ 157.15	= _____
501-1500 sq. ft.	_____	@	\$ 150.00	\$ 214.30	= _____
1501-3000 sq. ft.	_____	@	\$ 200.00	\$ 285.70	= _____
3000+ sq. ft.	_____	@	\$ 250.00	\$ 357.15	= _____

**HAND SANITIZER STATION**

	Quantity		Advance Price	Standard Price	Total
Hand Sanitizer Station ( <b>*taxable</b> )	_____	@	\$ 300.00	\$ 300.00	= _____

**ADDITIONAL INFORMATION**

**CALCULATING YOUR TOTAL**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Cleaning Subtotal	_____
*(Hand Sanitizer Only) Taxes and Fees x 8.375%	_____
<b>TOTAL</b>	_____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

# THE EXPO GROUP

Today. Tomorrow. Together.®

## RENTAL FURNITURE

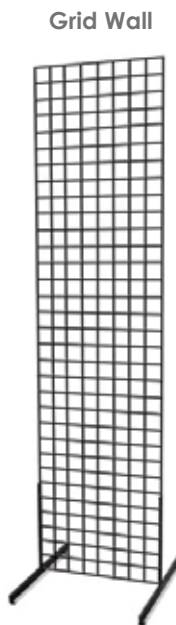
Create a great first impression with quality rental furniture ordered directly from The Expo Group.

No other provider can offer the superior customer service and one-invoice, one-payment features of The Expo Group, Your Single Source Solution®.

Please make your selections on the corresponding order form.



Metal Literature Stand



Grid Wall



Bag Rack



Round Tables



Draped Table



Wastebasket



Easel



Padded Barstool



Arm Chair



Side Chair



Slimline Chair

5931 Campus Circle Drive West, Irving, Texas 75063 | [theexpogroup.com](http://theexpogroup.com) | 972.580.9000

Atlanta | Austin | Boston | Chicago | Las Vegas | Orlando | San Antonio | Washington D.C.



		Quantity	Advance Price	Standard Price	Total
Furniture	Arm Chair	X	\$115.00	\$164.30	=
	Side Chair	X	\$ 95.00	\$135.75	=
	Slimline Chair	X	\$ 75.00	\$107.15	=
	Barstool	X	\$175.00	\$250.00	=
	30" Round, 30" High Pedestal Table	X	\$225.00	\$321.40	=
	30" Round, 42" High Pedestal Table	X	\$225.00	\$321.40	=
	Bag Rack	X	\$105.00	\$150.00	=
	Wastebasket	X	\$ 28.00	\$ 40.00	=
	Tripod Easel	X	\$ 50.00	\$ 70.00	=
	Literature Stand	X	\$125.00	\$178.60	=

Tables	Draping includes white vinyl top and taffeta skirting on three sides. <b>Please circle the color of your choice.</b>	white	black	red	teal	blue	gray	burgundy	green			
		4' Long x 2' x 30" (incl. 4th side drape)					X					\$135.00
6' Long x 2' x 30"					X					\$160.00	\$228.60	=
8' Long x 2' x 30"					X					\$190.00	\$271.45	=
4' Long x 2' x 42" (incl. 4th side drape)					X					\$155.00	\$221.45	=
6' Long x 2' x 42"					X					\$185.00	\$264.30	=
8' Long x 2' x 42"					X					\$210.00	\$300.00	=
4th Side Draping for 6' & 8' Items 30"					X					\$ 55.00	\$ 78.60	=
4th Side Draping for 6' & 8' Items 42"					X					\$ 55.00	\$ 78.60	=

Special Drapery	<b>ORDER WITH SHOW MANAGEMENT PERMISSION ONLY. Please circle the color of your choice.</b>	gray	teal	red	black	blue	white				
		8' high drape (4' minimum)				X				\$ 25.00	\$ 35.70
3' high drape				X					\$ 20.00	\$ 28.60	=

Accessories	4' x 8' Tackboard - Horizontal	X	\$ 240.00	\$ 342.85	=
	4' x 8' Tackboard - Vertical	X	\$ 240.00	\$ 342.85	=

**Cancellation Policy:** Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Subtotal _____
	Taxes and Fees Multiplied by 8.375% _____
	<b>TOTAL</b> _____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_





THE **EXPO** GROUP



# TRADESHOW

FURNISHINGS | 2021

# Design safe environments without sacrificing style.

It is possible! Keep your staff and clients healthy while creating beautiful, engaging spaces to network, educate and promote your offerings. We're sharing creative and sensible guidelines to help you plan for the most effective and thoughtful spaces.



20'x20' - Midtown, Greenery Booth

# Top Design Tips

## for Tradeshow Exhibits

Look for ways to bring these tips to life throughout the catalog!



**Form and Function.** Use a clear divider (or two!) that fits between sofas or conference tables to safely hold face-to-face meetings.



**Get Connected.** Communal tables facilitate networking opportunities and build connections.

**Creature Comforts.** Comfortable "living room" spaces relax clients and encourage genuine conversation.



**Keep it Green.** Lifelike greenery warms up booth environments by bringing nature indoors.



**Demo Down.** Ottomans are a great way to design small theaters for quick demonstrations.

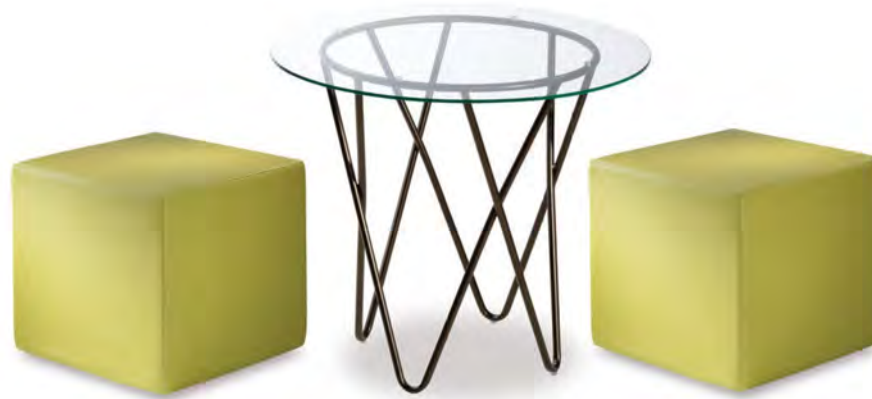
# Top Design Tips

## for Tradeshow Exhibits

Look for ways to bring these tips to life throughout the catalog!



**Spin Around.** Swivel chairs maximize functionality and allow you to engage with those all around. They're particularly helpful in smaller spaces!



**Gather Round!** Ottomans styled around an accent table create an informal campfire setting for small group discussions.

**Level the Field!** Low and casual seating makes clients more comfortable and open to learning.



**Charge It!** Powered products encourage clients to linger in the booth as they recharge.



**Stay Social.** Style eye-catching spaces worth sharing on social networks to increase brand exposure.

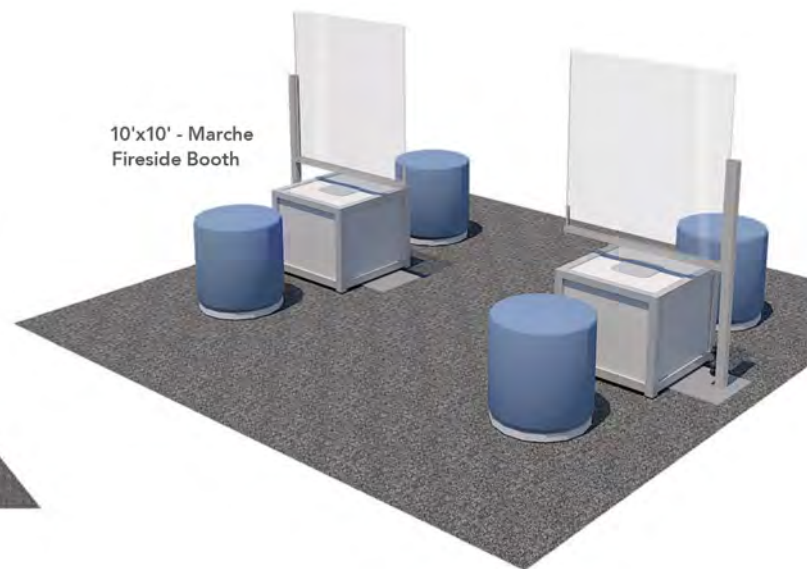


**Provide a Pop!** Colorful furnishings attract more attention while reinforcing brand themes.

# Curated Designs for Safe 10'x10' Exhibits



10'x10' - Ventura  
Conference Booth



10'x10' - Marche  
Fireside Booth

10'x10' - Atherton  
Conversation Booth



10'x10' - Zoey  
Consultation Booth

# Curated Designs for Safe 10'x20' Exhibits

10'x20' -  
Bowery/Marina  
Meeting Booth



10'x20' -  
Madison  
Presentation  
Booth



10'x20' - Beverly  
Demonstration  
Booth



10'x20' -  
Wireless Charging  
Engagement  
Booth





**S A F E T Y**  
Collection

# Dividers

## Clear Dividers

A) DIVFRE Freestanding  
(Silver, Clear) 39"L 1.5"D 72"H

B) DIVFWL Freestanding  
Wall Unit  
(Silver, Clear) 40"L 1.5"D 72"H

C) DIVFCR Freestanding Corner  
(Silver, Clear) 39"L 39"D 72"H



Bar Tables  
Barstools



Bars

## Attract, Connect and Inspire.

We offer a complete collection of trendy furnishings, helping you design unique and safely spaced selling environments that are clean, comfortable, and give your clients peace of mind.

Locking  
Hinge Detail



Clear Dividers  
D) DIVBAR Bar/Counter  
(Silver, Clear)  
48-70"L 12"D 31.5"H

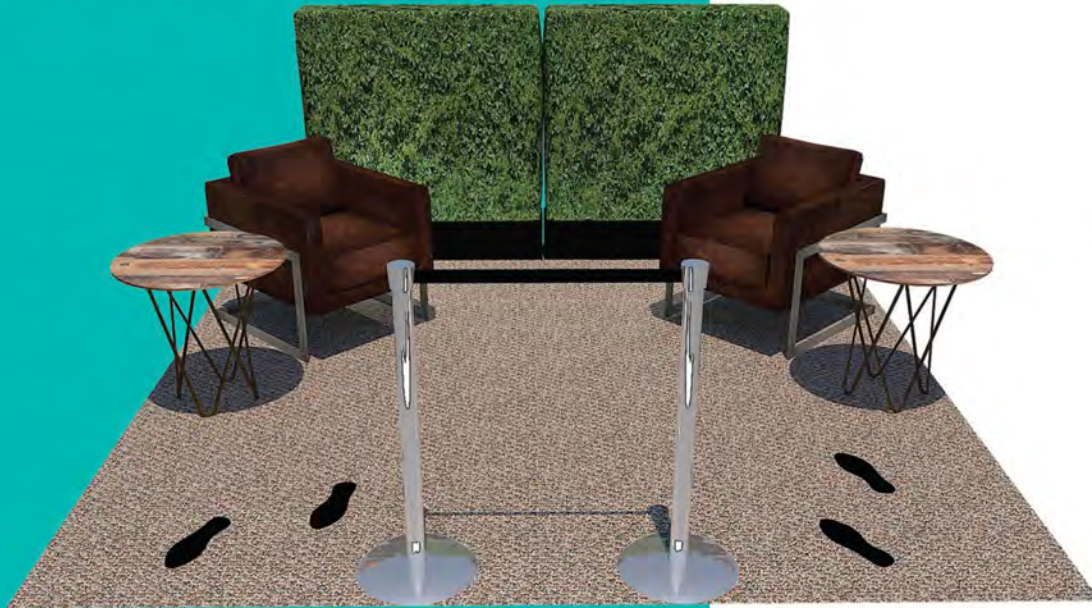
E) DIVFST Sofa/Table  
(Silver, Clear)  
34"L 11"D 47-74"H  
Adjustable height.



Sofa



# Dividers



Accent Chairs  
Side Tables  
Greenery



A.  
**Stanchion w/ Retractable Belt**  
A) STNCH1  
(black, chrome) 96"L 37"H  
B) STNSGN Stanchion Sign Holder  
(black, chrome) 10"L 13"H



Conference Tables  
Executive Seating

C) DIVFWB Clear Divider,  
Freestanding Whiteboard  
(Silver, Clear) 39"L 1.5"D 72"H



Accent Chairs  
Side Tables

D) MIRWHT Miramar  
Divider, White  
(molded plastic)  
Vertical: 63"L 23"D 83"H  
Horizontal: 83"L 23"D 63"H

# Boxwood Hedges

A) HDG7FT Boxwood Hedge, 7'  
36.5"L 12"D 84"H

B) HDG4FT Boxwood Hedge, 4'  
46"L 9"D 47"H



Accent Chairs  
Side Tables



Bar Tables  
Barstools

## Keep it Green

Lifelike greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

**POWERED**  
Collections



# Powered Seating

# Naples Collection



A.



POWERED  
DETAIL

**A) NPLSOP Naples Sofa, Powered**  
(black vinyl) 87"L 30"D 33.25"H

**B) NPLCHP Naples Chair, Powered**  
(black vinyl) 36"L 30"D 33.25"H

**C) NPLLOP Naples Loveseat, Powered**  
(black vinyl) 62"L 30"D 33.25"H

B.



## Charge It!

Providing powered capabilities within your booth encourages guests to stay longer as they recharge and engage with your brand.

## Tech Tablet Chair

**TCHGRY Tech Tablet Chair**  
(gray vinyl, white metal tablet,  
chrome base)  
30.5"L 29"D 33.5"H  
*Also available without tablet.*



POWERED  
DETAIL

C.



**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Powered

## Communal Tables



### Ventura Bar Tables, Powered

- A) VNTWHT (white top)
  - B) VNTBLK (black top)
- (silver frame) 72.25"L 26.25"D 42"H



#### Styling Tip:

One chair or barstool at each end of a communal table is exactly 6' apart, perfect for safe networking in any sized space.

### Ventura Cafe Tables, Powered

- C) VNTCWH (white top)
  - D) VNTCBK (black top)
- (silver frame) 72.25"L 26.25"D 30"H



## Use Ventura 6' Bar or Cafe Tables

in your design to facilitate conversations while physical distancing.



**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Powered Tables

## Sydney Powered Cocktail Tables



**Sydney Powered  
Cocktail Tables**  
C1WP (white top)  
C1YP (black top)  
(brushed steel)  
48"L 26"D 18"H



10'x20' -  
Wireless Charging  
Demonstration  
Booth

## Wireless Charging Table

**CUBPOW Wireless  
Charging Table, Powered**  
(white, AC plug-in) 20"L 20"D 18"H  
Mobile devices must have Qi  
wireless charging capability.



**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Powered Products

## Village Charging Hub



**VILHUB**  
Village Charging Hub  
(cream)  
12"L 12"D 28.25"H



## Powered Pedestals

The flip-top electrical units rotate 180° to let devices charge on or inside the cabinet.



### Powered Locking Pedestals

White  
**PDL36W** 24"L 24"D 36"H  
**PDL42W** 24"L 24"D 42"H

Black  
**PDL36B** 24"L 24"D 36"H  
**PDL42B** 24"L 24"D 42"H



#### Styling Tip:

Standalone hubs let guests plug in with a minimal footprint, while powered pedestals serve a dual purpose: keeping items secure while charging devices.

**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Inspired Designs. Creature Comforts.

When guests are comfortable, they're more likely to linger and relax, resulting in candid and meaningful conversations with your team. Offer a "living room" style design in your booth space to provide that comfort, as well as an escape from the standard trade show experience. Go traditional with matched soft seating sets, or mix and match for a uniquely trendy look!



20'x20' - Valencia Networking Booth

- Dividers
- Soft Seating
- Bars
- Bar Tables
- Barstools
- Greenery





# SOFT SEATING

Collections

# Soft Seating Collections

## Valencia

**VALCHA Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H

**VALSOF Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H



## Fairfax

**FAIRSW Sofa**  
(white vinyl, brushed metal)  
62"L 26"D 30"H

**FAIRCW Chair**  
(white vinyl, brushed metal)  
27"L 26"D 30"H



### Level The Field:

Low and casual seating makes clients more comfortable and open to learn about your product.

Pair loveseats and sofas with the Sofa/Table Divider to create individual spaces.

Dividers



## Sterling

**STECHA Chair**  
(gray fabric)  
33"L 33.5"D 32"H

**STESOF Sofa**  
(gray fabric)  
82"L 33.5"D 32"H



# Soft Seating Collections

## Allegro

**CHR002 Chair**  
(blue fabric)  
36" L 34.5" D 30" H

**SFA002 Sofa**  
(blue fabric)  
73" L 34.5" D 30" H



## Palm Beach

**PALSOF Sofa**  
(white vinyl)  
69" L 29" D 33" H



## Key Largo

**KEYSOF Sofa**  
(black fabric)  
79" L 35" D 34" H

**KEYCHR Chair**  
(black fabric)  
35" L 35" D 34" H

**KEYLOV Loveseat**  
(black fabric)  
57" L 35" D 34" H



# Soft Seating Collections

## Baja

**BCHWHT Chair**  
(white vinyl)  
36"L 30.5"D 28"H

**BSFWHT Sofa**  
(white vinyl)  
86"L 30"D 28"H



**BLVWHT Loveseat**  
(white vinyl)  
61"L 30.5"D 28"H



## Naples

**NPLCHP Chair, Powered**  
(black vinyl)  
36"L 30"D 33.25"H  
Also available with  
standard arm (NPLCHR).

**NPLSOP Sofa, Powered**  
(black vinyl)  
87"L 30"D 33.25"H  
Also available with  
standard arms (NPLSOF).



**NPLLOP Loveseat, Powered**  
(black vinyl)  
62"L 30"D 33.25"H  
Also available with  
standard arms (NPLLOV).

**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Products



POWERED  
DETAIL



**ACCENT**  
Chairs



# Accent Chairs



**Bowery**  
**BOWCHA Swivel Chair**  
(ochre fabric, chrome)  
29.75"L 31"D 27.25"H



**La Brea**  
**LABREA Swivel Chair**  
(charcoal gray fabric, chrome)  
35"L 27"D 40"H



**Swanson**  
**SWAN Swivel Chair**  
(white vinyl, chrome)  
28"L 25"D 30"H

Make it  
**swivel**



**Wentworth**  
**WENCHA Swivel Chair**  
(brown vinyl, black)  
31"L 24"D 31.5"H



10'x20' - Meeting Booth

# Accent Chairs



**Madrid  
BCW Chair**  
(white, chrome)  
30"L 30"D 31"H



A.



B.



C.



D.



E.



F.



**Montreal  
MONCHA Chair**  
(blue, black metal)  
30"L 23.25"D 30"H



Accent Tables | pg 70



**Lena  
LENCHA Chair**  
(moss green leather, bronze)  
27"L 25"D 31"H

# Create Space

Design with a wide selection of standout accent chairs to facilitate sales and demos while properly distancing. Pair each seat with an end table for individually-owned spaces.

**A) TCHP Tech Chair, No Tablet**  
(gray vinyl, chrome base)  
30.5"L 29"D 33.5"H

**B) MNCHCH Munich  
Armless Chair**  
(gray fabric) 22.5"L 27"D 28.5"H

**C) CNTCHR Century Chair**  
(gray velvet) 30"L 30"D 31"H

**D) ATHCHA Atherton Chair**  
(distressed brown leather,  
blackened steel) 27"L 31"D 30"H

**E) PROGB Pro Executive  
Guest Chair**  
(black vinyl) 24"L 26"D 36"H

**F) PASCHR Pasadena Chair**  
(white molded plastic w/ chrome  
tower base) 27"L 25"D 26"H

**INDIVIDUAL**  
Seating







# CHAIRS

17.5"L19.5"D35"H



A) MARCBR (brown fabric) B) MARCBE (ocean blue fabric)  
C) MARCRD (red fabric) D) MARCWH (white vinyl) E) MARCBK (black vinyl)

All frames brushed metal.

# Individual Seating

**Laguna  
LMCHR Chair**  
(maple, chrome)  
18"L 19"D 34"H



**Lucent  
LUCHCL Chair**  
(frosted acrylic, chrome)  
19.5"L 19.75"D 32.5"H



A.



B.



C.



D.



E.



F.



G.



H.



I.



J.



K.



L.

**A) CS4 Syntax Chair**  
(black, chrome)  
23"L 19"D 32.25"H

**B) XCHR Christopher Chair**  
(white vinyl, chrome)  
17"L 19"D 35"H

**C) SC3 Brewer Chair**  
(onyx, black) 20"L 20"D 32"H

**D) RSTDIN Rustique  
Chair w/arms**  
(gunmetal) 20"L 18"D 31"H

**E) ZENCHR Zenith Chair**  
(white, chrome)  
18.25"L 22"D 32"H

**F) Duet Stack Chair**  
(black, chrome) 21"L 23"D 33"H

**G) SC10 Razor Armless Chair**  
(white) 15.5"L 15.5"D 30.5"H

**H) OCMWHT Meeting Chair**  
(white vinyl, wenge)  
25.5"L 23.5"D 34"H

**Malba Chair**  
**I) MALGRN** (green, chrome)  
**J) MALGRY** (gray, chrome)  
20"L 20"D 32"H

**Blade Chair**  
**K) BLDCSB** (sky blue)  
**L) BLDCRD** (red)  
20.5"L 19"D 30.5"H

# Versatile Executions.

When space is limited, furnishing with pieces that are versatile and multipurpose is key to providing a well-rounded experience. Ottomans serve as both additional seats and tables depending on your need. Stage them around accent tables for a comfortable campfire setting, or line them up in rows to create an audience for your presentation. Colorful options also help amplify your brand's style.



10'x20' - Beverly Demonstration Booth



**OTTOMAN**  
Collections



VIBE

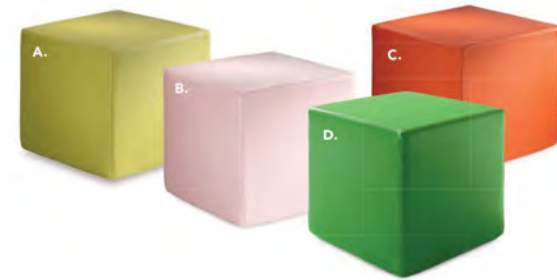
**Provide a Pop!**

Colorful furnishings attract more attention while reinforcing brand themes. Amplify your organization's color palette, or simply go bold to catch passing eyes.

# CUBE

OTTOMANS

18"L18"D18"H



- A) VIB14 (citrus green vinyl) B) VIB17 (desert rose vinyl) C) VIB16 (spice orange vinyl)
- D) VIB01 (green vinyl) E) VIB09 (white vinyl) F) VIB10 (black vinyl) G) VIB11 (steel blue vinyl)
- H) VIB13 (purple vinyl) I) VIB12 (silver vinyl) J) VIB04 (red vinyl) K) VIB05 (bright yellow vinyl)
- L) VIB15 (taupe vinyl) M) VIB02 (blue vinyl) N) VIB08 (orange vinyl)



# SMALL BENCH

## OTTOMANS

30"L20"D18"H



- A) BVSMOR (orange fabric) B) BVSMON (olive green fabric) C) BVSMWH (white vinyl)
- D) BVSMBK (black vinyl) E) BVSMBL (ocean blue fabric) F) BVSMBN (brown fabric)
- G) BVSMGY (gray fabric) H) BVSMNLN (linen fabric) I) BVSMMLV (lavender fabric)
- J) BVSMRD (red fabric) K) BVSMYL (yellow fabric)

**BEVERLY**

# BENCH

**OTTOMANS**  
60"L20"D18"H



A.



B.



C.



D.



E.



F.



G.

**A) BVLYWH** (white vinyl) **B) BVLYRD** (red fabric) **C) BVLYGR** (gray fabric) **D) BVLYOB** (ocean blue fabric)  
**E) BVLYBK** (black vinyl) **F) BVLYLN** (linen fabric) **G) BVLYBN** (brown fabric)

MARCHE

# SWIVEL

OTTOMANS

17" RND 18"H



- A) MAR011** (orange fabric) **B) MAR16** (Ivory Faux Sheep Fur) **C) MAR009** (pear yellow fabric)  
**D) MAR001** (white vinyl) **E) MAR006** (rose quartz fabric) **F) MAR007** (plum fabric)  
**G) MAR010** (blue fabric) **H) MAR002** (gray fabric) **I) MAR003** (linen fabric) **J) MAR004** (raspberry fabric)  
**K) MAR008** (meadow green fabric) **L) MAR015** (black vinyl) **M) MAR012** (forest green vinyl)  
**N) MAR013** (teal velvet) **O) MAR014** (distressed brown vinyl)



# Ottomans



## Squares

Endless

END02B (black vinyl, chrome)

END02W (white vinyl, chrome)

34"L 34"D 15"H



## Curves

Endless

END01W (white vinyl, chrome)

END01B (black vinyl, chrome)

60.5"L 37.5"D 15"H



## Demo Down

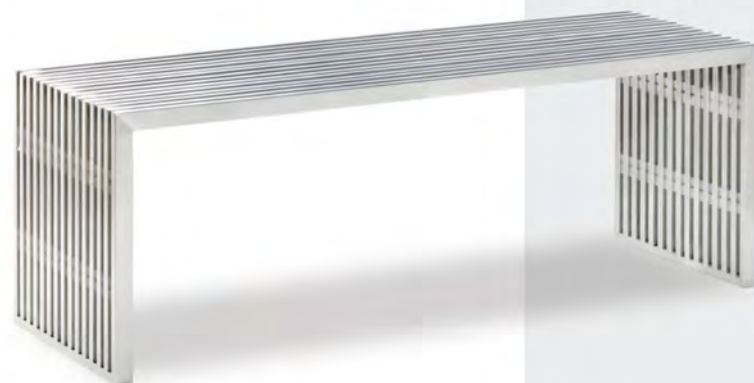
Square, circular, or curved - ottomans are a great way to design theater-style seating for demonstrations.

## Bench

REGBEN Regis

(brushed metal)

47"L 15.5"D 16"H



**ACCENT**  
Tables





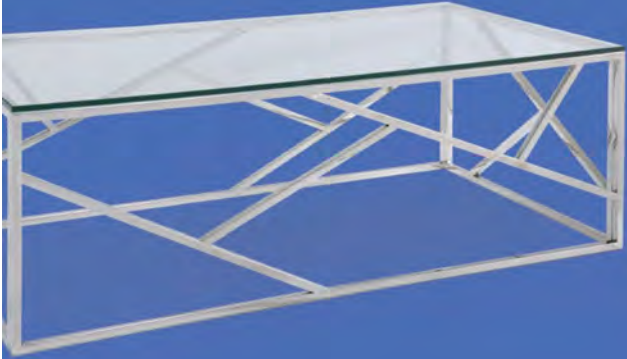
# ACCENT

COCKTAIL & END TABLES  
32.25"RND 17.25"H | 20.5"RND 21.25"H



A) MESCTW Cocktail Table / B) MESETW End Table (barnwood top)  
C) MESCTB Cocktail Table / D) MESETB End Table (black top)  
E) MESCTG Cocktail Table / F) MESETG End Table (glass top)

All frames bronze finish.



ALONDRA



# ACCENT

COCKTAIL & END TABLES

47"L 24"D 16"H | 20"L 20"D 20"H



A) ALC100 Cocktail Table / B) ALE100 End Table (glass top)  
C) ALC200 Cocktail Table / D) ALE200 End Table (wood top)

All frames chrome finish.



# ACCENT

COCKTAIL & END TABLES



A) C1C Cocktail Table / B) E1C End Table (glass top, chrome) 50"L 22"D 16"H | 26"L 26"D 20"H  
C) C1FWB Cocktail Table / D) E1FWB End Table (wood top, black) 47"L 24"D 17"H | 20"L 20"D 21"H



SYDNEY



# ACCENT

COCKTAIL & END TABLES

48"L 26"D 18"H | 27"L 23"D 22"H



A/B Powered options available.

Cocktail Tables A) C1W (white) B) C1Y (black) C) SYDBEC (blue) D) SYDWDC (barnwood)  
End Tables E) E1W (white) F) E1Y (black) G) SYDBEE (blue) H) SYDWDE (barnwood)

All frames brushed steel.

TAOS | SEDONA

# SIDE

## TABLES

15.75"L15.75"D24"H



Taos Tables A) TAOBWH (white top) B) TAOSBK (black top) C) TAOSBD (barnwood top)  
Sedona Tables D) SEDBWH (white top) E) SEDSBK (black top) F) SEDSBD (barnwood top)

All frames bronze finish.

# Accent Tables



**Regis**  
**REGBEN Bench Table**  
(brushed metal)  
47"L 15.5"D 16"H

**REGOTT End Table**  
(brushed metal)  
16"L 15.5"D 16.5"H



**Aura**  
**AURA Round Table**  
(white metal)  
15"RND 22"H




**Timber**  
**TMBTBL End Table**  
(wood)  
16"RND 17"H



Powered Products 



 **Wireless**  
**CUBPOW Charging Table,**  
**Powered**  
(white, AC plug-in)  
20"L 20"D 18"H

## Gather Round

Seat guests around accent tables to create an informal campfire setting for small group discussions, or pair with individual seats for a safely "owned" space.



**Silverado**  
**C1E Cocktail Table**  
(glass top, chrome)  
36"RND 17"H  
**E1E End Table**  
(glass top, chrome)  
24"RND 22"H



**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



# Stay on Brand.

**Tie in your brand's style or color scheme in your booth designs to leave a lasting impression on your customers.** Classic black and whites, or venture out with bold colors; go natural with wood textures, or stay sleek with metals! No matter your preference, dozens of bar and cafe table options are available to meet your need and amplify your brand's voice.



## 10'x20' - Wireless Charging Demonstration Booth

- Bar Tables
- Barstools
- Ottomans
- Power Tables
- Dividers & Stanchions



**BAR & CAFE**  
Tables

# Bar & Cafe Tables



**Rustique**  
**RSTSQT Square**  
**Metal Bar Table**  
(gunmetal)  
23.75"L 23.75"D 41.25"H

## Bar Tables

Standard Black Base

30" RND 42"H

**VTJ** (graphite nebula top)

**VTK** (maple top)

**VTB** (red top)

**30WH42** (white top)

**30WDDB** (barnwood top)

**30BKSB** (black top)

**30AGBB**

(brushed gunmetal top)

**30OSBB** (orange top)

**VTA**

(Madison/gray acajou top)

**30BEBB** (blue top)

**30YBBB** (brushed yellow top)

**30GSBB** (green top)

36" RND 42"H

**VTN** (graphite nebula top)

**VTP** (maple top)

**VTW** (white top)

**36BKSB** (black top)

## Bar Tables

Hydraulic Chrome Base

30" RND 45"H

**30GRHB**

(graphite nebula top)

**30MTHB** (maple top)

**30BRHB** (red top)

**30WHHB** (white top)

**30WDHB** (barnwood top)

**30BKHB** (black top)

**30AGHB**

(brushed gunmetal top)

**30OSHB** (orange top)

**30MAHB**

(Madison/gray acajou top)

**30BEHB** (blue top)

**30YSHB** (brushed yellow top)

**30GSHB** (green top)

36" RND 45"H

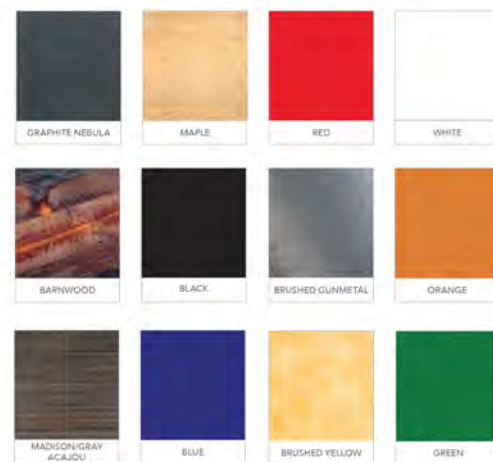
**36GRHB** (graphite nebula)

**36MTHB** (maple top)

**36WTHB** (white)

**36BKHB** (black top)

1. Choose your base: black or chrome...
2. Then pick a color that suits your design.



## Create Space

Mix and match table tops with base options to create the perfect combination for your needs.



## Cafe Tables

Hydraulic Chrome Base

30" RND 29"H

**30GRHC** (graphite nebula top)

**30MTHC** (maple top)

**30BRHC** (red top)

**30WHHC** (white top)

**30WDHC** (barnwood top)

**30BKHC** (black top)

**30AGHC** (brushed gunmetal top)

**30OSHC** (orange top)

**30MAHC** (Madison/gray acajou top)

**30BEHC** (blue top)

**30YSHC** (brushed yellow top)

**30GSHC** (green top)

36" RND 29"H

**36GRHC** (graphite nebula top)

**36MTHC** (maple top)

**36WTHC** (white top)

**36BKHC** (black top)

## Cafe Tables

Standard Black Base

30" RND 29"H

**ZTJ** (graphite nebula top)

**ZTK** (maple top)

**ZTB** (red top)

**30WH29** (white top)

**30WDBC** (barnwood top)

**30BKSC** (black top)

**30AGBC** (brushed gunmetal top)

**30OSBC** (orange top)

**ZTA** (Madison/gray acajou top)

**30BEBE** (blue top)

**30YSBC** (brushed yellow top)

**30GSBC** (green top)

36" RND 29"H

**ZTN** (graphite nebula top)

**ZTP** (maple top)

**ZTQ** (white top)

**36BKSC** (black top)

**BARSTOOL**  
Collections





# BARSTOOL

COLLECTION

21"L17.5"D41.5"H



A) MARBBE (ocean blue fabric) B) MARBBR (brown fabric)  
C) MARBRD (red fabric) D) MARBWH (white vinyl) E) MARBBK (black vinyl)

All frames brushed metal.



# BARSTOOL

COLLECTION  
15"RND23-33.5"H



A) ROLLWH (white vinyl) B) ROLLRD (red vinyl)  
C) ROLLBL (black vinyl) D) ROLLGY (gray vinyl)

All bases chrome finish.



ZOEY | BANANA



# BARSTOOL

COLLECTIONS



Zoey Barstool 15"L 16"D 30-34.75"H A) BS002 (white)  
Banana Barstool 21"L 22"D 41"H B) BSS (black) C) BST (white)

All bases chrome finish.

# Barstools

## Styles



**Blade**  
**BLDBRD** (red)  
**BLDBSB** (sky blue)  
 20.5"L 20"D 40.5"H



**Zenith**  
**ZENBAR Barstool**  
 (white, chrome)  
 19"L 20"D 44"H



A.



B.



C.



D.



E.

**A) XBAR Christopher Barstool**  
 (white vinyl, chrome)  
 19"L 15"D 41"H

**B) BS001 Shark Barstool**  
 (white, chrome)  
 22"L 19"D 34-44"H

**C) BSR Syntax Barstool**  
 (black, chrome)  
 23"L 19"D 43.25"H

**D) LUBSCL Lucent Barstool**  
 (frosted acrylic, chrome)  
 22"L 22.5"D 45.5"H

**E) RSTSTL Rustique Barstool**  
 (gunmetal) 13"L 13"D 30"H



**Laguna**  
**LMBAR Barstool**  
 (maple, chrome)  
 18"L 20"D 47"H

**Styling Tip:**

Create proper distance between individuals by pairing one barstool with each 30" or 36" round, or placing one barstool at each end of a communal table.

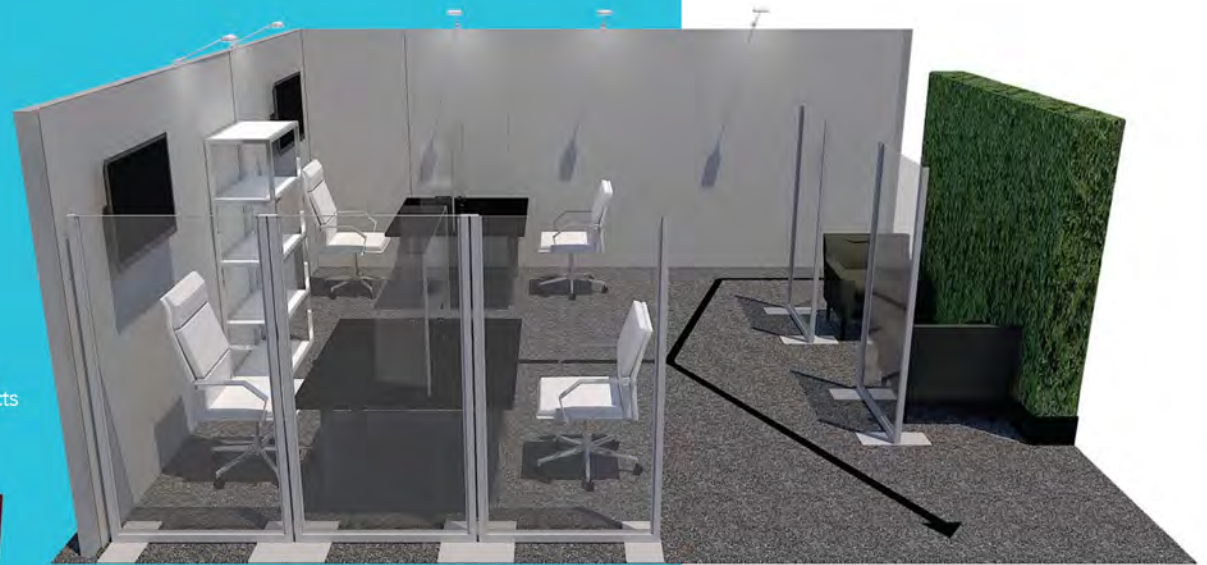


# Meet in Style.

**Professional doesn't have to mean stale.** Set up a temporary workplace away from the office that serves both form and function. Pair office furnishings with safety products so you and your customers can confidently get down to business.



10'x20' -  
Madison  
Presentation  
Booth



20'x20' - Executive Meeting Booth

- Conference Tables
- Madison Desk & Storage
- Executive Seating
- Dividers



**OFFICE**  
Collections

# Executive Seating

## Pro High Back Executive Chairs

A) PROEXE  
(white vinyl, chrome)

B) PROEXB  
(black vinyl, chrome)

25"L 24"D 45-48"H  
Adjustable height



## Pro Mid Back Executive Chairs

C) PROMID  
(white vinyl, chrome)

D) PROMDB  
(black vinyl, chrome)

24"L 22"D 36.75-39.75"H  
Adjustable height



Pro Guest  
PROGB Executive Chair  
(black vinyl, chrome)  
24"L 26"D 36"H



Cupertino  
CUPCHA Mid Back Chair  
(black vinyl, chrome)  
27"L 30.5"D 40-43"H  
Adjustable height



Genesis  
GENCHA Chair  
(black fabric, black)  
27.5"L 27.5"D 40-43.5"H  
Adjustable height



Task  
TASKST Stool  
(black fabric, black)  
27.5"L 27.5"D 32.75"- 40.25"H  
Adjustable height



# CONFERENCE

**TABLES**  
42" RND 29"H



**A) CONF42** (white top) **B) CB1** (graphite nebula top)  
**C) CB8** (Madison/gray acajou top) **D) 42BKCT** (black top)

All bases black finish.

**42" ROUND**



# CONFERENCE TABLES



**Rounded Square Tables** 42"L 42"D 29"H **A) CF1** (glass top, black) **B) CE1** (glass top, chrome)  
**Rectangular Tables** 60"L 36"D 29"H **C) CF2** (glass top, black) **D) CE2** (glass top, chrome)

# Conference Tables

**Styling Tip:**

Create safe separation with clear dividers, and limit the number of seats at each table. Looking to spruce up plain conference tables? Use them as product displays, or bring in tabletop greenery for an organic touch.

**Atomic  
Round Table**  
(glass, chrome)

42ATO 42"RND 30"H  
36ATO 36"RND 30"H



**Rectangular**

- A) BKC10N 10' Table (black top, silver) 120"L 48"D 29"H
- B) BKCT8N 8' Table (black top, silver) 96"L 48"D 29"H
- C) BKCT5N 5' Table (black top, silver) 60"L 48"D 29"H



**Work Table**

WD3  
(white top, white)  
48"L 24"D 30"H



MADISON



# CONFERENCE TABLES



Dividers | pg 16

- A) MADC05 5' Table (gray acajou top) 60"L 48"D 29"H
- B) MADC08 8' Table (gray acajou top) 96"L 60"D 29"H
- C) MADC10 10' Table (gray acajou top) 120"L 48"D 29"H

All frames silver finish.



# MADISON



10'x20' - Madison Presentation Booth

# EXECUTIVE

DESK & STORAGE



- A) JD8 Executive Desk (gray acajou) 60"L 30"D 29"H
- B) BC8 Bookcase (gray acajou) 36"L 12"D 72"H



# Ventura

## Powered & Communal Tables



### Powered Bar Table

(silver frame)

72.25"L 26.25"D 42"

A) VNTBLK (black top)

B) VNTWHT (white top)

### Communal Bar Table

(silver frame)

72.25"L 26.25"D 42"

Maple Top

C) VNTMNP (solid)

VNTBMW (grommets)

White Top

D) VNTBWW (grommets)

VNTWNP (solid)

Black Top


E) VNTBNP (solid)



### TABLE TOP OPTIONS

Colors not available in all table options.  
Please check options listed.



Powered Products 



### Powered Cafe Table

(silver frame)

72.25"L 26.25"D 30"H

F) VNTCBK (black top)

G) VNTCWH (white top)

### Communal Cafe Table

(silver frame)

72.25"L 26.25"D 30"H

Maple Top

H) VNTCMN (solid)

VNTCMW (grommets)

White Top

I) VNTCWW (grommets)

VNTCWN (solid)

Black Top

J) VNTCBN (solid)

**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

# Office Accessories & Decor

## Embrace The Organic

It's easy to divide space and maintain distance by adding greenery to your booth environment for a warm organic feel.



**Boxwood Hedge**  
A) HDG7FT  
Boxwood Hedge, 7'  
36.5"L 12"D 84"H  
B) HDG4FT  
Boxwood Hedge, 4'  
46"L 9"D 47"H



20'x20' -  
Executive Meeting  
Booth



**Mason Lamps**  
(brushed silver)  
A) LA15 Floor Lamp  
18" RND 55"H  
B) LA14 Table Lamp  
16" RND 26"H



**Posh Shelving**  
PSHCCS 36"L 18"D 72"H  
(chrome, acrylic)



**Clear Divider,  
Freestanding Whiteboard**  
DIVFWB (silver, white)  
39"L 9"D 72"H



# Midtown Counter & Bar



**Powered Counter** ⚡  
 60"L 18"D 42"H (taupe glass top, pewter)  
**MTCPUL** (unlighted)  
**MTCLPI** (lighted with plug-in)



**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



Powered Products ⚡

20'x20' - Midtown  
 Greenery Booth  
 Greenery  
 Bar Tables  
 Barstools  
 Accent Chairs  
 Side Tables

## Bar

60"L 18"D 42"H (taupe glass top, pewter)  
**A) MTBUUL** (unlighted)  
**B) MTBLPI** (lighted with plug-in)



B.



# Making You Look Good, By Design.™

Our team of seasoned event and exhibition experts are here to help you accomplish your goals, while standing out from the competition. We're more than just a furniture supplier - we're your partner in creating an environment that fosters engagement, develops relationships and amplifies your message.

THE EXPO GROUP



Style & Service Delivered<sup>®</sup>

Nationwide Service | 24 hours a day, 7 days a week, 365 days a year



- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**SAFETY DIVIDERS**

Item	Quantity	Advance Price	Standard Price	Total
DIVFRE Clear Freestanding Divider 39"Lx72"H	X	\$ 366.25	\$ 523.25	=
DIVFWL Freestanding Wall Unit 40"Lx72"H	X	\$ 366.25	\$ 523.25	=
DIVFCR Freestanding Corner 39"Lx39"Dx72"H	X	\$ 732.25	\$1,046.25	=
DIVBAR Bar/Counter Div 48-70"Lx12"Dx31.5"H	X	\$ 183.25	\$ 262.00	=
DIVFST Sofa/Table Div 34"Lx11"Dx47-74"H	X	\$ 328.50	\$ 469.50	=
STNCH1 Stanchion with Retractable Belt	X	\$ 64.25	\$ 92.00	=
STNSGN Stanchion Sign Holder 10"Lx13"H	X	\$ 56.75	\$ 81.25	=
DIVFWB Clear Freestanding Whiteboard	X	\$ 456.75	\$ 652.50	=
MIRWHT Miramar White Divider	X	\$ 468.00	\$ 668.75	=

**BOXWOOD HEDGES**

HDG7FT Boxwood Hedge, 7' 36.5"Lx12"Dx84"H	X	\$ 822.75	\$1,175.50	=
HDG4FT Boxwood Hedge, 4' 46"Lx9"Dx47"H	X	\$ 505.75	\$ 722.50	=

**POWERED SEATING**

NPLSOP Naples Sofa, Powered, Black	X	\$ 936.00	\$1,337.25	=
NPLCHP Naples Chair, Powered, Black	X	\$ 583.25	\$ 833.25	=
NPLLOP Naples Loveseat, Powered, Black	X	\$ 805.75	\$1,151.25	=
TCHGRY Tech Tablet Chair, Powered, Gray	X	\$ 419.00	\$ 598.75	=

**POWERED TABLES**

VNTWHT Ventura Powered Bar Table, White	X	\$ 539.75	\$ 771.25	=
VNTBLK Ventura Powered Bar Table, Black	X	\$ 539.75	\$ 771.25	=
VNTCWH Ventura Powered Café Table, White	X	\$ 664.25	\$ 949.00	=
VNTCBK Ventura Powered Café Table, Black	X	\$ 664.25	\$ 949.00	=
C1WP Sydney Cocktail Tbl., Powered, Wh.	X	\$ 328.50	\$ 469.50	=
C1YP Sydney Cocktail Tbl., Powered, Blk.	X	\$ 328.50	\$ 469.50	=
CUBPOW Wireless Charging Table, Powered	X	\$ 494.50	\$ 706.50	=

**ADDITIONAL INFORMATION**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

**CALCULATING YOUR TOTAL**

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**POWERED PRODUCTS**

Item	Quantity	Advance Price	Standard Price	Total
VILHUB 28.25"H Powered Charging Hub, Crm	X	\$ 273.75	\$ 391.25	=
PDL36W 36"H Powered Locking Pedestal, W.	X	\$ 417.00	\$ 595.75	=
PDL42W 42"H Powered Locking Pedestal, W.	X	\$ 500.00	\$ 714.50	=
PDL36B 36"H Powered Locking Pedestal, Bl.	X	\$ 417.00	\$ 595.75	=
PDL42B 42"H Powered Locking Pedestal, Bl.	X	\$ 500.00	\$ 714.50	=

**SOFT SEATING COLLECTIONS**

VALCHA Valencia, Chair, Spice Orange Velvet	X	\$ 347.25	\$ 496.25	=
VALSOF Valencia Sofa, Coffee Brown Velvet	X	\$ 515.25	\$ 736.25	=
FAIRSW Fairfax Sofa, White Vinyl	X	\$ 439.75	\$ 628.25	=
FAIRCW Fairfax Chair, White Vinyl	X	\$ 317.00	\$ 453.00	=
STECHA Sterling Chair, Gray Fabric	X	\$ 781.25	\$1,116.25	=
STESOF Sterling Sofa, Gray Fabric	X	\$1,137.75	\$1,625.50	=
CHR002 Allegro Chair, Blue Fabric	X	\$ 430.25	\$ 614.75	=
SFA002 Allegro Sofa, Blue Fabric	X	\$ 611.50	\$ 873.75	=
PALSOF Palm Beach Sofa, White	X	\$ 770.00	\$1,100.00	=
KEYSOF Key Largo Sofa, Black Fabric	X	\$ 436.00	\$ 623.00	=
KEYCHR Key Largo Chair, Black Fabric	X	\$ 288.75	\$ 412.50	=
KEYLOV Key Largo Loveseat, Black Fabric	X	\$ 336.00	\$ 480.00	=
BCHWHT Baja Chair, White Vinyl	X	\$ 477.50	\$ 682.25	=
BSFWHT Baja Sofa, White Vinyl	X	\$ 971.75	\$1,388.25	=
BLVWHT Baja Loveseat, White Vinyl	X	\$ 698.25	\$ 997.50	=
NPLCHR Naples Chair, Black	X	\$ 511.50	\$ 730.75	=
NPLSOF Naples Sofa, Black	X	\$ 732.25	\$1,046.25	=
NPLLOV Naples Loveseat, Black	X	\$ 617.00	\$ 881.50	=
COCHTP Cordoba Chair	X	\$ 496.25	\$ 709.00	=
COLVTP Cordoba Loveseat	X	\$ 711.50	\$1,016.50	=

**ADDITIONAL INFORMATION**

**CALCULATING YOUR TOTAL**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**ACCENT CHAIRS**

Item	Quantity	Advance Price	Standard Price	Total
BOWCHA Bowery Swivel Chair, Ochre Fabric	X	\$ 549.25	\$ 784.75	=
LABREA La Brea Swivel Chair, Charcoal	X	\$ 362.50	\$ 518.00	=
SWAN Swanson Swivel Chair, White Vinyl	X	\$ 313.25	\$ 447.50	=
WENCHA Wentworth Chair, Brown Vinyl	X	\$ 377.50	\$ 539.50	=
BCW Madrid Chair, White	X	\$ 566.25	\$ 809.00	=
MONCHA Montreal Chair, Blue	X	\$ 604.00	\$ 863.00	=
LENCHA Lena Chair, Moss Green	X	\$ 494.50	\$ 706.50	=
TCHP Tech Chair, No Tablet, Gray Vinyl	X	\$ 432.25	\$ 617.50	=
MNCHCH Munich Armless Chair, Gray	X	\$ 487.00	\$ 695.75	=
CNTCHR Century Chair, Gray Velvet	X	\$ 560.50	\$ 800.75	=
ATHCHA Atherton Chair, Distressed Brn Lthr	X	\$ 587.00	\$ 838.75	=
PROGB Pro Executive Guest Chair, Black	X	\$ 239.75	\$ 342.50	=
PASCHR Pasadena Chair, Wh Molded Plastic	X	\$ 339.75	\$ 485.50	=
BNMCOW Brooklyn Meeting Chair	X	\$ 330.25	\$ 472.00	=
BNMCSW Brooklyn Meeting Chair, Swivel	X	\$ 330.25	\$ 472.00	=

**INDIVIDUAL SEATING**

MARCBR Marina Chair, Brown Fabric	X	\$ 170.00	\$ 243.00	=
MARCBE Marina Chair, Ocean Blue Fabric	X	\$ 170.00	\$ 243.00	=
MARCRD Marina Chair, Red Fabric	X	\$ 170.00	\$ 243.00	=
MARCWH Marina Chair, White Vinyl	X	\$ 170.00	\$ 243.00	=
MARCBK Marina Chair, Black Vinyl	X	\$ 170.00	\$ 243.00	=
LUCHCL Lucent Chair, Frosted	X	\$ 207.75	\$ 297.00	=
LMCHR Laguna Chair, Maple, Chrome	X	\$ 154.75	\$ 221.25	=
CS4 Syntax Chair, Black, Chrome	X	\$ 215.25	\$ 307.50	=
XCHR Christopher Chair, White, Chrome	X	\$ 92.50	\$ 132.25	=
SC3 Brewer Chair, Onyx, Black	X	\$ 153.00	\$ 218.75	=
RSTDIN Rustique Chair w/ Arms, Gunmetal	X	\$ 96.25	\$ 137.50	=
ZENCHR Zenith Chair, White, Chrome	X	\$ 175.50	\$ 250.75	=
DUET Duet Chair, Black, Chrome	X	\$ 58.50	\$ 83.75	=
SC10 Razor Armless Chair, White	X	\$ 70.00	\$ 100.00	=
OCMWHT Meeting Chair, White Vinyl	X	\$ 239.75	\$ 342.50	=

**ADDITIONAL INFORMATION**

**CALCULATING YOUR TOTAL**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
 Phone: 972.580.9000  
 Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
 Order Services online at [theexpogroup.com](http://theexpogroup.com)



## Custom Furniture

**Discount Deadline:**  
**June 6, 2022**

- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

### INDIVIDUAL SEATING (CONT.)

Item	Quantity	Advance Price	Standard Price	Total
MALGRN Malba Chair, Green	X	\$ 119.00	\$ 170.00	=
MALGRY Malba Chair, Gray	X	\$ 119.00	\$ 170.00	=
BLDCSB Blade Chair, Sky Blue	X	\$ 77.50	\$ 110.75	=
BLDCRD Blade Chair, Red	X	\$ 77.50	\$ 110.75	=

### OTTOMANS

VIB14 Vibe Cube Ottoman, Citrus Green	X	\$ 122.75	\$ 175.50	=
VIB17 Vibe Cube Ottoman, Desert Rose	X	\$ 122.75	\$ 175.50	=
VIB16 Vibe Cube Ottoman, Spice Orange	X	\$ 122.75	\$ 175.50	=
VIB01 Vibe Cube Ottoman, Green	X	\$ 122.75	\$ 175.50	=
VIB09 Vibe Cube Ottoman, White	X	\$ 122.75	\$ 175.50	=
VIB10 Vibe Cube Ottoman, Black	X	\$ 122.75	\$ 175.50	=
VIB11 Vibe Cube Ottoman, Steel Blue	X	\$ 122.75	\$ 175.50	=
VIB13 Vibe Cube Ottoman, Purple	X	\$ 122.75	\$ 175.50	=
VIB12 Vibe Cube Ottoman, Silver	X	\$ 122.75	\$ 175.50	=
VIB04 Vibe Cube Ottoman, Red	X	\$ 122.75	\$ 175.50	=
VIB05 Vibe Cube Ottoman, Yellow	X	\$ 122.75	\$ 175.50	=
VIB15 Vibe Cube Ottoman, Taupe	X	\$ 122.75	\$ 175.50	=
VIB02 Vibe Cube Ottoman, Blue	X	\$ 122.75	\$ 175.50	=
VIB08 Vibe Cube Ottoman, Orange	X	\$ 122.75	\$ 175.50	=
BVSMOR Beverly Bench, Small, Orange Fab	X	\$ 304.00	\$ 434.50	=
BVSMGN Beverly Bench, Small, Olive Grn	X	\$ 304.00	\$ 434.50	=
BVSMWH Beverly Bench, Small, White Vinyl	X	\$ 304.00	\$ 434.50	=
BVSMBK Beverly Bench, Small, Black Vinyl	X	\$ 304.00	\$ 434.50	=
BVSMBL Beverly Bench, Small, Ocean Blue	X	\$ 304.00	\$ 434.50	=
BVSMBN Beverly Bench, Small, Brown Fabric	X	\$ 304.00	\$ 434.50	=
BVSMGY Beverly Bench, Small, Gray Fabric	X	\$ 304.00	\$ 434.50	=
BVSM LN Beverly Bench, Small, Linen Fabric	X	\$ 304.00	\$ 434.50	=
BVSM LV Beverly Bench, Small, Lavender Fab	X	\$ 304.00	\$ 434.50	=
BVSMRD Beverly Bench, Small, Red Fabric	X	\$ 304.00	\$ 434.50	=
BVSMYL Beverly Bench, Small, Yellow Fab	X	\$ 304.00	\$ 434.50	=

### ADDITIONAL INFORMATION

### CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

**10d**



# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
 Phone: 972.580.9000  
 Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
 Order Services online at [theexpogroup.com](http://theexpogroup.com)



## Custom Furniture

**Discount Deadline:**  
**June 6, 2022**

- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**  
**OTTOMANS (CONT.)**

Item	Quantity	Advance Price	Standard Price	Total
BVLYWH	Beverly Bench, White Vinyl	X \$ 419.00	\$ 598.75 =	
BVLYRD	Beverly Bench, Red Fabric	X \$ 419.00	\$ 598.75 =	
BVLYGR	Beverly Bench, Gray Fabric	X \$ 419.00	\$ 598.75 =	
BVLYOB	Beverly Bench, Ocean Blue Fabric	X \$ 419.00	\$ 598.75 =	
BVLYBK	Beverly Bench, Black Vinyl	X \$ 419.00	\$ 598.75 =	
BVLYLN	Beverly Bench, Linen Fabric	X \$ 419.00	\$ 598.75 =	
BVLYBN	Beverly Bench, Brown Fabric	X \$ 419.00	\$ 598.75 =	
MAR011	Marche Swivel Ottoman, Orange Fbr.	X \$ 194.50	\$ 278.00 =	
MAR016	Marche Swv Otto Ivory Faux Sheepfur	X \$ 194.50	\$ 278.00 =	
MAR009	Marche Swivel Ottoman, Pear Yellow	X \$ 194.50	\$ 278.00 =	
MAR001	Marche Swivel Ottoman, White Vinyl	X \$ 194.50	\$ 278.00 =	
MAR006	Marche Swivel Otmn., Rose Quartz	X \$ 194.50	\$ 278.00 =	
MAR007	Marche Swivel Ottoman, Plum Fabric	X \$ 194.50	\$ 278.00 =	
MAR010	Marche Swivel Ottoman, Blue Fabric	X \$ 194.50	\$ 278.00 =	
MAR002	Marche Swivel Ottoman, Gray Fabric	X \$ 194.50	\$ 278.00 =	
MAR003	Marche Swivel Ottoman, Linen Fabric	X \$ 194.50	\$ 278.00 =	
MAR004	Marche Swivel Ottoman, Raspberry	X \$ 194.50	\$ 278.00 =	
MAR008	Marche Swivel Otmn., Meadow Grn.	X \$ 194.50	\$ 278.00 =	
MAR015	Marche Swivel Ottoman, Black Vinyl	X \$ 194.50	\$ 278.00 =	
MAR012	Marche Swivel Ottoman, Forest Grn. Vn.	X \$ 194.50	\$ 278.00 =	
MAR013	Marche Swivel Ottoman, Teal Velvet	X \$ 194.50	\$ 278.00 =	
MAR014	Marche Swivel Otmn., Distrsd Brown Vnl.	X \$ 194.50	\$ 278.00 =	
END02B	Endless Square Ottoman, Black	X \$ 313.25	\$ 447.50 =	
END02W	Endless Square Ottoman, White	X \$ 313.25	\$ 447.50 =	
END01W	Endless Curved Ottoman, White	X \$ 385.00	\$ 550.00 =	
END01B	Endless Curved Ottoman, Black	X \$ 385.00	\$ 550.00 =	
REGBEN	Regis Bench, Brushed Metal	X \$ 222.75	\$ 318.25 =	

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.	Subtotal _____ (Transfer Subtotal to Form 10I)

Exhibiting Company: _____	Booth Number: _____
Print Name: _____	Date: _____
Email Address: _____	Phone Number: _____



- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**ACCENT TABLES**

Item	Quantity	Advance Price	Standard Price	Total
MESCTW Mesa Cocktail Table, Wood, Bronze	X	\$ 224.75	\$ 321.25	=
MESETW Mesa End Table, Wood, Bronze	X	\$ 147.25	\$ 210.50	=
MESCTB Mesa Cocktail Table, Black, Bronze	X	\$ 224.75	\$ 321.25	=
MESETB Mesa End Table, Black, Bronze	X	\$ 147.25	\$ 210.50	=
MESCTG Mesa Cocktail Table, Glass, Bronze	X	\$ 224.75	\$ 321.25	=
MESETG Mesa End Table, Glass, Bronze	X	\$ 147.25	\$ 210.50	=
ALC100 Alondra Cocktail Table, Glass, Chrm.	X	\$ 349.25	\$ 499.00	=
ALE100 Alondra End Table, Glass, Chrome	X	\$ 253.00	\$ 361.50	=
ALC200 Alondra Cocktail Table, Wood, Chrm.	X	\$ 349.25	\$ 499.00	=
ALE200 Alondra End Table, Wood, Chrome	X	\$ 253.00	\$ 361.50	=
C1C Geo Cocktail Table, Glass, Chrome	X	\$ 219.00	\$ 313.00	=
E1C Geo End Table, Glass, Chrome	X	\$ 183.25	\$ 262.00	=
C1FWB Geo Cocktail Table, Wood, Black	X	\$ 305.75	\$ 437.00	=
E1FWB Geo End Table, Wood, Black	X	\$ 266.25	\$ 380.50	=
C1W Sydney Cocktail Table, White	X	\$ 249.25	\$ 356.25	=
C1Y Sydney Cocktail Table, Black	X	\$ 249.25	\$ 356.25	=
SYDBEC Sydney Cocktail Table, Blue	X	\$ 326.50	\$ 466.50	=
SYDWDC Sydney Cocktail Table, Wood	X	\$ 326.50	\$ 466.50	=
E1W Sydney End Table, White	X	\$ 222.75	\$ 318.25	=
E1Y Sydney End Table, Black	X	\$ 222.75	\$ 318.25	=
SYDBEE Sydney End Table, Blue	X	\$ 287.00	\$ 410.00	=
SYDWDE Sydney End Table, Wood	X	\$ 287.00	\$ 410.00	=
TAOBWH Taos Side Table, White, Bronze	X	\$ 149.25	\$ 213.25	=
TAOBBK Taos Side Table, Black, Bronze	X	\$ 149.25	\$ 213.25	=
TAOBWD Taos Side Table, Wood, Bronze	X	\$ 149.25	\$ 213.25	=
SEDBWH Sedona Side Table, White, Bronze	X	\$ 149.25	\$ 213.25	=
SEDBBK Sedona Side Table, Black, Bronze	X	\$ 149.25	\$ 213.25	=
SEDBWD Sedona Side Table, Wood, Bronze	X	\$ 149.25	\$ 213.25	=

**ADDITIONAL INFORMATION**

**CALCULATING YOUR TOTAL**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
 Phone: 972.580.9000  
 Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
 Order Services online at [theexpogroup.com](http://theexpogroup.com)



## Custom Furniture

**Discount Deadline:**  
**June 6, 2022**

- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

### ACCENT TABLES (CONT.)

Item	Quantity	Advance Price	Standard Price	Total
REGBEN Regis Bench, Brushed Metal	X	\$ 222.75	\$ 318.25	=
REGOTT Regis End Table, Brushed Metal	X	\$ 154.75	\$ 221.25	=
AURA Aura Round Table, White Metal	X	\$ 126.50	\$ 180.75	=
TMBTBL Timber Table, Wood	X	\$ 132.25	\$ 189.00	=
CUBPOW Wireless Charging Table, Powered	X	\$ 494.50	\$ 706.50	=
C1E Silverado Cocktail Table, Glass, Chrm.	X	\$ 243.50	\$ 348.00	=
E1E Silverado End Table, Glass, Chrome	X	\$ 194.50	\$ 278.00	=

### BAR TABLES

RSTSQT Rustique Square Metal Bar Table	X	\$ 285.00	\$ 407.25	=
VTK 30"Rx42"H Maple, Std. Black Base	X	\$ 190.75	\$ 272.50	=
VTB 30"Rx42"H Red, Standard Blk. Base	X	\$ 190.75	\$ 272.50	=
30WH42 30"Rx42"H White Lam., Std. Blk. Bs.	X	\$ 271.75	\$ 388.25	=
30WDBB 30"Rx42"H Wood, Stnd. Black Base	X	\$ 287.00	\$ 410.00	=
30BKSB 30"Rx42"H Black, Standard Black Base	X	\$ 287.00	\$ 410.00	=
30AGBB 30"Rx42"H Brushed Gnmtl., Std. Blk. Bs.	X	\$ 287.00	\$ 410.00	=
30OSBB 30"Rx42"H Orange, Standard Black Bs.	X	\$ 287.00	\$ 410.00	=
VTA 30"Rx42"H Mad. Gray, St. Black Base	X	\$ 258.50	\$ 369.50	=
30BEBB 30"Rx42"H Blue, Standard Black Base	X	\$ 287.00	\$ 410.00	=
30YBBB 30"Rx42"H Brushed Yellow, Std. Blk. Bs.	X	\$ 287.00	\$ 410.00	=
30GSBB 30"Rx42"H Green, Standard Black Base	X	\$ 287.00	\$ 410.00	=
VTN 36"Rx42"H Graphite Neb, Std. Blk. Bs.	X	\$ 232.25	\$ 332.00	=
VTP 36"Rx42"H Maple, Std. Black Base	X	\$ 232.25	\$ 332.00	=
VTW 36"Rx42"H White Lam., Std., Blk. Bs.	X	\$ 232.25	\$ 332.00	=
36BKSB 36"Rx42"H Black, Standard Black Base	X	\$ 232.25	\$ 332.00	=

### ADDITIONAL INFORMATION

### CALCULATING YOUR TOTAL

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**BAR TABLES (CONT.)**

Item	Quantity	Advance Price	Standard Price	Total
30GRHB 30"Rx45"H Grpht. Neb, Hyd. Chr. Bs.	X	\$ 277.50	\$ 396.50	=
30MTHB 30"Rx45"H Maple, Hyd. Chrome Base	X	\$ 277.50	\$ 396.50	=
30BRHB 30"Rx45"H Red, Hydraulic Chr. Base	X	\$ 277.50	\$ 396.50	=
30WHHB 30"Rx45"H Wh. Lam., Hyd. Chr. Base	X	\$ 277.50	\$ 396.50	=
30WDHB 30"Rx45"H Wood, Hydraulic Chr. Base	X	\$ 347.25	\$ 496.25	=
30BKHB 30"Rx45"H Black, Hydraulic Chrome Bs.	X	\$ 347.25	\$ 496.25	=
30AGHB 30"Rx45"H Brushed Gnmtl., Hyd. Chr. Bs.	X	\$ 347.25	\$ 496.25	=
30OSHB 30"Rx45"H Orange, Hydr. Chrome Base	X	\$ 347.25	\$ 496.25	=
30MAHB 30"Rx45"H Mad.Gry. Hyd. Chr. Base	X	\$ 313.25	\$ 447.50	=
30BEHB 30"Rx45"H Blue, Hydraulic Chr. Base	X	\$ 347.25	\$ 496.25	=
30YSHB 30"Rx45"H Brushed Yellow, Hyd, Chr. Bs.	X	\$ 347.25	\$ 496.25	=
30GSHB 30"Rx45"H Green, Hyd. Chrome Base	X	\$ 347.25	\$ 496.25	=
36GRHB 36"Rx45"H Grpht. Neb., Hyd., Chr. Bs.	X	\$ 302.00	\$ 431.50	=
36MTHB 36"Rx45"H Maple, Hyd. Chrome Base	X	\$ 302.00	\$ 431.50	=
36WTHB 36"Rx45"H Wh. Lam., Hyd. Chr. Base	X	\$ 302.00	\$ 431.50	=
36BKHB 36"Rx45"H Black, Hyd. Chrome Base	X	\$ 302.00	\$ 431.50	=

**CAFE TABLES**

30GRHC 30"Rx29"H Grpht. Neb., Hyd. Chr. Bs.	X	\$ 277.50	\$ 396.50	=
30MTHC 30"Rx29"H Maple, Hyd. Chrome Base	X	\$ 277.50	\$ 396.50	=
30BRHC 30"Rx29"H Red, Hydraulic Chr. Base	X	\$ 277.50	\$ 396.50	=
30WHHC 30"Rx29"H Wh. Lam., Hyd. Chr. Base	X	\$ 277.50	\$ 396.50	=
30WDHC 30"Rx29"H Wood, Hydr. Chrome Base	X	\$ 347.25	\$ 496.25	=
30BKHC 30"Rx29"H Black, Hydraulic Chrome Bs.	X	\$ 347.25	\$ 496.25	=
30AGHC 30"Rx29"H Brshd. Gnmtl., Hyd. Chr. Bs.	X	\$ 347.25	\$ 496.25	=
30OSHC 30"Rx29"H Orange, Hyd. Chrome Base	X	\$ 347.25	\$ 496.25	=
30MAHC 30"Rx29"H Mad. Gry., Hyd, Chr. Base	X	\$ 313.25	\$ 447.50	=
30BEHC 30"Rx29"H Blue, Hydraulic Chrm. Base	X	\$ 347.25	\$ 496.25	=
30YSHC 30"Rx29"H Brushed Yellow, Hyd. Chr. Bs.	X	\$ 347.25	\$ 496.25	=
30GSHC 30"Rx29"H Green, Hyd. Chrome Base	X	\$ 347.25	\$ 496.25	=

**ADDITIONAL INFORMATION**

**CALCULATING YOUR TOTAL**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**CAFE TABLES (CONT.)**

Item	Quantity	Advance Price	Standard Price	Total
36GRHC 36"Rx29"H Grpht. Neb., Hyd. Chr. Bs.	X	\$ 302.00	\$ 431.50	=
36MTHC 36"Rx29"H Maple, Hyd. Chrome Base	X	\$ 302.00	\$ 431.50	=
36WTHC 36"Rx29"H Wh. Lam., Hyd. Chr. Base	X	\$ 302.00	\$ 431.50	=
36BKHC 36"Rx29"H Black, Hydraulic Chrome Bs.	X	\$ 302.00	\$ 431.50	=
ZTK 30"Rx29"H Maple, Std. Black Base	X	\$ 177.50	\$ 253.75	=
ZTB 30"Rx29"H Red, Standard Blk. Base	X	\$ 177.50	\$ 253.75	=
30WH29 30"Rx29"H White Lam., Std. Blk. Base	X	\$ 249.25	\$ 356.25	=
30WDBC 30"Rx29"H Wood, Standard Blk Base	X	\$ 258.50	\$ 369.50	=
30BKSC 30"Rx29"H Black, Standard Black Base	X	\$ 258.50	\$ 369.50	=
30AGBC 30"Rx29"H Brushed Gnmfl., Std. Blk. Bs.	X	\$ 258.50	\$ 369.50	=
30OSBC 30"Rx29"H Orange, Standard Black Bs.	X	\$ 258.50	\$ 369.50	=
ZTA 30"Rx29"H Mad. Gry, Std. Blk. Base	X	\$ 241.75	\$ 345.50	=
30BEBC 30"Rx29"H Blue, Standard Black Base	X	\$ 258.50	\$ 369.50	=
30YSBC 30"Rx29"H Brushed Yellow, Std. Blk. Bs.	X	\$ 258.50	\$ 369.50	=
30GSBC 30"Rx29"H Green, Standard Black Base	X	\$ 258.50	\$ 369.50	=
ZTN 36"Rx29"H Graphite Neb. Std. Blk. Bs.	X	\$ 215.25	\$ 307.50	=
ZTP 36"Rx29"H Maple, Std. Black Base	X	\$ 215.25	\$ 307.50	=
ZTQ 36"Rx29"H Wh. Lam., Std. Blk. Base	X	\$ 215.25	\$ 307.50	=
36BKSC 36"Rx29"H Black, Standard Black Base	X	\$ 215.25	\$ 307.50	=

**BARSTOOLS**

MARBBE Marina Barstool, Ocean Blue Fabric	X	\$ 304.00	\$ 434.50	=
MARBBR Marina Barstool, Brown Fabric	X	\$ 304.00	\$ 434.50	=
MARBRD Marina Barstool, Red Fabric	X	\$ 304.00	\$ 434.50	=
MARBWH Marina Barstool, White Vinyl	X	\$ 304.00	\$ 434.50	=
MARBBK Marina Barstool, Black Vinyl	X	\$ 304.00	\$ 434.50	=
ROLLWH Lift Barstool, White Vinyl	X	\$ 187.00	\$ 267.25	=
ROLLRD Lift Barstool, Red Vinyl	X	\$ 187.00	\$ 267.25	=
ROLLBL Lift Barstool, Black Vinyl	X	\$ 187.00	\$ 267.25	=
ROLLGY Lift Barstool, Gray Vinyl	X	\$ 187.00	\$ 267.25	=

**ADDITIONAL INFORMATION**

**CALCULATING YOUR TOTAL**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10i)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**BARSTOOLS (CONT.)**

Item	Quantity	Advance Price	Standard Price	Total
BS002 Zoey Barstool, White, Chrome	X	\$ 256.75	\$ 367.00	=
BST Banana Barstool, White, Chrome	X	\$ 219.00	\$ 313.00	=
BLDBRD Blade Barstool, Red	X	\$ 149.25	\$ 213.25	=
BLDBSB Blade Barstool, Sky Blue	X	\$ 149.25	\$ 213.25	=
ZENBAR Zenith Barstool, White, Chrome	X	\$ 175.50	\$ 250.75	=
XBAR Christopher Barstool, White, Chrome	X	\$ 168.00	\$ 240.00	=
BS001 Shark Barstool, White Chrome	X	\$ 279.25	\$ 399.00	=
BSR Syntax Barstool, Black, Chrome	X	\$ 236.00	\$ 337.25	=
LUBSCL Lucent Barstool, Frosted	X	\$ 298.25	\$ 426.25	=
RSTSTL Rustique Barstool, Gunmetal	X	\$ 117.00	\$ 167.25	=
LMBAR Laguna Barstool, Maple, Chrome	X	\$ 194.50	\$ 278.00	=

**EXECUTIVE SEATING**

PROEXE Pro Executive High Back Chair, White	X	\$ 285.00	\$ 407.25	=
PROEXB Pro Executive High Back Chair, Black	X	\$ 285.00	\$ 407.25	=
PROMID Pro Executive Mid Back Chair, White	X	\$ 217.00	\$ 310.00	=
PROMDB Pro Executive Mid Back Chair, Black	X	\$ 217.00	\$ 310.00	=
PROGB Pro Executive Guest Chair, Black	X	\$ 239.75	\$ 342.50	=
CUPCHA Cupertino Mid Back Chair, Black	X	\$ 321.00	\$ 458.75	=
GENCHA Genesis Chair, Black Fabric	X	\$ 279.25	\$ 399.00	=
TASKST Task Stool, Black Fabric	X	\$ 170.00	\$ 243.00	=

**CONFERENCE TABLES**

CONF42 42"R White Laminate Conf. Table	X	\$ 336.00	\$ 480.00	=
CB8 42"R Madison, Gray Acajou Conf. Tbl.	X	\$ 336.00	\$ 480.00	=
42BKCT 42"R Black Lam. Conference Table	X	\$ 336.00	\$ 480.00	=

**ADDITIONAL INFORMATION**

**CALCULATING YOUR TOTAL**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
 Phone: 972.580.9000  
 Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
 Order Services online at [theexpogroup.com](http://theexpogroup.com)



## Custom Furniture

**Discount Deadline:**  
**June 6, 2022**

- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

### CONFERENCE TABLES (CONT.)

Item	Quantity	Advance Price	Standard Price	Total
CF1 Geo Rounded Sq. Tbl., Glass, Black	X	\$ 279.25	\$ 399.00	=
CE1 Geo Rounded Sq. Tbl., Glass, Chrome	X	\$ 279.25	\$ 399.00	=
CF2 Geo Rectangular Tbl., Glass, Black	X	\$ 396.25	\$ 566.25	=
CE2 Geo Rectangular Tbl., Glass, Chrome	X	\$ 396.25	\$ 566.25	=
42ATO 42"R Atomic Conf. Table, Glass, Chr.	X	\$ 330.25	\$ 472.00	=
36ATO 36"R Atomic Conf. Table, Glass, Chr.	X	\$ 330.25	\$ 472.00	=
BKC10N 10' Rectangular Table, Black	X	\$1,000.00	\$1,428.75	=
BKCT8N 8' Rectangular Table, Black	X	\$1,000.00	\$1,428.75	=
BKCT5N 5' Rectangular Table, Black	X	\$ 502.00	\$ 717.25	=
WD3 Work Table	X	\$ 292.50	\$ 418.00	=
MADC05 5' Madison, Gray Acajou Conf. Table	X	\$ 502.00	\$ 717.25	=
MADC08 8' Madison, Gray Acajou Conf. Table	X	\$1,000.00	\$1,428.75	=
MADC10 10' Madison, Gray Acajou Conf. Table	X	\$1,000.00	\$1,428.75	=

### EXECUTIVE DESK AND STORAGE

JD8 Executive Desk, Madison Gray Acajou	X	\$ 632.25	\$ 903.25	=
BC8 Bookcase, Madison Gray Acajou	X	\$ 458.50	\$ 655.00	=

### COMMUNAL TABLES

VNTMNP Ventura Bar Table, Maple, Solid	X	\$ 581.25	\$ 830.50	=
VNTBMW Ventura Bar Table, Maple, w/ Grom.	X	\$ 581.25	\$ 830.50	=
VNTBWW Ventura Bar Table, White, w/ Grommets	X	\$ 581.25	\$ 830.50	=
VNTWNP Ventura Bar Table, White, Solid	X	\$ 581.25	\$ 830.50	=
VNTBNP Ventura Bar Table, Black, Solid	X	\$ 581.25	\$ 830.50	=
VNTCMN Ventura Café Table, Maple, Solid	X	\$ 585.00	\$ 835.75	=
VNTCMW Ventura Café Table, Maple, w/ Grom.	X	\$ 585.00	\$ 835.75	=
VNTCWW Ventura Café Table, White, w/ Grom.	X	\$ 585.00	\$ 835.75	=
VNTCWN Ventura Café Table, White, Solid	X	\$ 585.00	\$ 835.75	=
VNTCBN Ventura Café Table, Black, Solid	X	\$ 585.00	\$ 835.75	=

### ADDITIONAL INFORMATION

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

### CALCULATING YOUR TOTAL

Subtotal \_\_\_\_\_  
 (Transfer Subtotal to Form 10I)

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

**10k**

# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
 Phone: 972.580.9000  
 Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
 Order Services online at [theexpogroup.com](http://theexpogroup.com)



## Custom Furniture

**Discount Deadline:**  
**June 6, 2022**

- ⇒ Any custom furniture items ordered less than 2-weeks before exhibitor move-in are not guaranteed to be in stock and/or available. Please contact your Customer Account Manager for assistance or questions.
- ⇒ Cancellations received less than 10-days prior to the first day of exhibitor scheduled move-in will be billed at 100%.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

### OFFICE ACCESSORIES AND DECOR

	Item	Quantity	Advance Price	Standard Price	Total
LA15	Mason Floor Lamp	X	\$ 192.50	\$ 275.00	=
LA14	Mason Table Lamp	X	\$ 126.50	\$ 180.75	=
PSHCCS	Posh Shelving, Chrome / Acrylic	X	\$ 536.00	\$ 765.75	=
DIVFWB	Clear Freestanding Whiteboard	X	\$ 456.75	\$ 652.50	=

### COUNTER AND BAR

MTCPUL	Midtown Powered Counter, Pewter/ Glass, Unlighted	X	\$1,596.25	\$2,280.50	=
MTCLPI	Midtown Powered Counter, Pewter/ Glass, Lighted w/ Plug -in	X	\$1,694.50	\$2,420.75	=
MTBUUL	Midtown Bar, Pewter, Glass, Unlighted	X	\$1,585.00	\$2,264.50	=
MTBLPI	Midtown Bar, Pewter, Gl., Lighted w/ Plug-in	X	\$1,694.50	\$2,420.75	=

### ADDITIONAL INFORMATION

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs or special requests.

### CALCULATING YOUR TOTAL

Subtotal	_____
Taxes and Fees Multiplied by 8.375%	_____
Delivery Charge	<b>\$75.00</b>
<b>TOTAL</b>	_____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

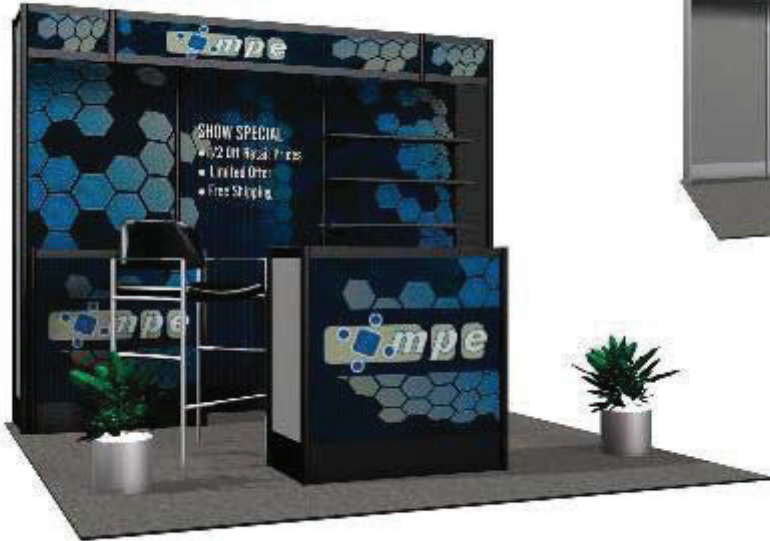
Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



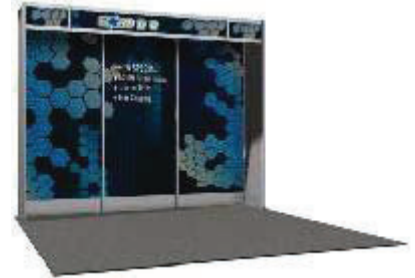
# THE EXPO GROUP

## Presence

The Presence is a basic exhibit with a straight back wall that creates an open gathering place on the show floor. Make a bigger splash by ordering the Designer version. Exhibits include the header, three stem lights per 10x10, standard carpeting, daily cleaning and shipping, installation and dismantle labor for the exhibit.



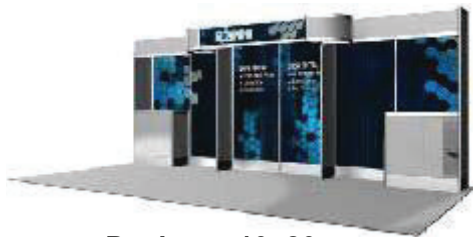
**Basic 10x10**



**Designer 10x10**

To achieve this look, order the Presence Designer 10x10 in black metal, plus two black metal Presence Credenzas (ACC2) and three Straight Black Laminate Shelves (ACC14) from the Accessories page. Floral and furniture can be ordered separately.

\* Exhibits on this page are available in black or silver metal.



**Designer 10x20**



To achieve this look, order the Presence Designer 10x20, plus six Straight Black Laminate Shelves (ACC14), one Presence Credenza (ACC2) and one Product Display Case (ACC17) from the Accessories page. Floral, furniture and audio-visual equipment can be ordered separately.



**Basic 10x20**

To order exhibits, proceed to the Modular Rental Exhibits order form.

[theexpogroup.com](http://theexpogroup.com) | 800-736-7775

Rental Exhibits

# THE EXPO GROUP

## Waveline

With its futuristic design and bold use of metal, the Waveline is an ideal backdrop for your newest product launch. Exhibits include the header, four stem lights per 10x10, standard carpeting, daily cleaning and shipping, installation and dismantle labor for the exhibit.



**Basic 10x10**



**Designer 10x10**



To achieve this look, order the Waveline Designer 10x10, plus one Waveline Credenza (ACC5) and one Waveline Computer Pedestal (ACC7) from the Accessories page. Floral, furniture and audio-visual equipment can be ordered separately.



**Basic 10x20**



To achieve this look, order the Waveline Designer 10x20, plus one Waveline Credenza (ACC5) and two Waveline Computer Pedestal (ACC7) from the Accessories page. Floral, furniture and audio-visual equipment can be ordered separately.



**Designer 10x20**

To order exhibits, proceed to the Modular Rental Exhibits order form.

[theexpogroup.com](http://theexpogroup.com) | 800-736-7775

Rental Exhibits

# THE EXPO GROUP

## Impact

Everybody's going global, and for good reason. Show off your worldwide appeal in the Impact, with its trendy truss and wavy back wall. Exhibits include the header, four stem lights per 10x10, standard carpeting, daily cleaning and shipping, installation and dismantle labor for the exhibit.



**Designer 10x10**



**Basic 10x10**

To achieve this look, order the Impact Designer 10x10 plus one Floor Can Light (ACC12) from the Accessories page. Floral, furniture and audio-visual equipment can be ordered separately.



**Designer 10x20**



**Basic 10x20**

To achieve this look, order the Impact Designer 10x20 plus two Floor Can Lights (ACC12) from the Accessories page. Floral, furniture and audio-visual equipment can be ordered separately.

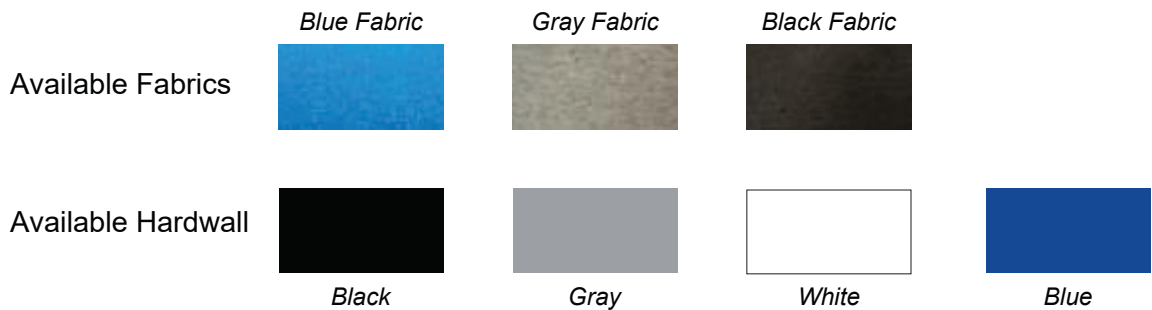
Rental Exhibits

To order exhibits, proceed to the Modular Rental Exhibits order form.

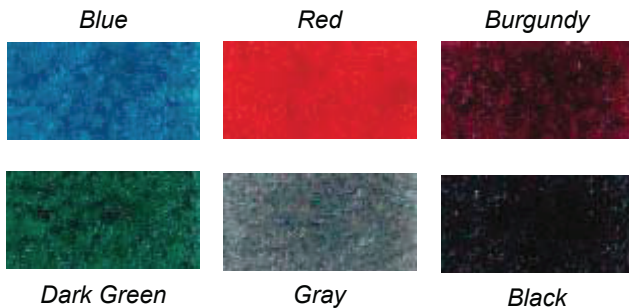
[theexpogroup.com](http://theexpogroup.com) | 800-736-7775

Rental options and accessories can help attract attention on the show floor. Different panel and carpeting colors emphasize your marketing message. Shelving, credenzas and display cases help you showcase the products or literature you want attendees to notice.

### Panel Colors

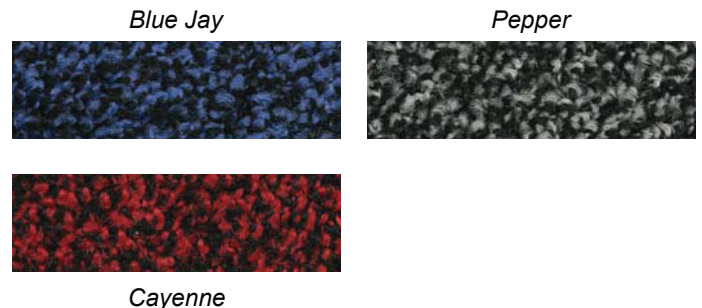


### Carpet Colors



### Green Carpet Options

Made from recycled products and cut as custom or standard sizes.



### Standard Header Font Styles

**Friz Quadrata Bold**

**Cooper Black**

Helvetica Bold

Castle T Bold

Header Fonts available in red, blue and black.  
Custom Headers are available.

Rental Exhibits

To order exhibits, proceed to the Modular Rental Exhibits order form.

theexpogroup.com | 800-736-7775

All accessories on this page (ACC1-ACC10) can be ordered with Digital Graphics and are available in your choice of fabric or hardwall color. Refer to the Color Selections page for examples of panel colors.



### ACC1

**Curved Reception Counter with Open Back**  
Size: 60<sup>1/2</sup>" wide x 20" deep x 42" high  
Open back - no shelf or door.



### ACC2

**Prence Credenza**  
Size: 40" wide x 30" deep x 42" high  
Comes with lockable door and a shelf.  
Available in silver or black metal.



### ACC3

**Cosmopolitan Credenza**  
Size: 66" wide x 40" deep x 42" high  
Comes with lockable door and a shelf.



### ACC5

**Waveline Credenza**  
Size: 38" wide x 30" deep x 46" high  
Comes with lockable door and a shelf.



### ACC6

**Waveline Credenza with Standoff Sign**  
Size: 38" wide x 30" deep x 46" high  
Comes with lockable door and a shelf.



### ACC7

**Waveline Computer Pedestal**  
Size: 38" wide x 30" deep x 56" high  
Comes with lockable door.



### ACC8

**Presence Pedestal**  
Size: 30" wide x 30" deep x 42" high  
Pedestal only - closed back.



### ACC9

**Reception Counter with Open Back**  
Size: 78" wide x 20" deep x 42" high  
Open back - no shelf or door.

### ACC10

**Presence Extended Credenza**  
Size: 78" wide x 20" deep x 42" high  
Comes with lockable door and a shelf.



**ACC11**  
Stem Light

**ACC13**  
8" Straight White Laminate Shelf  
Size: 39" wide x 8" deep

**ACC33**  
12" Straight White Laminate Shelf  
Size: 39" wide x 12" deep

**ACC14**  
8" Straight Black Laminate Shelf  
Size: 39" wide x 8" deep

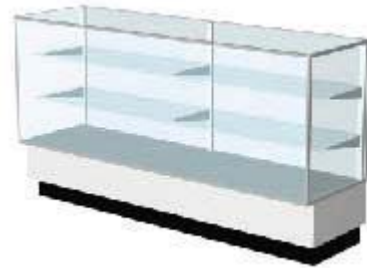
**ACC34**  
12" Straight Black Laminate Shelf  
Size: 39" wide x 12" deep



**ACC15**  
8" Straight Clear Shelf  
Size: 39" wide x 8" deep

**ACC35**  
12" Straight Clear Shelf  
Size: 39" wide x 12" deep

**ACC16**  
Angled White Metal Shelf  
Size: 39" wide x 11" deep with 1/4" lip



**ACC17**  
Product Display Case  
Size: 78" wide x 28" deep x 42" high  
Comes with lockable door.  
Actual product may vary slightly.



**ACC18**  
Tower Display Case  
Size: 38" wide x 20" deep x 8' high  
Comes with lockable door.

**ACC19**  
Square Tower Display Case  
Size: 20" wide x 20" deep x 8' high  
Comes with lockable door.  
(Not Pictured)



**ACC22**  
Information Station Credenza  
Size: 58 1/4" wide x 34 3/4" x 42" high  
Comes with lockable door.  
Black only.

**ACC23**  
Information Station Tower with Digital Graphics  
Size: 58 1/4" wide x 34 3/4" x 11" high  
Comes with lockable door.  
Black only.



**ACC24**  
Freestanding Panel with Digital Graphics  
Size: 40" wide x 8' high



The Expo Group Exhibit Rental Division offers exhibitors a quick and cost effective solution to showcase your booth for trade show participation. *Price includes shipping, installation and dismantle labor for all items, plus carpet, daily cleaning and basic power for exhibit lights on booth structures.*

**\*Additional Electrical Service must be ordered separately.**

	Structure Code	Description	Qty	Price	Total
Essentials Line (10' x 10' Booths)	Presence_100_Basic	Presence Basic	X	\$1,618.75 =	
	Presence_100_Designer	Presence Designer (with graphics)	X	\$2,868.75 =	
	<i>For Presence Exhibits, please indicate choice of metal color: _____ Silver _____ Black</i>				
	Waveline_100_Basic	Waveline Basic	X	\$2,243.75 =	
	Waveline_100_Designer	Waveline Designer (with graphics)	X	\$3,668.75 =	
	Impact_100_Basic	Impact Basic	X	\$2,618.75 =	
	Impact_100_Designer	Impact Designer (with graphics)	X	\$4,118.75 =	

Essentials Line (10' x 20' Booths)	Presence_200_Basic	Presence Basic	X	\$3,368.75 =	
	Presence_200_Designer	Presence Designer (with graphics)	X	\$5,068.75 =	
	<i>For Presence Exhibits, please indicate choice of metal color: _____ Silver _____ Black</i>				
	Waveline_200_Basic	Waveline Basic	X	\$4,243.75 =	
	Waveline_200_Designer	Waveline Designer (with graphics)	X	\$6,118.75 =	
	Impact_200_Basic	Impact Basic	X	\$5,118.75 =	
	Impact_200_Designer	Impact Designer (with graphics)	X	\$6,793.75 =	

Essentials Line (Accessories)	ACC1	Curved Reception w/ Open Back	X	\$ 495.00 =	
	ACC1	Curved Reception w/ Open Back (with graphics)	X	\$ 625.00 =	
	ACC2	Presence Credenza	X	\$ 495.00 =	
	ACC2	Presence Credenza (with graphics)	X	\$ 625.00 =	
	<i>For Presence Credenza (ACC2), please indicate choice of metal color: _____ Silver _____ Black</i>				
	ACC3	Cosmopolitan Credenza	X	\$ 595.00 =	
	ACC3	Cosmopolitan Credenza (with graphics)	X	\$ 745.00 =	

**Cancellation Policy:** A 50% penalty is charged for cancellations after the Discount Deadline date and prior to 10-days prior to first day of exhibitor move-in. No refunds will be made thereafter.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
<p><b>!!!</b> Don't forget to fill out and return form 11d with your Exhibit Options selections with this order.</p>	Subtotal _____
	<b>50% Expedite Fee if ordered after June 6, 2022</b> _____
	<b>100% Expedite Fee if ordered after June 13, 2022</b> _____
	Subtotal _____
	Taxes & Fees Multiplied by 8.375% of Subtotal _____
	<b>TOTAL</b> _____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



The Expo Group Exhibit Rental Division offers exhibitors a quick and cost effective solution to showcase your booth for trade show participation. *Price includes shipping, installation and dismantle labor.*

**\*Electrical Service must be ordered separately.**

	Structure Code	Description	Qty	Price	Total
Essentials Line (Accessories cont.)	ACC5	Waveline Credenza	X	\$ 625.00 =	
	ACC5	Waveline Credenza (with graphics)	X	\$ 745.00 =	
	ACC6	Waveline Credenza w/ Standoff Sign	X	\$ 678.00 =	
	ACC6	Waveline Credenza w/ Standoff Sign (with graphics)	X	\$ 828.00 =	
	ACC7	Waveline Computer Pedestal	X	\$ 695.00 =	
	ACC7	Waveline Computer Pedestal (with graphics)	X	\$ 865.00 =	
	ACC8	Presence Pedestal	X	\$ 495.00 =	
	ACC8	Presence Pedestal (with graphics)	X	\$ 625.00 =	
	ACC9	Reception Counter w/ Open Back	X	\$ 550.00 =	
	ACC9	Reception Counter w/ Open Back (with graphics)	X	\$ 725.00 =	
	ACC10	Presence Extended Credenza w/ Shelf	X	\$ 630.00 =	
	ACC10	Presence Extended Credenza w/ Shelf (with graphics)	X	\$ 845.00 =	
	ACC11	Additional Stem Light*	X	\$ 56.25 =	
	ACC13	8" Straight White Laminate Shelf	X	\$ 50.00 =	
	ACC33	12" Straight White Laminate Shelf	X	\$ 68.75 =	
	ACC14	8" Straight Black Laminate Shelf	X	\$ 50.00 =	
	ACC34	12" Straight Black Laminate Shelf	X	\$ 68.75 =	
ACC15	8" Straight Clear Shelf	X	\$ 68.75 =		
ACC35	12" Straight Clear Shelf	X	\$ 87.50 =		
ACC16	Angled White Metal Shelf	X	\$ 50.00 =		
ACC17	Product Display Case w/ Light*	X	\$ 593.75 =		

**Cancellation Policy:** A 50% penalty is charged for cancellations after the Discount Deadline date and prior to 10-days prior to first day of exhibitor move-in. No refunds will be made thereafter.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
<p><b>!!!</b> Don't forget to fill out and return form 11d with your Exhibit Options selections with this order.</p>	Subtotal _____
	<b>50% Expedite Fee if ordered after June 6, 2022</b> _____
	<b>100% Expedite Fee if ordered after June 13, 2022</b> _____
	Subtotal _____
	Taxes & Fees Multiplied by 8.375% of Subtotal _____
	<b>TOTAL</b> _____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



# THE EXPO GROUP

5931 Campus Circle Drive West, Irving, Texas 75063  
 Phone: 972.580.9000  
 Email: [ExhibitorService@theexpogroup.com](mailto:ExhibitorService@theexpogroup.com)  
 Order Services online at [theexpogroup.com](http://theexpogroup.com)



## Perspective™ Rental Exhibits

The Expo Group Exhibit Rental Division offers exhibitors a quick and cost effective solution to showcase your booth for trade show participation. Price includes graphics (for Impressions and Inventive Line Booths, elsewhere as noted), shipping, installation and dismantle labor for all items, plus carpet, daily cleaning and basic power for exhibit lights on booth structures. **\*Additional Electrical Service must be ordered separately.**

	Structure Code	Description	Qty	Price	Total
Essentials Line (Accessories, cont.)	ACC18	Tower Display Case w/ Light*	X	\$ 868.75 =	
	ACC19	Square Tower Display Case w/ Light*	X	\$ 781.25 =	
	ACC22	Information Station Credenza	X	\$ 743.75 =	
	ACC23	Information Station Tower (Island Booth only)	X	\$ 993.75 =	
	ACC24	Free Standing Panel w/ Graphics	X	\$ 493.75 =	

**Cancellation Policy:** A 50% penalty is charged for cancellations after the Discount Deadline date and prior to 10-days prior to first day of exhibitor move-in. No refunds will be made thereafter.

ADDITIONAL INFORMATION	CALCULATING YOUR TOTAL
<p><b>!!!</b> Don't forget to fill out and return form 11d with your Exhibit Options selections with this order.</p>	Subtotal _____
	<b>50% Expedite Fee if ordered after June 6, 2022</b> _____
	<b>100% Expedite Fee if ordered after June 13, 2022</b> _____
	Subtotal _____
	Taxes & Fees Multiplied by 8.375% of Subtotal _____
	<b>TOTAL</b> _____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



Please indicate the options that you wish to use for your ordered exhibit or accessories:

<p>Carpet Color</p>	<p>Carpet is included with the exhibit. Please choose only one:</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Blue</td> <td><input type="checkbox"/> Red</td> <td><input type="checkbox"/> Black</td> <td><input type="checkbox"/> Gray</td> </tr> <tr> <td><input type="checkbox"/> Green</td> <td><input type="checkbox"/> *Blue Jay</td> <td><input type="checkbox"/> *Cayenne</td> <td><input type="checkbox"/> *Pepper</td> </tr> </table> <p style="text-align: right;"><b>*Green Options</b></p>	<input type="checkbox"/> Blue	<input type="checkbox"/> Red	<input type="checkbox"/> Black	<input type="checkbox"/> Gray	<input type="checkbox"/> Green	<input type="checkbox"/> *Blue Jay	<input type="checkbox"/> *Cayenne	<input type="checkbox"/> *Pepper
<input type="checkbox"/> Blue	<input type="checkbox"/> Red	<input type="checkbox"/> Black	<input type="checkbox"/> Gray						
<input type="checkbox"/> Green	<input type="checkbox"/> *Blue Jay	<input type="checkbox"/> *Cayenne	<input type="checkbox"/> *Pepper						

<p>Header Options (Essentials Line Only)</p>	<p><input type="checkbox"/> Standard Header Copy: _____ <input type="checkbox"/> Custom Header - \$250.00                  (Please type or print.) <b>Please contact your CAM for instructions on sending artwork and logo.</b></p> <p>Letter Color: <input type="checkbox"/> Black <input type="checkbox"/> Red <input type="checkbox"/> Blue</p> <p>Font Type: <input type="checkbox"/> <b>Friz Quadrata Bold</b> <input type="checkbox"/> <b>Castle T Bold</b> <input type="checkbox"/> <b>Helvetica Bold</b> <input type="checkbox"/> Cooper Black</p>
--	--

<p>Non- Graphic Panel Options (Essential Line)</p>	<p>Please choose only one color to use for panels without graphics:</p> <p>Hardwall: <input type="checkbox"/> Black <input type="checkbox"/> Gray <input type="checkbox"/> White <input type="checkbox"/> Blue                  (Pegboard, Slat Wall and Grid Wall are available. Contact your Customer Account Manager.)</p>
--	---

<p>Graphic Options</p>	<p>Custom Digital Graphics are included in the price of a Designer rental package. This includes the \$125.00 Digital Set-Up Fee. Please contact your Customer Account Manager for instructions on how to format your graphics and sending your files.</p> <p><b>Final approval for graphics must be received 2-weeks prior to the first day of exhibitor move-in or a 100% expedite fee will apply.</b></p>
----------------------------	--

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

# THE EXPO GROUP

Today. Tomorrow. Together.®

## Portable Solutions

**Simple, yet impactful designs created and built just for you. Yours to own after the show, making them a terrific value. All options are:**

- Big Branding. Lots of creative space to show off your marketing message.
- Easy to set up and dismantle. Do it yourself, or hire labor to assist you.
- Lightweight. Saves money in shipping and material handling.
- Durable. Use them show after show and great for internal events too.
- Good Value. Well priced investment.

Exhibit Backwalls



Light Boxes and Towers



Counters



Banner Stands



Hanging Signs



Accessories



## Exhibit Backwall

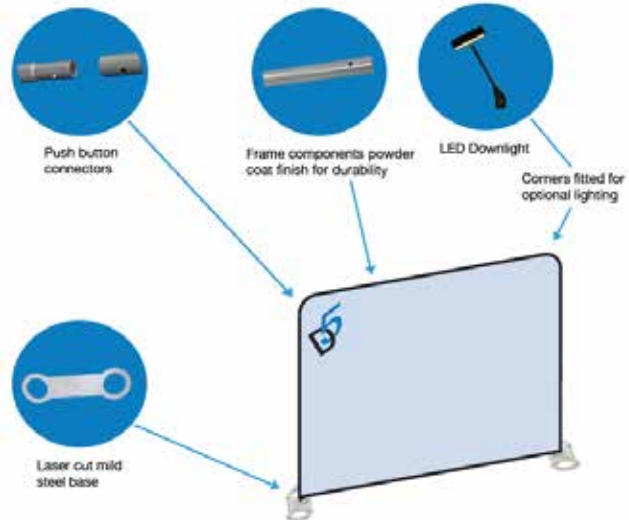
### D5 Milan FlatWall



#### D5 MILAN FLATWALL (CMIL-00-002)

Seamless photorealistic fabric graphic wall on a lightweight aluminum frame with push button fit connections. Graphic is pillow case fit with a zipper closure along the bottom. Assembly time approx 8 minutes. Travel bag included. Lighting options available.

Dimensions: 115" w x 88" h  
Weight: 29 lbs  
Packed size: 13" w x 13" d x 33" l



### D5 Milan Curve



#### CURVED BACKWALL (CMIL-00-005)

Seamless curved fabric graphic wall fitted on a lightweight aluminum frame with push button fit connections. Graphic is pillow case fit with a zipper closure along the bottom. Assembly time approx 8 minutes. Travel bag included. Lighting options available.

Dimensions: 114" w x 88" h  
Weight: 29 lbs  
Packed size: 13" w x 13" d x 33" l



## Exhibit Backwall

### 8ft Flat Fabric Mural with End Caps



#### 8FT FLAT FABRIC MURAL (FAM-00-009)

This portable billboard makes a big impression, with the end caps giving 3D depth. The high resolution fabric graphic velcro mounts to the frame and can be left attached for shipping at the end of the show. Assembly time approx 5 minutes. Travel bag included. Shipping case & lighting options available.

Dimensions: 88.5" w x 88.5" h  
Weight: 30lbs  
Packed size: 13" w x 13" d x 33" l



### 10ft Flat Fabric Mural with End Caps



#### 10FT FLAT FABRIC MURAL (FAM-00-010)

For an even bigger impact this display provides over 86 sq ft of image. The high resolution fabric graphic velcro mounts to the frame and can be left attached for shipping at the end of the show. Assembly time approx 5 minutes. Travel bag included. Shipping case & lighting options available.

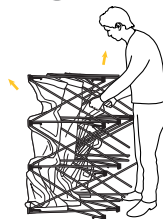
Dimensions: 117" w x 88.5" h  
Weight: 35lbs  
Packed size: 13" w x 19" d x 33" l



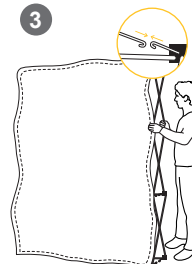
1



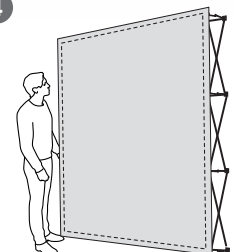
2



3



4



# THE EXPO GROUP

Today. Tomorrow. Together.®

## Light Boxes

### 10ft Light Box with frame (Single or Double Sided)



\* Light Box uses  
LED bright  
lighting

#### 10FT LIGHT BOX

Single Sided - (10 WRF 100)

Double Sided - (10 BL 115)

Our 10 foot wide LED lightboxes incorporate the latest trend in signage synonymous with deluxe brands and services. High-impact colors, sleek modular design and full custom capability empowers you to transform your design concepts into real life visual experiences. Internal LED Lighting maximizes visual impact of the graphic.

Dimensions: 116" w x 94" h

## Light Towers

### Back lit tower and frame (Single or Double Sided)



\* Light Tower  
uses LED bright  
lighting

#### BACK LIT TOWER

Single Sided - (7 WRF 100)

Double Sided - (7 BL 115)

Add an LED Lightbox Tower to your exhibit. The simple groove channel is great for retrofitting fabric graphics (either single or double sided) right on the tower framing. Simple change out graphics for future use. Perfect for those just needing a little extra boost to complete an exhibit area or define a space or message.

Dimensions: 30" w x 84" h

# THE EXPO GROUP

Today. Tomorrow. Together.®

## Counters

### Curved Podium



Fabric wrap simply connects with rear zippers providing easy access for storage.

#### CURVED PODIUM (CMIP-00-001)

Lightweight aluminum frame with a wrapped seamless full color graphic. Frame, graphic, counter top and travel bag included. Cable management for ipads, monitors ect. is optional.

Load Bearing Capacity: 200 lbs  
Dimensions: 30" w x 39" h x 15" d  
Weight: 15 lbs  
Packed size: 13" w x 19" d x 33" l



### Rectangular Counter



#### RECTANGULAR COUNTER (BLC-002)

Easy to set up pop up counter that combines good looks with strength. The full color fabric wrap attaches with velcro and can stay attached for shipping in its padded trolley bag with wheels.

The open back provides access to one storage shelf and laminated counter top in silver/gray.

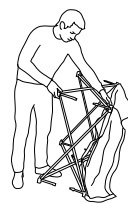
Load bearing: 75lbs  
Dimensions: 41.75" w x 40" h x 15.75 d  
Weight: 35 lbs  
Packed size: 9" w x 17" d x 47" l



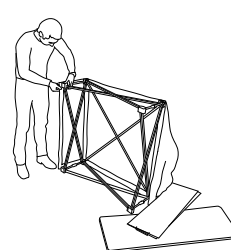
1



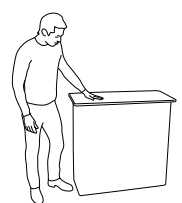
2



3



4



# THE EXPO GROUP

Today. Tomorrow. Together.®

## Counters

### Case to Counter Conversion



### CASE TO COUNTER CONVERSION (BCS-05-004)

Our oval rotomoulded shipping case with wheels provides secure shipping for your lighting accessories D5 Milan or Fabric Mural display and can become a counter with a full fabric graphic wrap that simply slips over the case and has a laminated wood counter top insert.

Load Bearing Capacity: 100 lbs  
Dimensions: 22" w x 37.5" h x 12" d  
Weight: 18 lbs  
Packed size: 24" w x 16" d x 38" l





## Banner Stands

### Single Sided Pull Up Banner

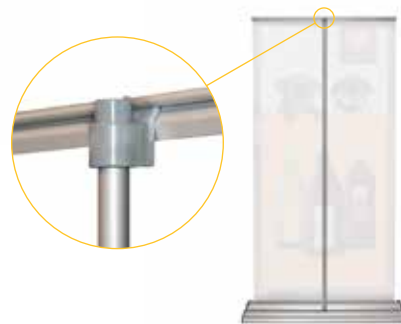


#### PULL UP BANNER (BSI-00-002)

The sleek polished aluminum base unit provides all the stability for this stylish display. They can be used in pairs and threes to create back walls. The full color Poly Satin fabric graphic is included.

Simple to set up with a 3 part connected pole, the display comes complete with a durable padded travel bag that has a shoulder strap for carrying.

Dimensions: 33.5" w x 86" h  
Packed Weight: 13 lbs  
Packed size 9" w x 4" d x 36" l



Hook up to the top profile easily by inserting the end of the pole to the slot of the profile.

## Banner Stands

### Quick Stand

#### QUICK STAND (BSQ-00-001)

The QuickStand is a non-retractable banner stand designed with simplicity and portability in mind. It travels well, making it perfect for all levels of marketing. Graphics are easily changed making this a great lightweight banner impact.

Dimensions: 35" w x 88" h

- ▶ Velcro graphics make it easy to exchange on the fly
- ▶ Simple to install
- ▶ Lightweight
- ▶ Telescopic pole to accommodate various heights



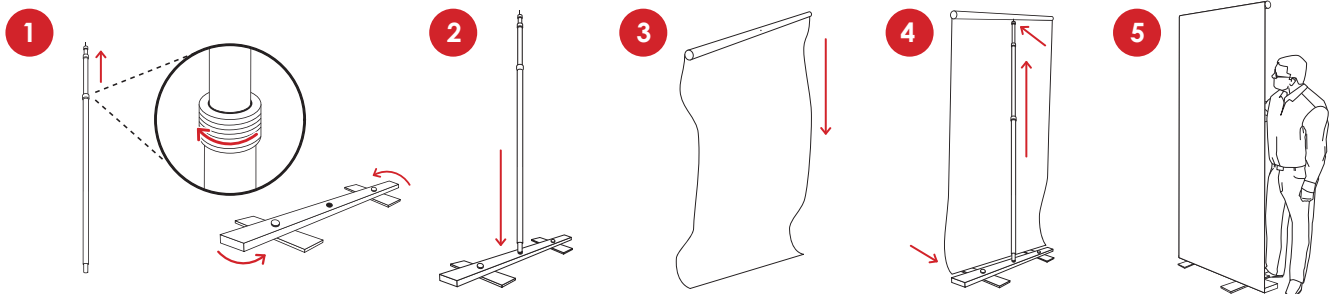
TRAVEL CASE



TOP BAR



BASE



# THE EXPO GROUP

Today. Tomorrow. Together.®

## Hanging Signs

Aluminum frame structure with push fit connection top and bottom frames and simple allen key screws for the uprights. All components are powder coated for durability and to prevent marking of the graphic. The seamless full color fabric graphic can be printed one or both sides and have an integral internal light blocker to prevent any shadowing effects from overhead lighting. Every kit includes the frame, graphic, harness kit and travel bag. Assembly time 15 minutes.

### Circular Hanging Sign



#### CIRCULAR HANGING SIGN DIMENSIONS:

Circular Frame 96" w x 42" h Hanging weight 38lbs  
**CHHA-00-005, 006**

Circular Frame 120" w x 42" h Hanging weight 45lbs  
**CHHA-00-013, 014**

Circular Frame 144" w x 42" h Hanging weight 53lbs  
**CHHA-00-019, 020**

### Square Hanging Sign



#### SQUARE HANGING SIGN DIMENSIONS:

Square Frame 96" w x 96" d x 42" h Hanging weight 49lbs  
**CHSQ-00-003, 004**

Square Frame 120" w x 120" d x 42" h Hanging weight 58lbs  
**CHSQ-00-005, 006**

Square Frame 144" w x 144" d x 42" h Hanging weight 71lbs  
**CHSQ-00-007, 008**

## Accessories

### Literature Stand



#### LITERATURE STAND (LRS-00-007)

This brochure stand is simple to set up, just lift and snap the lock in place. To take down, squeeze to release the lock and it will effortlessly lower to the floor. Literature can even be left in the pockets when collapsed. Pockets are made from shatter resistant polycarbonate for durability.



The locking mechanism is fully engaged.



Disengage the locking mechanism by squeezing both ends.



### LED Milan Light



#### LED MILAN LIGHT (ELI-05-001) SILVER (ELI-05-002) BLACK

- ▶ 150W equivalent
- ▶ Cool to the touch
- ▶ Compliant with many show rules
- ▶ On/Off switch
- ▶ Fits wide variety of systems
- ▶ Available in black or silver



- ⇒ The Expo Group Exhibit Modular Solutions Division offers exhibitors a quick and cost effective solution to showcase your booth for trade show participation. Please note items listed below are available for purchase, not rental.
- ⇒ Installation and Dismantle labor is not included. To order labor, please see Labor forms.
- ⇒ Electrical service is not included. To order electrical service, please see Electrical Service form.
- ⇒ Once graphics are submitted, all sales are final and no refunds will be given thereafter. A 50% penalty is charged for cancellations after the Discount Deadline date and prior to 2-weeks prior to first day of exhibitor move-in. No refunds will be made thereafter.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**EXHIBIT BACKWALLS**

**All backwalls include the frame, fabric graphic, and travel bag.**

Item	Quantity	Price	Total
CMIL-00-002 10 ft. D5 Milan FlatWall	X	\$1,980.00	=
CMIL-00-005 10 ft. D5 Milan Curve	X	\$2,078.25	=
FAM-00-009 8 ft. Flat Fabric Mural w/ End Caps	X	\$1,506.00	=
FAM-00-010 10 ft. Flat Fabric Mural w/ End Caps	X	\$1,864.25	=

**LIGHT BOXES/TOWERS**

**All light boxes come with frame, fabric graphic, and rotomoulded wheeled case.**

10WRF100 10 ft. Single Sided Litex Frame 116" x 94"*	X	\$4,281.75	=
10BL115 10 ft. Double Sided Litex Frame 116" x 94"	X	\$4,851.00	=
7WRF100 Single Sided Backlit Tower 30"w x 84"h	X	\$2,042.75	=
7BL115 Double Sided Backlit Tower 30"w x 84"h	X	\$2,518.00	=

**COUNTERS**

**All counters include the frame, fabric graphic, and travel bag.**

CMIP-00-001 Curved Podium	X	\$1,076.25	=
BLC-00-002 Rectangular Counter w/ SilverGray Counter	X	\$1,050.25	=
BCS-05-004 Case to Counter (Full Oval Case and Counter Top)	X	\$ 454.25	=
BCS-02-004 Case to Counter Conversion (Full Oval Graphic Wrap Only)	X	\$ 184.75	=

**ADDITIONAL INFORMATION**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests.

**CALCULATING YOUR TOTAL**

Subtotal	_____
<b>50% Expedite Fee if ordered after June 6, 2022</b>	_____
<b>100% Expedite Fee if ordered after June 13, 2022</b>	_____
<b>Expedited Shipping Rates will apply.</b> Subtotal	_____
Taxes & Fees Multiplied by 8.375% of Subtotal	_____
<b>TOTAL</b>	_____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_



- ⇒ The Expo Group Exhibit Modular Solutions Division offers exhibitors a quick and cost effective solution to showcase your booth for trade show participation. Please note items listed below are available for purchase, not rental.
- ⇒ Installation and Dismantle labor is not included. To order labor, please see Labor forms.
- ⇒ Electrical service is not included. To order electrical service, please see Electrical Service form.
- ⇒ Once graphics are submitted, all sales are final and no refunds will be given thereafter. A 50% penalty is charged for cancellations after the Discount Deadline date and prior to 2-weeks prior to first day of exhibitor move-in. No refunds will be made thereafter.

**Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.**

**BANNER STANDS**

**All stands include the frame, fabric graphic, and travel bag.**

Item	Quantity	Price	Total
BSI-00-002 Single Sided Pull Up Banner	X	\$ 453.50	=
BTW-00-018 Single Sided Quickstand Banner (Non-Retractable)	X	\$ 490.50	=

**HANGING SIGNS**

**All Signs include the frame, fabric graphic, harness kit, and traveling bag.**

CHHA-00-005 8' Single Sided Circular Hanging Sign	X	\$2,767.50	=
CHHA-00-006 8' Double Sided Circular Hanging Sign	X	\$3,282.75	=
CHHA-00-013 10' Single Sided Circular Hanging Sign	X	\$3,265.25	=
CHHA-00-014 10' Double Sided Circular Hanging Sign	X	\$3,908.25	=
CHHA-00-019 12' Single Sided Circular Hanging Sign	X	\$3,911.50	=
CHHA-00-020 12' Double Sided Circular Hanging Sign	X	\$4,684.00	=
CHSQ-00-003 8' Single Sided Square Hanging Sign	X	\$3,346.75	=
CHSQ-00-004 8' Double Sided Square Hanging Sign	X	\$4,002.00	=
CHSQ-00-005 10' Single Sided Square Hanging Sign	X	\$4,001.25	=
CHSQ-00-006 10' Double Sided Square Hanging Sign	X	\$4,819.75	=
CHSQ-00-007 12' Single Sided Square Hanging Sign	X	\$4,731.50	=
CHSQ-00-008 12' Double Sided Square Hanging Sign	X	\$5,714.50	=

**ACCESSORIES**

LRS-00-007 Literature Stand-includes stand & travel bag	X	\$ 591.25	=
ELI-05-001 LED Light 150W Equivalent Spotlight (Silver)	X	\$ 208.25	=
ELI-05-002 LED Light 150W Equivalent Spotlight (Black)	X	\$ 208.25	=

**ADDITIONAL INFORMATION**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests.

**CALCULATING YOUR TOTAL**

Subtotal	_____
<b>50% Expedite Fee if ordered after June 6, 2022</b>	_____
<b>100% Expedite Fee if ordered after June 13, 2022</b>	_____
<b>Expedited Shipping Rates will apply.</b> Subtotal	_____
Taxes & Fees Multiplied by 8.375% of Subtotal	_____
<b>TOTAL</b>	_____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

# THE EXPO GROUP

Today. Tomorrow. Together.®

## GRAPHICS

Watch your booth come to life with digital graphics created in-house by The Expo Group. Send us any graphical elements you want included or work with our expert team to create a stunning sales atmosphere using custom graphics. Log in to your cyberservices account to upload images.



### Graphic Panels and Headers

Let your booth graphics convey information to attendees, create interest among potential clients, enhance your standing in your industry and help close deals. Standard Graphic Panels fit any of our Modular Rental Exhibits and Custom Panels can be built to accommodate unique layouts. Backlit Panels and Custom Headers are also available.



### Banners

A wide banner across your booth's threshold, or perhaps in a sponsored conference room, is another effective way to promote your company, products or services. Vinyl and foam core banners can be ordered from The Expo Group.



### Signs

The Expo Group creates signs in any size, for any purpose. Order an eye-catching sign to promote your latest product, announce a giveaway or invite show attendees to a demonstration. Popular easel-displayed sizes are 22" x 28" and 28" x 44". Smaller 7" x 11" signs are ideal for creating a tabletop. We produce large signs and cut-outs too!

**To order, proceed to the Graphics order form.**  
theexpogroup.com | 800-736-7775

Company names and logos are the property of the respective company

## GRAPHIC SUBMISSION GUIDELINES

When submitting your artwork, these guidelines are vital to ensure your graphics look the very best.

1. All logos must be in a **\*vector format**, saved in Adobe Illustrator or as an EPS file. Raster images will not be accepted- this includes .jpg, .png or .gif files copied directly from a web site.

\* Art that can be scaled to any size without losing quality



2. All text should be converted to outlines or with the fonts provided. PC fonts only. All fonts must be embedded.

3. Photographic images should be 300 dpi at the final size in the layout in either JPG or TIF file format. **Sorry, Internet images cannot be used.**

- Large continuous graphic walls 10ft wide or more need only be between 90 -150 dpi at actual size.
- How an image is originally acquired will determine its resolution, and thus the size it can print at for clear and crisp printing.
- Resolution and size (dimensions) are inversely proportional to each other. If you enlarge an image, you lower its resolution.

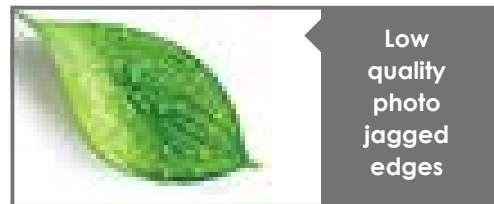
4. You must provide either a printed proof or a PDF proof when submitting artwork. This allows us to check the files for the font, color problems, missing links and more.

### Acceptable Art Work



Good  
quality  
photo  
clean  
edges

### Unacceptable Art Work



Low  
quality  
photo  
jagged  
edges

**.ai** - Adobe Illustrator (Fonts outlined - images embedded)

**.eps** - Encapsulated Post Script

**.tiff** - (300 dpi at layout size)

**.doc** - Word Document - text only

**.psd** - Photoshop Document (All layers flattened)

**.zip** - Windows Compression Format

**.jpg**

**.pdf**

**.ind** - InDesign

**.qxd** - QuarkXpress

**.ppt** - PowerPoint

**.art** - AOL compressed image/clip art file

**.gif** - Graphic Interchange Format

**.vsd** - Visio Drawing File

**.png** - Portable Network Graphics

**.cdr** - CorelDraw





- ⇒ A digital set-up fee of \$125.00 is charged for all graphics.
- ⇒ All signs are printed using six color printing and are on 3/16" foam board.
- ⇒ **Final approval of graphics must be received by the deadline date or expedite fees will apply.** Please contact your Customer Account Manager for instructions on how to format your graphics and sending your files.
- ⇒ Once graphics are approved and printed, all sales are final and no refunds will be given thereafter. A 50% penalty is charged for cancellations after the Discount Deadline date and prior to 2-weeks prior to first day of exhibitor move-in. No refunds will be made thereafter.

Go to [www.theexpogroup.com](http://www.theexpogroup.com) for fast, easy ordering.

**DIGITAL GRAPHICS AND SIGNS**

Please indicate sign orientation:  Horizontal  Vertical

Item	Quantity	Advance Price	Standard Price	Total
7" x 11"	_____ @	\$ 62.75	\$ 62.75	= _____
11" x 14"	_____ @	\$ 77.00	\$ 77.00	= _____
14" x 22"	_____ @	\$ 79.00	\$ 79.00	= _____
22" x 28"	_____ @	\$ 99.00	\$ 99.00	= _____
28" x 44"	_____ @	\$119.75	\$119.75	= _____
40" x 60"	_____ @	\$192.75	\$192.75	= _____
Banner per Sq. Ft. (Single Sided)	_____ @	\$ 15.00	\$ 15.00	= _____
Easel Back (for up to 11" x 14")	_____ @	\$ 10.00	\$ 10.00	= _____
Double Stick Back	_____ @	\$ 10.00	\$ 10.00	= _____
Additional Design Time	_____ @	\$ 75.00/hr	\$ 75.00/hr	= _____

PLEASE SPECIFY COPY AND LAYOUT BELOW OR UPLOAD YOUR GRAPHIC FILE AT [WWW.THEEXPOGROUP.COM](http://WWW.THEEXPOGROUP.COM).

**ADDITIONAL INFORMATION**

Can't find it? Please call your Customer Account Manager (CAM) with any questions, needs, or special requests.

**CALCULATING YOUR TOTAL**

Subtotal	_____
<b>50% Expedite Fee if ordered after June 6, 2022</b>	_____
<b>100% Expedite Fee if ordered after June 13, 2022</b>	_____
<b>Expedited Shipping Rates will apply.</b> Subtotal	_____
Taxes & Fees Multiplied by 8.375% of Subtotal	_____
<b>TOTAL</b>	_____

Exhibiting Company: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Booth Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_